Ottawa

Information Technology Sub-Committee

Minutes 5

Monday, 21 September 2020
9:30 a.m.

Electronic Participation

This Meeting was held through electronic participation in accordance with Section 238 of the Municipal Act, 2001 as amended by Bill 197, the COVID-19 Economic Recovery Act, 2020.

Notes: *1.*   *Please note that these Minutes are to be considered DRAFT until confirmed by the Sub-committee.*

        2.   *Underlining indicates a new or amended recommendation approved by Sub-committee.*

Present: Chair: Councillor J. Leiper
        Councillors: G. Darouze, J. Sudds and T. Tierney

Absent: Vice-Chair: Councillor R. Chiarelli

DECLARATIONS OF INTEREST

No declarations of interest were filed.

CONFIRMATION OF MINUTES

Minutes 4, of the Information Technology Sub-Committee meeting of Monday, 25 November 2019, were confirmed.

COMMUNICATIONS

RESPONSE TO INQUIRIES

- ITSC 01-19 - OFFICE 365 COMPATIBILITY WITH
  OUTDATED SOFTWARE / DATA SYSTEMS

INNOVATIVE CLIENT SERVICES DEPARTMENT

SERVICE ANALYTICS AND PLANNING

1.   OPEN DATA UPDATE

      ACS2020-ICS-ST-0003   CITY WIDE

REPORT RECOMMENDATION:

That Information Technology Sub-Committee receive this report for information.

Messrs. Darrell Bridge and Matt Eason, Senior Data Analytics Strategists, Innovative Client Services (ICS) Department, spoke to a detailed slide presentation which served as an overview of the staff report, covering the Open Data Program, a 'Year in Review' for 2019, and an Update for 2020. A copy of this presentation is held on file with the City Clerk.

Questions to staff and discussions included, but were not necessarily limited to: the expansion of open dataset offerings; data-sharing partnerships; how open data was being promoted internally and how staff in other departments were being engaged; the reestablishment of a 'Data Club' at the City for those keenly interested in data; questions on the City's involvement with WAZE navigation software and application; and, privacy issues associated with its use.

The Sub-Committee heard from Ms Tracey Lauriault, who commented on the City's work on open data and COVID19, the release of various datasets, and the City's data agreements with WAZE.

Correspondence was received from Mr. Matthew Darwin*, providing comment on the process for responding to feedback on data quality, how information on such matters is tracked, and how it can be communicated to the public.

*[* Individuals / groups marked with an asterisk above either provided comments in writing or by e-mail; all submissions are held on file with the City Clerk.]*

Discussions having concluded, the report recommendation was put before the Sub-Committee and the report was 'RECEIVED', as presented.

INFORMATION TECHNOLOGY SERVICES

2. INFORMATION TECHNOLOGY SERVICES UPDATE: COVID-19 RESPONSE & RECOVERY SUPPORTS AND 2020 WORKPLAN HIGHLIGHTS

ACS2020-ICS-ITS-0001   CITY WIDE

REPORT RECOMMENDATION:

That the Information Technology Sub-Committee receive this report for information.

Ms Valerie Turner, General Manager, Innovative Client Services (ICS) Department, began by introducing Mr. Brian Wilson as the City's new Chief Information Security and Digital Risk Officer, ICS. Mr. Wilson spoke to his background and was welcomed by the Sub-Committee.

The ITSC then received a detailed slide presentation from Mr. Sandro Carlucci, Acting Chief Information Officer, covering elements of Information Technology Services' COVID19 Response and Recovery work; 2020 Workplan highlights; IT Security Audit follow-ups; the department's work in support of vulnerable populations and the broader community; the Ward 19 (Cumberland) Municipal By-Election; and, the City's transition to online meetings for City Council, its

Standing and Advisory Committees, and COVID19 'Town Hall' meetings.
A copy of this presentation is held on file with the City Clerk.

The Sub-Committee's discussions included the points addressed in the presentation and matters involving: access and connectivity to WiFi for the City's vulnerable and those in rural areas; the MS Dynamics office suite; and, work being undertaken to replace the City's online e-agenda portal. Ms Beverly Gibas, Manager, Technology Solutions, ICS, and Ms Caitlin Salter MacDonald, Manager, Council and Committee Services, Office of the City Clerk, were also present to respond to members' questions.

Discussions having concluded, the report recommendation was put before the Sub-Committee and the report was 'RECEIVED', with the following Direction to Staff being given:

DIRECTION TO STAFF:

That staff report back to the I.T. Sub-Committee with respect to:

- Whether there is a role for the City to play in advocating directly to the large telecommunications providers to exert pressure to invest in infrastructure upgrades to ensure that the City's most vulnerable, and its rural residents, are better connected;

- Opportunities for the City to provide broadband connectivity as a potential utility service or the potential for partnerships or opportunities in which Municipalities could provide broadband connectivity / internet access as a public utility service.

ADJOURNMENT

The meeting was adjourned at 10:44 a.m.

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Committee Coordinator   **Chair**