

**Document 1**

**Delegation of Authority - Acquisition of Land and Property – January 1, 2020 to June 30, 2020**

| <b>Approved</b> | <b>Approved By</b> | <b>Report Number</b> | <b>Report Title</b>  | <b>Total Expended</b> | <b>Transaction</b> |
|-----------------|--------------------|----------------------|--|-----------------------|--------------------|
| 17-Jan-20       | Manager            | DEL2020-CREO-0001    | Property Acquisition and Easement Disposal - Nepean Groundwater Treatment - 1983832 Ontario Ltd.   | \$132,573.50          | Acquisition        |
| 13-Jan-20       | Program Manager    | DEL2020-CREO-0002    | Property Acquisition and Permanent Easement Acquisition from 4246551 Canada Inc. and 220 Real Estate Limited Partnership/Société en Commandite 220 Immobilière - 375 Didsbury Road - Campeau Drive Extension (Country Glen Way to Didsbury Road) Project | \$2.00                | Acquisition        |
| 16-Mar-20       | Program Manager    | DEL2020-CREO-0003    | Permanent Easement Acquisition from Loblaw Properties Limited - 8201 Campeau Drive - Campeau Drive Extension (Country Glen Way to Didsbury Road) Project   | \$1.00                | Acquisition        |
| 7-Jan-20        | Manager            | DEL2020-CREO-0004    | 5th Amending Agreement - Combined Sewage Storage Tunnel - National Capital Commission  | \$11,452.78           | Acquisition        |
| 30-Jan-20       | Program Manager    | DEL2020-CREO-0012    | Fee Simple Acquisition and Grading Easement Acquisition - Strandherd Widening Project - Barrhaven Conservancy Strandherd Inc. - 3150 Borrisokane Drive   | \$31,370.00           | Acquisition        |
| 30-Jan-20       | Program Manager    | DEL2020-CREO-0013    | Easement Acquisition - Strandherd Widening Project - Barrhaven Conservancy Inc. - 3150 Borrisokane Drive   | \$710.50              | Acquisition        |
| 27-Jan-20       | Program Manager    | DEL2020-CREO-0014    | Carp River Restoration Project - Property Acquisition - Kanata West Ownership Group - 4246551 Canada Inc. - 220 Real Estate Limited Partnership/Société en Commandite 220 Immobilière - Part Lot 3, Concession 1, (March) Part 1 on 4R-26978             | \$1.00                | Acquisition        |
| 10-Mar-20       | Program Manager    | DEL2020-CREO-0015    | Property Acquisition - Permanent Easement from Carmen Legros Morin and Serge Morin - 1785 Turnberry Road - Bilberry Creek Sheet Pile Retaining Wall  | \$1,251.00            | Acquisition        |

