

**Report to / Rapport au:**

**OTTAWA POLICE SERVICES BOARD  
LA COMMISSION DE SERVICES POLICIERS D'OTTAWA**

**22 February 2021 / 22 février 2021**

**Submitted by / Soumis par:**

**Executive Director, Ottawa Police Services Board / Directrice exécutive,  
Commission de services policiers d'Ottawa**

**Contact Person / Personne ressource:**

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**SUBJECT: OUTSTANDING BOARD INQUIRIES & MOTIONS: FEBRUARY 2021**

**OBJET: DEMANDES ET REQUÊTES DE LA COMMISSION EN SUSPENS:  
RAPPORT POUR FÉVRIER 2021**

**REPORT RECOMMENDATION**

**That the Ottawa Police Services Board receive this report for information.**

**RECOMMANDATION DU RAPPORT**

**Que la Commission de services policiers d'Ottawa prenne connaissance du présent rapport à titre d'information.**

**BACKGROUND**

All inquiries and motions raised at meetings of the Ottawa Police Services Board that require follow up action or response are recorded and monitored. Once a response is received at a subsequent Board meeting, the outstanding inquiry or motion is removed from the list of outstanding inquiries and motions.

At the 19 December 2005 meeting, the City of Ottawa's Auditor General submitted a report to the Police Services Board on the results of his Governance Audit of the Board.

The Audit Report contained 27 separate recommendations for improving the governance practices of the Board, including Recommendation 9.1: *that a report be*

*presented as a regular agenda item at each board meeting that lists all the outstanding inquiries and resolutions.* The Police Services Board approved this recommendation as part of a comprehensive plan for implementing the Auditor's recommendations, and the first monthly report was submitted to the Board in March 2006. A similar report has been submitted to the Board at each meeting since that time.

At present there are two outstanding inquiries, set out in Document 1, and nine outstanding motions, set out in Document 2.

### **SUPPORTING DOCUMENTATION**

Document 1 – Outstanding Inquiries as of 22 February 2021

Document 2- Outstanding Motions as of 22 February 2021

### **CONCLUSION**

Document 1 contains the current list of outstanding inquiries.

Document 2 contains the current list of outstanding motions.

## Document 1

## OTTAWA POLICE SERVICES BOARD

## OUTSTANDING INQUIRIES AS OF 22 FEBRUARY 2021

Inquiry #	Description	Meeting Date	Raised by	Assigned to
I-17-01	<p><b>On Duty Officer Attire</b> - provide policies and a report that outlines the equipment that officers wear, as well as the risk assessment prior to execution of any warrant and how decisions are made regarding officer attire.</p> <p><i>Addition to inquiry from June 22, 2020 meeting</i> - provide policies and practices that guide how OPS cruisers are painted and the various police markings that are used.</p> <p><i>Addition to inquiry from January 25, 2021 meeting</i> - provide greater information regarding what's allowed to be worn with the police uniform and the sporting of "thin blue line" patches.</p>	27-Mar-17	S. Smallwood	Chief of Police
I-20-07	<p><b>Incident involving Bylaw officer</b> - Regarding the incident in April in Michelle Heights Park involving a Bylaw officer and a member of the public, the OPS was asked to provide assurances that the Bylaw officer who was the subject in this particular investigation, was treated as any other member of the public would be in a similar circumstance. A request was also made for background information on when and why the alternative judicial measure of the pre-charge diversion program, is used.</p>	22-Jun-20	S. Smallwood	Chief of Police

## Document 2

**OTTAWA POLICE SERVICES BOARD**  
**OUTSTANDING MOTIONS AS OF 22 FEBRUARY 2021**

Motion #	Motion	Meeting Date	Responsible
M-20-04	<p><b>MOTION ON USE OF FORCE</b>  Moved by Chair D. Deans, Seconded by Vice Chair L.A. (Sandy) Smallwood  WHEREAS the Ottawa Police Service is in the process of doing an internal review of the use of dynamic entries (also known as no-knock warrants); and  WHEREAS the Ottawa Police Services Board (Board) is responsible under the Police Services Act for establishing policies for the effective management of the police service; and  WHEREAS the Board has heard community concerns around the use of dynamic entries by the Ottawa Police Service; and  WHEREAS the Board has a duty to represent community interests in carrying out its responsibilities; and  WHEREAS the Board wishes to ensure it is providing the necessary guidance to the Chief of Police with respect to the Board's general expectations around de-escalation, use of force and non-force options, and/or other tactical deployment strategies in relation to ensuring community safety;  THEREFORE be it resolved that the Board direct the Policy and Governance Committee to review, update, and potentially create Board policies applicable to de-escalation, use of force and non-force options, and/or other tactical deployment strategies, including but not limited to dynamic entries, recognizing that the policies shall not direct the chief of police with respect to specific operational decisions or with respect to the day-to-day operation of the police service but may set out a context or framework within which the police operations can take place.</p>	26-Oct-20	Policy & Governance Committee

