

**Report to  
Rapport au:**

**Transportation Committee  
Comité des transports  
7 October 2020 / 7 octobre 2020**

**and Council  
et au Conseil  
14 October 2020 / 14 octobre 2020**

**Submitted on September 28, 2020  
Soumis le 28 septembre 2020**

**Submitted by  
Soumis par:  
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**Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE      File Number: ACS2020-PWE-RPS-0002**

**SUBJECT: Parking Services 2019 Annual Report**

**OBJET: Rapport annuel 2019 du Service du stationnement**

#### **REPORT RECOMMENDATION**

**That the Transportation Committee recommend that Council receive the Parking Services 2019 Annual Report.**

## **RECOMMANDATION DU RAPPORT**

**Que le Comité des transports recommande au Conseil municipal de prendre connaissance du Rapport annuel 2019 du Service du stationnement.**

### **BACKGROUND**

The City of Ottawa provides paid public parking through the Municipal Parking Management Program. Delivered by Roads and Parking Services within the Public Works and Environmental Services Department, the Municipal Parking Management Program is mandated to provide public parking services that are in alignment with the goals and objectives of the Council-approved Municipal Parking Management Strategy Refresh and Governance Review ([ACS2019-PWE-RPS-0016](#)).

The Municipal Parking Management Strategy requires that an Annual Report for the Municipal Parking Management Program be received and reviewed by Council annually. As part of this report, a Capital Program Plan is also required. The current unprecedented pandemic situation has introduced uncertainties with respect to the 2020 financial situation as it pertains to parking fee revenue and the Parking Reserve Fund. As such, the Capital Program Plan will be presented as part of the 2020 Annual Report which is expected in Spring 2021, at which time the impacts of the current situation will be more fully known and accounted for in the longer-term planning of the Municipal Parking Management Program. The 2019 Annual Report fulfills the remaining requirements per the Municipal Parking Management Strategy.

As of December 31, 2019, Parking Services managed:

- 3,862 paid on-street parking spaces;
- 2,776 off-street spaces in 6 parking structures and 11 surface parking lots; and,
- 3,012 ring and post and off-street bicycle parking spaces.

### **DISCUSSION**

The 2019 Annual Report, included as Document 1, outlines the initiatives and accomplishments achieved by Parking Services in 2019 and demonstrates how they are in alignment with the Municipal Parking Management Strategy. It presents an inventory of all on-street and off-street parking facilities and includes a summary of changes to paid parking areas that have been made over the past year.

The Municipal Parking Management Strategy requires that the Municipal Parking Management Program be financially self-sustaining as a whole. This means that parking

revenues must be sufficient to entirely recover all related operating and capital lifecycle maintenance expenditures including contributions to the Parking Reserve Fund to finance future parking system development, operation, and promotion.

The 2019 Annual Report also reports on the use of delegated authority for 2019 as per by-law 2019-280, Schedule I:

- 11 (3) – Municipally-Managed Parking Rates – Off-Street
- 12 (2) – Municipally-Managed Parking Rates – On-Street

Finally, the 2019 Annual Report measures performance through 13 key business indicators. They are in alignment with the Municipal Parking Management Strategy and representative of a series of performance objectives outlined in the Parking Services Performance Measurement Program which was approved by Council as part of the Municipal Parking Management Strategy.

### **RURAL IMPLICATIONS**

There are no rural implications to implementing the recommendations of this report since there is no municipal paid parking in rural Ottawa.

### **CONSULTATION**

The 2019 Annual Report will be presented to the Parking Stakeholder Consultation Group at the next regularly scheduled meeting.

### **LEGAL IMPLICATIONS**

There are no legal impediments to receiving this report for information.

### **RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications to implementing the recommendations of this report.

### **FINANCIAL IMPLICATIONS**

This report has no financial implications. The financial information contained in the Annual Report reflects the Financial operations of the Parking Services Unit for the year ended December 31, 2019.

## **ACCESSIBILITY IMPACTS**

Staff will ensure that any applicable accessibility standards are adhered to during the execution of the projects and initiatives identified in this report. This will involve consulting with the appropriate staff within the City. A representative from the Accessibility Advisory Committee is a member of the Parking Stakeholder Consultation Group.

## **TERM OF COUNCIL PRIORITIES**

**Service Excellence through Innovation:** Deliver quality services that are innovative and continuously improve to meet the needs of individuals and communities.

**Integrated Transportation:** Enable effective mobility through a sustainable, accessible and connected city transportation system.

## **SUPPORTING DOCUMENTATION**

Document 1 – Parking Services 2019 Annual Report

## **DISPOSITION**

The Public Works & Environmental Services Department will make the 2019 Annual Report available to the public and stakeholder groups.