|           |                 |                   |  |             |             |
|-----------|-----------------|-------------------|--|-------------|-------------|
| 12-Feb-20 | Program Manager | DEL2020-CREO-0020 | Grading Easement Acquisition - Strandherd Widening Project - Minto Communities Inc. - 4005 Strandherd Drive  | \$2,185.00  | Acquisition |
| 12-Feb-20 | Program Manager | DEL2020-CREO-0021 | Grading Easement Acquisition - Strandherd Widening Project - Minto Communities Inc. - PIN:04595-1745   | \$2,000.00  | Acquisition |
| 12-Feb-20 | Program Manager | DEL2020-CREO-0022 | Drainage Easement Acquisition - Strandherd Widening Project - Minto Communities Inc. - PIN:04595-1745  | \$26,165.00 | Acquisition |
| 22-Apr-20 | Program Manager | DEL2020-CREO-0025 | Grading Easement Acquisition - Strandherd Widening Project – V!VA Barrhaven GP INC. - 275 Tartan Drive   | \$3,055.00  | Acquisition |
| 22-Apr-20 | Program Manager | DEL2020-CREO-0026 | Fee-Simple Acquisition and Drainage Easement Acquisition - Strandherd Widening Project - V!VA Barrhaven GP INC. - 275 Tartan Drive   | \$71,855.64 | Acquisition |
| 21-Feb-20 | Program Manager | DEL2020-CREO-0028 | Partial Acquisition and Temporary Occupancy - 1401 Star Top Road - 9697845 Canada Inc./Mtanos - New Sidewalks and Pathway Project  | \$7,000.00  | Acquisition |
| 25-Feb-20 | Program Manager | DEL2020-CREO-0030 | Fee Simple Acquisition - Strandherd Widening Project - Zena Investment Corporation - 4149 Strandherd Drive   | \$2,346.60  | Acquisition |
| 10-Mar-20 | Program Manager | DEL2020-CREO-0032 | Temporary Occupancy - Kennedy Burnett Stormwater Facility Project - Nepean Town Center Development Corp. - 3288 Greenbank Road   | \$1.00      | Acquisition |
| 03-Mar-20 | Program Manager | DEL2020-CREO-0037 | Temporary Occupancy - Ashburn Drive, Hogan Street, Wigan Drive and Ness Street Integrated Road, Sewer and Watermain Reconstruction Project - Maryn Elizabeth Adlard and Richard Andrew Dunn - 52 Wigan Drive | \$1,113.53  | Acquisition |
| 13-Mar-20 | Program Manager | DEL2020-CREO-0039 | Temporary Occupancy - Boundry Road Culvert Replacement - 1618680 Ontario Inc. - 4571 Boundry Road  | \$500.00    | Acquisition |
| 10-Mar-20 | Program Manager | DEL2020-CREO-0040 | Property Acquisition - Permanent Easement from Syed Faruq and Selina Faruq - 1781 Turnberry Road - Bilberry Creek Sheet Pile Retaining Wall  | \$1,251.00  | Acquisition |
| 10-Mar-20 | Program Manager | DEL2020-CREO-0041 | Property Acquisition - Permanent Easement from Natalie Popel and Gregory Champagne - 1783 Turnberry Road - Bilberry Creek Sheet Pile Retaining Wall  | \$1,251.00  | Acquisition |

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|-----------|-----------------|-------------------|--|-------------|-------------|
| 10-Mar-20 | Program Manager | DEL2020-CREO-0042 | Property Acquisition - Permanent Easement from Donna Christine Grimard - 1787 Turnberry Road - Bilberry Creek Sheet Pile Retaining Wall                                  | \$1,251.00  | Acquisition |
| 25-Mar-20 | Program Manager | DEL2020-CREO-0044 | Property Acquisition from Domenica Balice - Richmond Fenn - Lot 17, Concession 4 (Goulbourn) - 19.339 Acres - Franktown Road   | \$50,000.00 | Acquisition |
| 10-Mar-20 | Program Manager | DEL2020-CREO-0046 | Property Acquisition - Permanent Easement from Rosie Sharpe and Jeffery Sharpe - 1779 Turnberry Road - Bilberry Creek Sheet Pile Retaining Wall                          | \$1,251.00  | Acquisition |
| 10-Mar-20 | Program Manager | DEL2020-CREO-0047 | Property Acquisition - Permanent Easement from Rosie Sharpe and Jeffery Sharpe, 1779 Turnberry Road, Bilberry Creek Sheet Pile Retaining Wall, City of Ottawa            | \$1,251.00  | Acquisition |
| 23-Mar-20 | Program Manager | DEL2020-CREO-0048 | Property Acquisition - Prince of Wales Drive Noise Barrier Project - Domenic Ricci - 24 Parmalea Crescent  | \$40,160.00 | Acquisition |
| 27-Apr-20 | Program Manager | DEL2020-CREO-0050 | 6th Amending Agreement - Combined Sewage Storage Tunnel - Nation Capital Commission  | \$59,272.90 | Acquisition |
| 06-Apr-20 | Program Manager | DEL2020-CREO-0052 | Temporary Occupancy - Kennedy Burnett Stormwater Facility Project - 2183365 Ontario Inc. - 3194 Jockvale Road  | \$1.00      | Acquisition |
| 06-May-20 | Manager         | DEL2020-CREO-0062 | Final Settlement of All Claims Related to the Expropriation of Lands for the Kanata South Link Project - Walton Ontario Land 1 Corporation and Walton Ontario Land L.P.1 | \$56,034.35 | Acquisition |
| 13-May-20 | Program Manager | DEL2020-CREO-0066 | Permanent Easement - West End Sidewalks, Curbs, Multi-Use Pathways and Traffic Calming Project - Katimavik Road and Curran Street - 26 Dorey Court - Siu Leung           | \$2,974.22  | Acquisition |
| 29-May-20 | Program Manager | DEL2020-CREO-0068 | Property Acquisition - Intersection of Donald B. Munro Drive and Carp Road - 421 Donald B. Monro Drive, Carp - 2557960 Ontario Limited and Storeyworks Development Inc.  | \$2,046.06  | Acquisition |

