



Audit Committee

Minutes 9

Tuesday, October 27 2020

9:30 AM

This Meeting was held through electronic participation in accordance with Section 238 of the *Municipal Act, 2001* as amended by Bill 197, the *COVID-19 Economic Recovery Act, 2020*.

- Notes:
1. *Please note that these Minutes are to be considered DRAFT until confirmed by Committee.*
 2. *Underlining indicates a new or amended recommendation approved by Committee.*
 3. *Except where otherwise indicated, reports requiring Council consideration will be presented to Council on 25 November 2020 in Audit Committee Report 8.*

Present:

Chair: Councillor J. Cloutier
Vice-Chair: Councillor C. A. Meehan
Councillors: E. El-Chantiry, T. Kavanagh, G. Darouze and A. Hubley

DECLARATIONS OF INTEREST

No declarations of interest were filed.

CONFIRMATION OF MINUTES

Minutes 8 - September 30, 2020

CONFIRMED

OFFICE OF THE AUDITOR GENERAL

MOTION No. AC 2020 1/9

Moved by: Vice-Chair C.A. Meehan

WHEREAS the Supporting Documentation for the items 1 to 4 titled:

- 1 - Office of the Auditor General (OAG) 2020 Audit Work Plan,**
- 2 - Office of the Auditor General – Review of OC Transpo Bus Maintenance,**
- 3 - Office of the Auditor General – Review of OC Transpo Driver Training, and**
- 4 - Office of the Auditor General – Report on the Fraud and Waste Hotline**

was not circulated with the agenda package;

THEREFORE BE IT RESOLVED that the Audit Committee approve the addition of these documents for consideration by the Committee at today's meeting, pursuant to Section 89(3) of the Procedure By-law (being By-law no. 2019-8).

CARRIED

1. OFFICE OF THE AUDITOR GENERAL – INVESTIGATION OF THE LEASE CANCELLATION FOR 300 COVENTRY ROAD

ACS2020-OAG-BVG-0002

CITY WIDE

REPORT RECOMMENDATION

That the Audit Committee receive the Office of the Auditor General's Investigation of the Lease Cancellation for 300 Coventry Road and recommend that Council consider and approve the investigation's recommendations.

Ken Hughes, Auditor General and Ed Miner, Deputy Auditor General spoke to a PowerPoint presentation, a copy of which is held on file with the City Clerk. Steve Kanellakos, City Manager and Derrick Moodie, Director, Corporate Real Estate Office, Planning, Infrastructure and Economic Development were in attendance to respond to questions.

Questions and discussion related to lessons learned, consideration of terminating the contract, cost to taxpayers and outstanding payments.

After discussion, the report recommendation was put before Committee and was RECEIVED and CARRIED.

2. OFFICE OF THE AUDITOR GENERAL – REVIEW OF OC TRANSPO BUS MAINTENANCE

ACS2020-OAG-BVG-0003

CITY WIDE

REPORT RECOMMENDATION

That the Audit Committee receive the Office of the Auditor General's Review of OC Transpo Bus Maintenance and recommend that Council consider and approve the review's recommendations.

Ken Hughes, Auditor General and Ed Miner, Deputy Auditor General spoke to a PowerPoint presentation, a copy of which is held on file with the City Clerk. John Manconi, General Manager, Transportation Services (TSD) and Jim Greer, Director of Transit Operations, TSD were in attendance to respond to questions.

Committee discussions and questions to staff touched upon work orders, system controls and cost benefit analysis.

After discussion, the report recommendation was put before Committee and was RECEIVED and CARRIED.

3. OFFICE OF THE AUDITOR GENERAL – REVIEW OF OC TRANSP
DRIVER TRAINING

ACS2020-OAG-BVG-0004

CITY WIDE

REPORT RECOMMENDATION

That the Audit Committee receive the Office of the Auditor General's Review of OC Transpo Driver Training and recommend that Council consider and approve the review's recommendations.

Ken Hughes, Auditor General and Ed Miner, Deputy Auditor General spoke to a PowerPoint presentation, a copy of which is held on file with the City Clerk. John Manconi, General Manager, Transportation Services (TSD), Brandon Richards, Chief Safety Officer, TSD and David White, City Solicitor, Innovative Client Services were in attendance to respond to questions.

Questions and discussion focussed on MTO Standards, the impacts relating to recruitment, failure rate of completion of driver training, and driver seniority.

After discussion, the report recommendation was put before Committee and was RECEIVED and CARRIED.

4. OFFICE OF THE AUDITOR GENERAL – REPORT ON THE FRAUD AND
WASTE HOTLINE

ACS2020-OAG-BVG-0005

CITY WIDE

REPORT RECOMMENDATION

That the Audit Committee recommend Council receive the Report on the Fraud and Waste Hotline.

Ken Hughes, Auditor General and Ed Miner, Deputy Auditor General spoke to a PowerPoint presentation, a copy of which is held on file with the City Clerk. Steve Kanellakos, City Manager was in attendance to respond to questions.

The Auditor General and staff responded to questions pertaining to the cash handling situation, the number of complaints/calls and charging stations for electric vehicles. In response to a question from Councillor El-Chantiry, Mr. Kanellakos advised that he would look into the possibility of a centralized area for staff and the public to report on good news events.

After discussion, the report recommendation was put before Committee and was RECEIVED and CARRIED.

ADJOURNMENT

The meeting adjourned at 12:42 p.m.

Committee Coordinator

Chair