

**Report to
Rapport au :**

**Standing Committee on Environmental Protection, Water and Waste Management
Comité permanent de la protection de l'environnement, de l'eau et de la gestion
des déchets**

20 October 2020 / 20 octobre 2020

and / et au :

**Council
au Conseil**

28 October 2020 / 28 octobre 2020

Submitted on October 8, 2020

Soumis le 8 octobre 2020

Submitted by

Soumis par :

**Environmental Stewardship Advisory Committee /
Comité consultatif sur la gérance environnementale**

Contact Person

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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2020-OCC-ENV-0005

**SUBJECT: ENVIRONMENTAL STEWARDSHIP ADVISORY COMMITTEE -
PROPOSED 2020-2022 WORKPLAN**

**OBJET: COMITÉ CONSULTATIF SUR LA GÉRANCE ENVIRONNEMENTALE -
PLAN DE TRAVAIL 2020-2022 PROPOSÉ**

ADVISORY COMMITTEE RECOMMENDATION

That the Standing Committee on Environmental Protection, Water and Waste Management recommend that Council approve the 2020-2022 Environmental Stewardship Advisory Committee Workplan, as detailed in Document 1.

RECOMMANDATION DU COMITÉ CONSULTATIF

Que le Comité de la protection de l'environnement, de l'eau et de la gestion des déchets recommande au Conseil d'approuver le plan de travail 2020-2022 du Comité consultatif sur la gérance environnementale, tel que décrit à la pièce jointe n° 1.

BACKGROUND

At its meeting of 12 September 2012, City Council approved a new structure for its [Advisory Committees](#) to ensure that the work of these committees align with the Term of Council Priorities.

In order to determine the advisory committees' work plans for the current Term, departmental staff provided information with respect to the applicable Term of Council Priorities, [approved by Council on December 11, 2019](#), and departmental work plan(s) and identified areas in which the Advisory Committees could best provide support and advice.

The Office of the City Clerk worked with department staff to standardize work plan documents across Advisory Committees. This implemented the standard set by Council as part of the [2014-2018 Mid-Term Governance Review report](#), at its meeting of 9 November 2016.

The mandate of the Environmental Stewardship Advisory Committee ("Advisory Committee") is to advise Ottawa City Council on policy, programs and service delivery in the area of environmental stewardship. The complete Terms of Reference can be found at Document 2 of this report.

The Advisory Committee discussed the development of its proposed work plan at its meeting of 24 September 2020, for submission to Standing Committee and Council.

DISCUSSION

At the 24 September 2020 meeting of the Environmental Stewardship Advisory Committee (ESAC), the Advisory Committee considered and approved, in principle, its draft 2020-2022 Work Plan, which was finalized off-line and approved by the Chair in time to meet the deadline for inclusion on the Standing Committee on Environmental

Protection, Water and Waste Management (SCEPWWM) agenda of Tuesday, 20 October 2020. It is now before the SCEPWWM for its approval and recommendation for approval by City Council at its meeting of Wednesday, 28 October 2020.

The proposed work plan aligns with the 2019-2022 Term of Council Priorities that also fall within the Advisory Committee's Terms of Reference. Should Council approve the work plan, the Advisory Committee will consider information received from staff pertaining to each objective / activity within the work plan's timelines, and have opportunity to provide feedback or recommendations on information presented as part of a working group / stakeholder group consultation process with staff, with the status or outcome of each goal to be annotated in the workplan and reported annually.

Notes on the Work Plan

The expectations from ESAC members is that it would be appropriate for staff to engage ESAC members at least once or twice a year to provide informal update and to include them in expert working groups, stakeholder groups and consultation processes prior to sharing with general public.

The "status" section of the workplan is intended to include two type of updates: future presentations to ESAC and updates on milestones and commitments related to the goals.

RURAL IMPLICATIONS

This report was drafted to transmit the ESAC Work Plan to Committee for its meeting of 20 October 2020 and to Council for its meeting of 28 October 2020. No specific Rural Implications have been identified. Staff will be available at Council if clarification is required.

CONSULTATION

Advisory Committee meetings are open to the public and anyone wishing to speak to an item may do so. No members of the public registered to speak to this item at the Advisory Committee meeting of 24 September 2020.

COMMENTS BY THE WARD COUNCILLOR(S)

This report is City-wide in nature.

ADVISORY COMMITTEE(S) COMMENTS

This is a report from the Environmental Stewardship Advisory Committee.

LEGAL IMPLICATIONS

There are no legal impediments to Committee and Council's approval of the recommendation of this report.

RISK MANAGEMENT IMPLICATIONS

This report was drafted to transmit the ESAC Work Plan to Committee for its meeting of 20 October 2020 and to Council for its meeting of 28 October 2020. No specific Risk Management Implications have been identified. Staff will be available at Committee or Council if clarification is required.

ASSET MANAGEMENT IMPLICATIONS

This report was drafted to transmit the ESAC Work Plan to Committee for its meeting of 20 October 2020 and to Council for its meeting of 28 October 2020. No specific Asset Management Implications have been identified. Staff will be available at Committee or Council if clarification is required.

FINANCIAL IMPLICATIONS

There are no direct financial implications.

ACCESSIBILITY IMPACTS

This report was drafted to transmit the ESAC Work Plan to Committee for its meeting of 20 October 2020 and to Council for its meeting of 28 October 2020. No specific Accessibility Impacts have been identified. Staff will be available at Committee or Council if clarification is required.

TERM OF COUNCIL PRIORITIES

Applicable Term of Council priorities are identified in Document 1.

SUPPORTING DOCUMENTATION

- Document 1 – 2020-2022 Environmental Stewardship Advisory Committee Work Plan
- Document 2 – Environmental Stewardship Advisory Committee Terms of Reference

DISPOSITION

The Advisory Committee will work with staff to complete the goals and activities identified in the attached work plan. The Advisory Committee will report to the Standing Committee on Environmental Protection, Water and Waste Management on the progress on its work plan.