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|-----------|-----------------|-------------------|---|---------------------|-------------|
| 26-May-20 | Program Manager | DEL2020-CREO-0075 | Temporary Occupancy - Kennedy Burnett Stormwater Facility Project - Claridge Homes (South Nepean) Inc.  | \$1.00              | Acquisition |
| 08-Jun-20 | Program Manager | DEL2020-CREO-0077 | Temporary Occupancy - Kennedy Burnett Stormwater Facility Project - Argo (Jock River) Limited - 3305 Borrisokane Road   | \$1.00              | Acquisition |
| 03-Jun-20 | Program Manager | DEL2020-CREO-0080 | Permanent Easement Acquisition - Vanier and Presland Stormsewer and Watermain Replacement Project - 148 Presland Road - Robert Drew Piggott and Fiona Danielle D'Arcy | \$4,650.00          | Acquisition |
| 01-Jun-20 | Program Manager | DEL2020-CREO-0081 | Temporary Occupancy Agreement - Queensway Terrace Storm Sewer Rehabilitation Project - 1679538 Ontario Inc. - 2625 Queensview Drive                                   | \$3,611.02          | Acquisition |
| 30-Jun-20 | Manager         | DEL2020-CREO-0093 | Property Acquisition - 234/240/250 Montreal Road - 250 Montreal Road Regional Inc.  | \$147,730.00        | Acquisition |
|           |                 |                   | <b>Total Expended</b>   | <b>\$666,320.10</b> |             |

**Delegation of Authority – Acquisition Lease of Land and Property – January 1, 2020 to June 30, 2020**

| Approved  | Approved By | Report Number     | Report Title   | Total Expended      | Transaction       |
|-----------|-------------|-------------------|--|---------------------|-------------------|
| 04-May-20 | Director    | DEL2020-CREO-0036 | Lease Renewal Agreement - 1300 Woodroffe Avenue - Fire Station #21   | \$102,960.00        | Acquisition Lease |
| 15-May-20 | Director    | DEL2020-CREO-0051 | Lease Amending Agreement - 2625 Queensview Drive - 1679538 Ontario Inc.  | \$732,502.84        | Acquisition Lease |
| 27-Apr-20 | Manager     | DEL2020-CREO-0058 | Lease Agreement with Decast Ltd. - Storage Area for Campeau Drive Bridge Girders - Campeau Drive Extension (Country Glen Way to Didsbury Road) Project | \$10.00             | Acquisition Lease |
| 27-May-20 | Manager     | DEL2020-CREO-0071 | Acquisition Amending and Renewal Lease - 80 Michael Cowpland Drive - WestEnd Family Care Clinic  | \$17,460.00         | Acquisition Lease |
|           |             |                   | <b>Total Expended</b>  | <b>\$852,932.84</b> |                   |