M-20-05	<p><b>Ottawa Police Services Board and Ottawa Police Service Commitment to Reconciliation</b>  Moved by: Diane Deans, Seconded by: Bev Johnson  WHEREAS in June of 2015, the Truth and Reconciliation Commission (TRC) released its findings and 94 Calls to Action to advance the reconciliation process in Canada; and  Whereas the calls to action were directed at all levels of Government, the private sector, and all Canadians; and  WHEREAS in June of 2019, the final report from the Missing and Murdered Indigenous Women and Girls National Inquiry was released and built on the findings of the TRC; and  Whereas the Ottawa Police Services Board (OPSB) and Ottawa Police Service (OPS) have a responsibility to build strong relationships with our community and integrate best practices into our everyday work;  WHEREAS the Ottawa Police Services Board (OPSB) and Ottawa Police Service (OPS) recognize that there is a need for reconciliation with the OPS and between the OPS and the broader community;  WHEREAS the Ottawa Police Service (OPS), through the EDI Action Plan has done a considerable amount of work and continues to acknowledge and address racism in its many forms including anti-indigenous racism (AIR). The Ottawa Police Service, a member of the City of Ottawa Aboriginal Working Committee (AWC), has ongoing commitments to the City Reconciliation Action Plan that contains 14 actions that speak directly to the TRC Calls to Action.  THEREFORE be it resolved that the OPSB and OPS commit themselves to continuing to support and advance reconciliation both internally and externally; and  THEREFORE be it further resolved that the Policy and Governance Committee commit to engaging with the Ottawa Aboriginal Coalition and other potential indigenous groups or individuals and work to identify calls of action within the TRC that apply to both OPSB and OPS.</p>	26-Oct-20	Board, Service, Policy & Governance Committee
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M-20-08	<p><b>Community Equity Council</b>  Moved by: Member R. King  WHEREAS the Ottawa Police Community Equity Council (CEC) has a mandate to collaborate with the Ottawa Police Service to work more effectively with Indigenous, racialized and faith based communities in Ottawa; and  WHEREAS the relationship framework of the CEC stipulates that members of the Council are expected to attend meetings, work on a subcommittee and work with both members of their own identified community and members of the public; and  WHEREAS there is a recognition that this work takes time and the commitment may be prohibitive to some who want to participate but do not have the resources to do so; and  WHEREAS to make the membership of the CEC most representative of the community and recognition that resources to full participate in these meetings may be required; and  WHEREAS some of these resources can include things such as reliable transportation and childcare to allow for members to full participate in the CEC,  THEREFORE be it resolved that the Ottawa Police Service allocates an amount no more than \$25,000, to be funded from existing budgets, to support members of the CEC and CEC event participants with reasonable expenses to be determined by the Chief Administrative Officer and  THEREFORE be it further resolved that an accompanying policy for expenses is developed by the CEC to assist with clarifying eligible expenses while still maintaining flexibility.</p>	23-Nov-20	Community Equity Council & OPS CAO
M-20-09	<p><b>Community Partnership Fund</b>  Moved by: R. Swaita, Seconded by: D. Deans  WHEREAS the Ottawa Police Services Board (OPSB) heard from close to 100 delegates at their meeting of November 23rd; and  WHEREAS many of those who participated spoke to an inability to effectively share their experiences and desires with the Board; and Whereas the Board recognizes a need to strength their relationship with the community in order to appropriately and accurately reflect their needs in the decisions they make; and  WHEREAS community funding is not easily accessible and communities would benefit from a specific stream of funding for police matters;  THEREFORE be it resolved that the Board establish a community partnership fund of \$150,000 annual base funding, to be funded from existing OPS resources, that will seek to support community groups in their efforts to ensure policing in Ottawa reflects the needs of their communities; and  THEREFORE be it further resolved that the terms of reference for this fund will be created at through the Boards Policy and Governance Committee.</p>	23-Nov-20	Policy & Governance Committee

