

**Report to
Rapport au:**

**Finance and Economic Development Committee
Comité des finances et du développement économique
6 October 2020 / 6 octobre 2020**

**and Council
et au Conseil
14 October 2020 / 14 octobre 2020**

**Submitted on September 25, 2020
Soumis le 25 septembre 2020**

**Submitted by
Soumis par:
M. Rick O'Connor, City Clerk / greffier municipal**

**Contact Person
Personne ressource:
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Ward: KITCHISSIPPI (15)

File Number: ACS2020-OCC-FED-0017

**SUBJECT: Appointments to the Westboro Village Improvement Area Board of
Management**

**OBJET: Nominations au conseil de gestion de la zone d'amélioration
commerciale du village de Westboro**

REPORT RECOMMENDATION

That the Finance and Economic Development Committee recommend Council approve the appointments of Erin Crowell, Sharon Bosley-House and Tara Hamilton to the Westboro Village Business Improvement Area Board of Management for the 2018-2022 Term of Council or until a successor is appointed during the next term of Council.

RECOMMANDATION DU RAPPORT

Que le Comité des finances et du développement économique recommande au Conseil municipal d'approuver les nominations de Erin Crowell, Sharon Bosley-House et Tara Hamilton au conseil de gestion de la Zone d'amélioration commerciale du Village de Westboro pour le mandat du Conseil 2018-2022 ou jusqu'à ce qu'un successeur soit nommé pendant le prochain mandat du Conseil.

BACKGROUND

Section 204 of the *Municipal Act*, 2001 requires that the municipality appoint BIA Board members. At its 12 February 2019 meeting, City Council approved the appointments of members to the various Business Improvement Area (BIA) Management Boards in the City.

DISCUSSION

In an e-mail dated August 25, 2020, the City Clerk's Office was notified of the appointments of Erin Crowell, Sharon Bosley-House and Tara Hamilton to fill a vacancy on its Board of Management and requested that Council approve the appointment of three (3) members.

Section 204 of the *Municipal Act* directs that Business Improvement Area Board member shall hold office until the expiration of the term of Council that appoints him/her. The new appointee will therefore serve until November 30, 2022.

RURAL IMPLICATIONS

There are no rural implications associated to this report.

CONSULTATION

As this is an administrative matter completed on behalf of the BIAs, consultation is not required.

COMMENTS BY THE WARD COUNCILLOR(S)

Councillor Leiper comments are as follows:

"The Westboro Village BIA is an integral part of the community, and I thank the new Board members for volunteering in its service."

ADVISORY COMMITTEE(S) COMMENTS

As this is an administrative matter completed on behalf of the BIAs, consultation with advisory committees is not required.

LEGAL IMPLICATIONS

There are no legal impediments to implementing the report recommendation.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications with this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

There are no accessibility implications associated with this report.

TERM OF COUNCIL PRIORITIES

This matter is not associated with any Term of Council priorities.

SUPPORTING DOCUMENTATION

Document 1 – Minutes of the Westboro Village BIA meeting (*held on file with the City Clerk*)

DISPOSITION

Upon approval of the report by Council, Legislative Services will notify the Westboro BIA of the appointments.