**Delegation of Authority - License of Occupation Acquisition – January 1, 2020 to June 30, 2020**

| Approved  | Approved By     | Report Number     | Report Title   | Total Expended      | Transaction                       |
|-----------|-----------------|-------------------|--|---------------------|-----------------------------------|
| 06-Mar-20 | Manager         | DEL2020-CREO-0019 | License Renewal - 110 Place D'Orléans Drive - OC Transpo Park and Ride   | \$142,065.00        | License of Occupation Acquisition |
| 01-May-20 | Manager         | DEL2020-CREO-0033 | License of Occupation - 20 St. Pierre Road - Vars Park and Ride Facility - Russell Township  | \$24,000.00         | License of Occupation Acquisition |
| 16-Mar-20 | Program Manager | DEL2020-CREO-0038 | Temporary Occupancy License Agreement - Her Majesty the Queen in Right of Canada as Represented by The Recreation Association of the Public Service of Canada (The RA Centre) and the City of Ottawa | \$1,200.00          | License of Occupation Acquisition |
| 16-Apr-20 | Program Manager | DEL2020-CREO-0055 | License of Occupation - Lola/Queen Mary Four Corners Project - 293 Queen Mary Street – Queen Mary Plaza Inc.   | \$1.00              | License of Occupation Acquisition |
| 04-Jun-20 | Director        | DEL2020-CREO-0061 | Acquisition License - 111 Sussex Drive - Pinocchio Day Care - Her Majesty the Queen in Right of Canada, as Represented by the Minister of Public Works and Government Services                       | \$1.00              | License of Occupation Acquisition |
|           |                 |                   | <b>Total Expended</b>  | <b>\$167,267.00</b> |                                   |

**Delegation of Authority – Disposal of Land and Property – January 1, 2020 to June 30, 2020**

| Approved  | Approved By     | Report Number     | Report Title   | Total Revenue | Transaction |
|-----------|-----------------|-------------------|--|---------------|-------------|
| 17-Jan-20 | Program Manager | DEL2020-CREO-0010 | Sale of Easement - 3478 Moodie Drive - Hydro One Networks    | \$38,000.00   | Sale        |
| 06-Feb-20 | Program Manager | DEL2020-CREO-0017 | Sale of Easement - 5615 Fernbank Road - Hydro Ottawa Limited | \$905.00      | Sale        |

|           |                 |                   |  |                    |      |
|-----------|-----------------|-------------------|--|--------------------|------|
| 21-Mar-20 | Director        | DEL2020-CREO-0029 | Declaration of Surplus Subterranean Right of the Waller Mall - Part 1, Plan 4R-32683                 | \$ -               | Sale |
| 26-Feb-20 | Program Manager | DEL2020-CREO-0031 | Sale of Easement - Cliff Street Heating and Cooling Plant - Her Majesty the Queen in Right of Canada | \$1.00             | Sale |
| 08-Jun-20 | Program Manager | DEL2020-CREO-0082 | Sale of Easement - 1 Morgan's Grant Way - Hydro Ottawa Limited                                       | \$2,756.00         | Sale |
| 08-Jun-20 | Program Manager | DEL2020-CREO-0083 | Sale of Easement - 4 Flamborough Way - Hydro Ottawa Limited  | \$2,428.00         | Sale |
|           |                 |                   | <b>Total Revenue</b>   | <b>\$79,090.00</b> |      |

**Delegation of Authority – License of Occupation Revenue – January 1, 2020 to June 30, 2020**

| Approved  | Approved        | Report Number     | Report Title   | Total Revenue       | Transaction                   |
|-----------|-----------------|-------------------|--|---------------------|-------------------------------|
| 7-Jan-20  | Program Manager | DEL2020-CREO-0005 | License of Occupation - Canadian Wildlife Service (Ontario Region) Environmental and Climate Change Canada - Migratory Game Bird Banding Program | \$1.00              | License of Occupation Revenue |
| 16-Jan-20 | Program Manager | DEL2020-CREO-0008 | 989 Montreal Road - License of Occupation - Canada Lands Company   | \$35,000.00         | License of Occupation Revenue |
| 24-Mar-20 | Director        | DEL2020-CREO-0023 | License Renewal - 90 George Street - 90 George Street Nominee Inc.   | \$55,000.00         | License of Occupation Revenue |
| 24-Apr-20 | Manager         | DEL2020-CREO-0054 | License Renewal Agreement - 1880 Portobello Boulevard - Redeemer Alliance Church   | \$1.00              | License of Occupation Revenue |
| 27-Apr-20 | Program Manager | DEL2020-CREO-0060 | License of Occupation - 3430 Greenbank Road - Glenview Homes (Cedarview) Ltd.  | \$19,600.00         | License of Occupation Revenue |
|           |                 |                   | <b>Total Revenue</b>   | <b>\$604,602.00</b> |                               |

