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## Accessibility Advisory Committee

### MINUTES 11

Tuesday, November 17, 2020

6:30 pm

### Electronic Participation

This Meeting was held through Electronic Participation in accordance with Section 238 of the *Municipal Act, 2001* as amended by *Bill 197, the Municipal Emergency Act, 2020*

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- Notes:*
- 1. Please note that these Minutes are to be considered DRAFT until confirmed by Committee.*
  - 2. Underlining indicates a new or amended recommendation approved by Committee.*

**Present:**

**Chair:** Phillip B. Turcotte  
**Vice-Chair:** Melanie Benard  
**Members:** Jo-Anne Bryan, Ana Maria Cruz-Valderrama, ,  
Murray Gallant, Vania Karam, Don Patterson, Jennie St-Martin  
and Brian Wade  
**Councillor Matt Luloff (non-voting member)**

**Reserve Members:** Joël Dazé, Holly Ellingwood, Tammy Kelly

**Absent:** **Members Kathleen Forestell and Roy Hanes**

**Others:** Paul Hussar, Program Manager, Design and Construction –  
Buildings, Planning, Infrastructure and Economic Development  
Ralph Wiesbrock, Partner, KWC Architects, Inc  
Betty Dion, Betty Dion Enterprises Ltd

Lucille Berlinguette-Saumure, Program Manager, Accessibility  
Office, Office of the City Clerk (OCC)  
Megan Richards, Corporate Accessibility Specialist, OCC

## DECLARATIONS OF INTEREST

No declarations of interest were filed.

## CONFIRMATION OF MINUTES

Minutes 9 - September 15, 2020

Special Meeting Minutes 10 - October 19, 2020

DEFERRED

## COMMUNICATIONS

Response to Inquiries

- AAC 01-20 - Inquiry regarding the Rental Housing Property Management By-Law and Rental Accommodation Study Update Report

After the release of the Agenda, the Response to Inquiry (AAC 2020-20) – Accessibility Impacts in staff reports, was circulated to Members. As such, the Committee approved the following motion to add the Response to the Agenda:

### **MOTION NO. AAC 2020 1/11**

Moved by Vice-Chair Melanie Benard

**WHEREAS on November 17, 2020, the Response to Inquiry AAC 02-20 – Accessibility Impacts in staff reports was circulated by email to Members the Accessibility Advisory Committee;**

**THEREFORE, BE IT RESOLVED THAT, pursuant to *Subsection 20(3) of the Advisory Committee Procedure By-law*, the response to Inquiry # Inquiry AAC 02-20 with respect to Accessibility Impacts in staff reports, be added to the agenda for today's meeting.**

CARRIED

## PRESENTATIONS

1. OTTAWA PUBLIC LIBRARY - UNIVERSAL DESIGN: KEY ACCESSIBILITY FEATURES
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### COMMITTEE RECOMMENDATION

**That the Accessibility Advisory Committee receive the presentation and provide feedback as appropriate.**

Paul Hussar, Program Manager, Design and Construction – Buildings, Planning, Infrastructure and Economic Development and Ralph Wiesbrock, Partner, KWC Architects, Inc spoke to a PowerPoint presentation which is held on file with the City Clerk. Betty Dion, Betty Dion Enterprises Ltd. was also in attendance and responded to questions from members.

Brent Manual, member of the public spoke on this item and questioned how accessible the whole building is. He also inquired if the accessibility community was consulted.

Staff noted that they reached out to accessibility groups in addition to holding workshops and working group meetings. It was also noted that Betty Dion Enterprises has been a consultant on this project.

Questions and comments were related to, but not limited to:

- Accessible parking on every level
- Experiential movement through the library in a virtual sense (i.e. flying staircase, elevators with glass)
- Floor material, colours, wayfinding signage
- Tables and shelves should be adjustable
- Touchless accessible features
- Environmental sensitivities should include scent-free space

Member Karam also provided written comments prior to the meeting, which are held on file with the City Clerk.

Staff offered to make note of the suggestions provided by the Committee members at this meeting.

The Committee thanked the presenters and received this item for information.

**Action:** Coordinator to send Mr. Manuel the presentation for this item as well as other presentations presented to AAC previously.

## OFFICE OF THE CITY CLERK

### 2. ACCESSIBILITY OFFICE UPDATE

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#### COMMITTEE RECOMMENDATION

**That the Accessibility Advisory Committee receive an update and provide feedback as appropriate.**

Lucille Berlinguette-Saumure, Program Manager, Accessibility Office and Megan Richards, Corporate Accessibility Specialist spoke to a PowerPoint presentation, held on file with the City Clerk.

The presentation touched on: COMAP – five-year plan; COVID-19 Testing; Video Relay Services; Community and Social Services Human Needs Task Force; and International Day for Persons with Disabilities.

After discussion, the Committee RECEIVED this item for information.

## COMMITTEE BUSINESS

3. 2021 DRAFT OPERATING AND CAPITAL BUDGETS – ACCESSIBILITY ADVISORY COMMITTEE
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### COMMITTEE RECOMMENDATION

**That the Accessibility Advisory Committee review the 2021 Budget and provide comments as appropriate.**

Chair Turcotte provided an overview of the working group meeting held on November 13, 2020 with Tyler Cox, Manager of Legislative Services and Megan Richards, Corporate Accessibility Specialist. Mr. Cox thanked staff for putting together a document with the accessibility budget impacts. He then walked through the budget process.

The Committee discussed the importance of AAC presenting before four main standing committees: Finance and Economic Development Committee, Community and Protective Services Committee, Transit Committee and Transportation Committee.

Due to time constraints, the Committee agreed to authorize the Chair to finalize the presentations. Member Karam volunteered to present at the Community and Protective Services Committee meeting on November 19, 2020.

**ACTION:** AAC Chair to finalize the AAC budget presentations and circulate to members prior to submitting to the standing committees.

4. WORKING GROUP UPDATES
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### COMMITTEE RECOMMENDATION

**That the Accessibility Advisory Committee receive the updates for information.**

Site Plans: Member Gallant noted the accessibility improvements in site plan submissions.

The Committee RECEIVED this item for information.

#### OTHER BUSINESS

**Vehicles for hire:** The Committee requested for an update from staff on this initiative.

**ACTION:** Accessibility Office to follow up with staff in Emergency and Protective Services Department.

#### ADJOURNMENT

The meeting adjourned at 9:15 pm.

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**Committee Coordinator**

**Chair**