M-20-10	<p><b>Deployment Model for Community Police</b>  Moved by: Chair D. Deans, Seconded by: Member D. Nirman  WHEREAS the OPS and OPSB are dedicated to making meaningful change and ensuring the police service best reflects the needs of our City; and  WHEREAS the Ottawa Police Services Board (OPSB) and Ottawa Police Service (OPS) 2021 Draft Operating Budget includes funding for the hiring of an additional 30 officers; and  WHEREAS OPS has committed to expanding the Neighbourhood Resource Teams beyond the urban core to include both suburban and rural communities; and  WHEREAS OPS and the OPSB recognize that communities across Ottawa have needs based on their unique demographics and that deployment models should reflect these differences; and  WHEREAS the OPSB and OPS have committed to reviewing and updating policies and procedures related to how OPS responds to calls for service;  THEREFORE be it resolved that OPS review how they could use alternatives to sworn officers, including civilians who have suitable expertise, experience and certification in a variety of areas such as mental health practitioners, social workers, or youth outreach workers, to make up deployment teams based on community needs; and  THEREFORE be it further resolved that OPS work in consultation with key community partners to determine where and how these individuals could be deployed to best serve the community; and  THEREFORE be it further resolved that the OPS works in consultation with the OPSB who has final approval on this plan to leverage civilian members to continue and grow the community policing.</p>	23-Nov-20	Board & Service
M-20-12	<p><b>Restorative Mediation</b>  Moved by: Member B. Johnson, Seconded by: Vice Chair S. Smallwood  WHEREAS the Ottawa Police Services Board (OPSB) heard from close to 100 delegates at their meeting of November 23rd; and  WHEREAS many of those who participated spoke to the broken relationship between the BIPOC community and the OPSB; and  WHEREAS the Board recognizes a need to strengthen their own relationship with the community, outside of that with the Ottawa Police Services; and  WHEREAS before taking on consultations with the community or approving policy on issues such as a new mental health response, the review of use of force policies, or the approval of an additional 30 service members, the Board must have a solid foundational relationship with these same communities; and  WHEREAS mediation is a practice that can help restore lines of communication and trust between two parties;  THEREFORE be it resolved that the Board seek to hire a third party to establish a mediation process with the Ottawa community, specifically those that identify as BIPOC.</p>	23-Nov-20	Board

M-20-13	<p><b>Three Year Forecast</b>  Moved by: Chair D. Deans, Seconded by: Member B. Johnson  WHEREAS the Ottawa Police Service (OPS) and Ottawa Police Services Board (OPSB) are dedicated to making meaningful change and ensuring the police service best reflects the needs of our City; and  WHEREAS the OPSB is committed to develop a three year Strategic Plan which is responsible for outlining the priorities for both the OPSB and the OPS while reflecting the needs of our communities; and  WHEREAS the OPS and OPSB will be conducting policy reviews that may impact the operations and requirements of OPS and the OPSB in the future; and  WHEREAS a long range financial forecasts will allow OPS to reflect long-term goals and prepare for anticipated changes;  THEREFORE be it resolved that during the 2022 budget development, OPS build a three year financial forecast that aligns with the Strategic Plan as approved by the Board.</p>	23-Nov-20	Board, Service, Policy & Governance Committee
M-21-02	<p><b>Motion on The Make Up of the Guiding Council for the Mental Health Strategy</b>  Moved by Member B. Johnson, Seconded by Chair D. Deans  WHEREAS the report titled “Report on Consultation Approach for Mental Health Response Strategy” being presented by the Ottawa Police Service (OPS) speaks to the establishment of a Guiding Council; and  WHEREAS the Guiding Council is meant to ensure that any new policies or procedures are developed by the community with OPS as resource and not the project lead; and  WHEREAS the Ottawa Police Services Board (OPSB) heard from dozens of public delegations seeking clarification on the make up the Guiding Council and the need to ensure it is representative of the community Ottawa Police are meant to serve;  THEREFORE be it resolved that once the Guiding Council is established they consider the representation of their make-up and aim to include equity in their membership with regards to gender, BIPOC, grassroots, and other marginalized members of the community with lived experience.</p>	25-Jan-21	Guiding Council on MH Strategy

M-21-03	<p><b>Motion on Reporting Mechanisms for the Mental Health Response</b>          Moved by Chair D. Deans, Seconded by Member B. Johnson          WHEREAS report titled "Report on Consultation Approach for Mental Health Response Strategy" being presented by the Ottawa Police Service (OPS) speaks to the establishment of a Guiding Council; and          WHEREAS the Guiding Council is meant to ensure that any new policies or procedures are developed by the community with OPS as resource and not the project lead; and          WHEREAS the Ottawa Police Services Board (OPSB) recognizes a need to receive updates on this process in its role as an oversight body;          THEREFORE be it resolved that once the Guiding Council has been established as per the report recommendations, that the OPSB request regular updates directly from the Guiding Council on the work being done surrounding Mental Health; and          THEREFORE be it further resolved that the OPSB ask the OPS to report quarterly on their efforts to improve and reform the Mental Health strategy.</p>	25-Jan-21	Guiding Council on MH Strategy
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