**Delegation of Authority - Revenue Lease of Land and Property – January 1, 2020 to June 30, 2020**

| Approved   | Approved By     | Report Number     | Report Title  | Total Revenue       | Transaction   |
|------------|-----------------|-------------------|---|---------------------|---------------|
| 18-Feb-20  | Manager         | DEL2020-CREO-0016 | Revenue Sublease - 255 Centrum Boulevard - Marie France Lalonde - Member of Parliament for Orléans                | \$103,152.00        | Revenue Lease |
| 12-May-20  | Manager         | DEL2020-CREO-0018 | Lease Agreement Renewal - 2035 Trim Road - TM Mobile Inc.   | \$123,094.85        | Revenue Lease |
| 21- Apr-20 | Manager         | DEL2020-CREO-0024 | Lease Amending and Extension Agreement (1500 Shea Road) - Sachi's Bistro  | \$26,774.00         | Revenue Lease |
| 17-Apr-20  | Manager         | DEL2020-CREO-0043 | 10 Fifth Avenue Lease Renewal with the Glebe Parents Day care Centre  | \$1.00              | Revenue Lease |
| 24-Apr-20  | Manager         | DEL2020-CREO-0054 | Lease Renewal Agreement – 1880 Portobello Blvd. – Redeemer Alliance Church  | \$1.00              | Revenue Lease |
| 15-May-20  | Manager         | DEL2020-CREO-0063 | Lease Amending and Extension Agreement - 751 Peter Morand Crescent - Conseil des Écoles Catholiques du Centre-Est | \$14,400.00         | Revenue Lease |
| 09-Jun-20  | Program Manager | DEL2020-CREO-0084 | Lease Amending Agreement - 230 Viewmount Drive - Hydro Ottawa   | \$2.00              | Revenue Lease |
| 24-Jun-20  | Program Manager | DEL2020-CREO-0091 | Lease Renewal and Amending Agreement - 494 and 504 Albert Street - Ottawa Community Housing Corporation (OCH)     | \$1.00              | Revenue Lease |
|            |                 |                   | <b>Total Revenue</b>  | <b>\$267,425.85</b> |               |

**Delegation of Authority - Waived Administration Fees – January 1, 2020 to June 30, 2020**

| Approved | Approved By     | Report Number     | Report Title   | Total Waived | Transaction                   |
|----------|-----------------|-------------------|--|--------------|-------------------------------|
| 7-Jan-20 | Program Manager | DEL2020-CREO-0005 | License of Occupation - Canadian Wildlife Service (Ontario Region) Environmental and Climate Change Canada - Migratory Game Bird Banding Program | \$1,082.00   | License of Occupation Revenue |

|           |                 |                   |   |                   |                               |
|-----------|-----------------|-------------------|---|-------------------|-------------------------------|
| 18-Feb-20 | Manager         | DEL2020-CREO-0016 | Revenue Sublease - 255 Centrum Boulevard - Marie France Lalonde - Member of Parliament for Orléans                | \$552.00          | Revenue Lease                 |
| 24-Apr-20 | Manager         | DEL2020-CREO-0054 | Lease Renewal Agreement – 1880 Portobello Blvd. – Redeemer Alliance Church  | \$552.00          | Revenue Lease                 |
| 15-May-20 | Manager         | DEL2020-CREO-0063 | Lease Amending and Extension Agreement - 751 Peter Morand Crescent - Conseil des Écoles Catholiques du Centre-Est | \$552.00          | Revenue Lease                 |
| 24-Jun-20 | Program Manager | DEL2020-CREO-0091 | Lease Renewal and Amending Agreement - 494 and 504 Albert Street - Ottawa Community Housing Corporation (OCH)     | \$541.00          | License of Occupation Revenue |
|           |                 |                   | <b>Total Waived</b>   | <b>\$3,279.00</b> |                               |