

**Report to
Rapport au:**

**Finance and Economic Development Committee
Comité des finances et du développement économique**

12 November 2020 / 12 novembre 2020

**Submitted on October 22, 2020
Soumis le 22 octobre 2020**

**Submitted by
Soumis par:**

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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2020-PIE-CRO-0020

**SUBJECT: Delegation of Authority – Acquisition and Sale of Land and Property
– January 1, 2020 to June 30, 2020**

**OBJET: Délégation de pouvoirs – Acquisition et vente de terrains et de
propriétés – du 1^{er} janvier 2020 au 30 juin 2020**

REPORT RECOMMENDATION

**That the Finance and Economic Development Committee receive this report for
information.**

RECOMMANDATION DU RAPPORT

**Que le Comité des finances et du développement économique prenne
connaissance de ce rapport.**

BACKGROUND

The Delegation of Authority By-law (By-law No. 2012-109) approved by City Council on April 11, 2012 and amended on April 10, 2013 (By-law No. 2013-71), delegates the authority to staff at four levels of management to approve and conclude real estate transactions involving the acquisition or sale of an interest in land or property. This includes fee simple acquisitions, easements, rights of way, leases, joint use and maintenance agreements, licences, consents to enter and mortgages.

Real Estate delegations are subject to the provisions of this By-law as well as the Acquisition of Real Property Policy and the Disposal of Real Property Policy and Procedures approved by Council. The By-law approved in April 2013 required reporting the exercise of delegated authority to the Finance and Economic Development Committee on a semi-annual basis. This By-law was updated on December 10, 2014 (By-law No. 2014-435) to require reporting on a quarterly basis as well as inclusion of:

- a description of the major terms and conditions in reports about the acquisition of fee simple interests, easements or rights of way; and
- a list of all offers received in writing and a statement about why each was successful or unsuccessful in reports about the sale of fee simple interests, easements or rights of way.

By-law No. 2016-369 was enacted in November 2016 respecting the delegation of authority to various officers of the City and to repeal By-law No. 2014-435.

By-law No. 2018-397 was enacted in December 2018 respecting the delegation of authority to various officers of the City and to repeal By-law No. 2016-369. This By-law was updated on December 5, 2018 to require reporting on a semi-annual basis.

By-law No. 2019-280 was enacted on September 11, 2019 respecting the delegation of authority to various officers of the City and to repeal Bylaw No. 2018-397.

DISCUSSION

The Corporate Real Estate Office (CREO) certifies that all transactions approved under delegated authority for the period of January 1, 2020 to June 30, 2020 comply with the Delegation of Authority By-law and the Disposal and Acquisition of Real Property policies. These transactions are listed in Document 1.

Prior to transaction approval, CREO staff confirms with the Finance Department staff that the appropriate funds are available in the budget. The availability of funds is a condition and requirement of approval under delegated authority.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

CONSULTATION

The preparation of this report is required by the Delegation of Authority By-law and as such, no public consultation is required.

COMMENTS BY THE WARD COUNCILLOR(S)

This is a City-wide report.

LEGAL IMPLICATIONS

There are no legal impediments to receiving this report for information.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with receiving this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

There are no accessibility impacts associated with receiving this report.

TERM OF COUNCIL PRIORITIES

This report supports Council's priorities of Governance and Fiscal Responsibility

SUPPORTING DOCUMENTATION

Document 1 is a separate document and lists real estate transactions involving the acquisition and sale of an interest in land or property approved under delegated authority for the period January 1, 2020 to June 30, 2020.

DISPOSITION

The report has been forwarded for information in accordance with the Delegation of Authority By-law.