



Transit Commission

Minutes 15

Wednesday, June 17 2020

9:30 a.m.

Electronic Participation

This Meeting was held through electronic participation in accordance with Section 238 of the *Municipal Act, 2001* as amended by Bill 187, the *Municipal Emergency Act, 2020*.

- Notes:
1. *Please note that the Minutes are to be considered DRAFT until confirmed by the Commission.*
 2. *Underlining indicates a new or amended recommendation approved by Committee.*
 3. *Except where otherwise indicated, reports requiring Council consideration will be presented to Council on 24 June 2020 in Transit Commission Report 5.*

Present: Chair: Councillor A. Hubley
Vice-Chair: Councillor J. Cloutier
Councillors: R. Brockington, G. Gower, T. Kavanagh C. McKenney
J. Sudds, T. Tierney
Citizen Members: A. Carricato, M. Olsen, S. Wright-Gilbert

Absent : Citizen Member: L. Williams (as advised)

At the outset, Commission Chair Councillor Allan Hubley welcomed all meeting participants and began by calling the roll. All members were present.

DECLARATIONS OF INTEREST

No declarations of interest were filed.

CONFIRMATION OF MINUTES

Minutes 11, of the Transit Commission Meeting of Wednesday, 19 February 2020, and Minutes 13*, of the Special Transit Commission Meeting of Monday, 01 June 2020 were confirmed.

Following up from the Special Transit Commission meeting of Wednesday, 10 June 2020, where that meeting had been adjourned while still In-Camera, as advised by the City Clerk, and as noted in the Motion to proceed In-Camera, Chair Hubley rose and reported at today's meeting to advise, to all present, that the Commission had met In-Camera on 10 June 2020 at 9:00 a.m. to receive an update on the Tentative Collective agreement with the Amalgamated Transit Union (ATU) Local 279 (Conventional), and that no votes had been taken other than to give direction to staff or to deal with procedural matters. The matter was subsequently referred to Council for consideration at its meeting of 10 June 2020, where a Motion to ratify the Collective Agreement was approved in open session.

Minutes 14 and Confidential Minutes 14, of the Special Transit Commission meeting of Wednesday, 10 June 2020 will be considered for approval by the Transit Commission at its meeting of Wednesday, 15 September 2020.

*Note: There are no "Minutes 12", as the Transit Commission meeting originally scheduled for Wednesday, 18 March 2020 had been cancelled after the meeting agenda had been distributed.

COMMUNICATIONS

RESPONSE TO INQUIRIES

- TTC 01-20 - QUERY RE: RESTRICTIONS ON CHAIR
CALLING TRANSIT COMMISSION MEETINGS

TRANSPORTATION SERVICES DEPARTMENT

TRANSPORTATION PLANNING

1. CONFEDERATION LINE AND BUS SERVICE UPDATE

CITY-WIDE

Transportation Services Department (TSD) General Manager John Manconi introduced this item, following which the Commission received detailed slide presentations from Messrs. Pat Scrimgeour, Director, Transit Customer Systems and Planning, TSD, and Troy Charter, Director, Transit Operations, TSD, speaking to both the Transit Service Recovery Plan and O-Train Confederation Line Update. A copy of these presentations is held on file with the City Clerk.

The Transit Service Recovery Plan presentation covered elements of, but was not necessarily limited to: face mask protocols for customers; proper boarding of buses; ridership; safety precautions being implemented on the Transit system; staff observations and customer feedback. The O-Train Confederation Line Update presentation covered elements of: Line 1 System Improvements; work completed to date; and, upcoming work and next steps.

Correspondence had been received from Mr. Jan Lam* pertaining to East-end Bus Stop Assignments. In response to questions from the Chair, Mr. Manconi confirmed that he would follow up with Mr. Lam.

[* Individuals / groups marked with an asterisk above either provided comments in writing or by e-mail; all submissions are held on file with the City Clerk.]

Questions to staff and Commission discussions centred upon the points touched upon during the presentations; whether scheduled work would be completed on time; questions related to ongoing issues with LRT wheels track vibration and alignment; vehicle retrofits; power outages and mitigation measures; customer safety and security concerns; mask-wearing protocols; COVID19 and the effect of the pandemic on employees, riders and the ridership of both OC and Para Transpo; payments to the Rideau Transit Group (RTG); potential deficits due to declining revenues, and; LRT station infrastructure.

Mr. Manconi informed the Commission that more information on discussions with RTG and Alstom would be forthcoming during an In-Camera session at the City Council meeting of Wednesday, 15 July 2020.

Discussions having concluded, the Commission 'RECEIVED' the presentation for information.

FINANCE SERVICES DEPARTMENT

REVENUE SERVICES

2. GENERAL ACCOUNTS – TRANSIT WRITE-OFFS 2019

ACS2020-FSD-REV-0003

CITY WIDE

REPORT RECOMMENDATION:

That the Transit Commission receive this report on the 2019 general accounts write-off of \$880 as required by the Delegation of Authority By-law 2019-280.

RECEIVED

CORPORATE FINANCE

3. 2020 OPERATING AND CAPITAL BUDGET
Q1 TRANSIT COMMISSION STATUS REPORT

ACS2020-FSD-FIN-0013

CITY WIDE

REPORT RECOMMENDATION:

That the Transit Commission receive the 2020 Q1 Status Report for information.

This item was held for questions. Messrs. Manconi and Scrimgeour, along with Ms Wendy Stephanson, Chief Financial Officer, Finance Services Department (FSD), and Ms Isabelle Jasmin, Deputy City Treasurer, Corporate Finance, FSD, were present to respond.

Members' questions touched upon, but were not necessarily limited to: expenses related to LRT trains; RTG non-performance; the ability to recoup lost revenue; the preservation of the Prince of Wales Bridge and potential future connectivity with Gatineau's Société de transport de l'Outaouais (STO); and, using Presto cards as a possible incentive to woo back riders.

Discussions having concluded, the report recommendation was put before the Commission and the report was 'RECEIVED', as presented.

4. CAPITAL ADJUSTMENTS AND CLOSING
OF PROJECTS – TRANSIT COMMISSION

ACS2020-FSD-FIN-0014

CITY WIDE

REPORT RECOMMENDATION:

That the Transit Commission recommends Council:

- 1. Authorize the closing of capital projects listed in Document 1;**
- 2. Approve the budget adjustments as detailed in Document 2;**
- 3. Permit those projects in Document 3 that qualify for closure, to remain open; and**
- 4. Approve the return to source or (funding draw) for the following funding balances and eliminate debt authority resulting from the closing of projects and budget adjustments:**
 - a) Transit Capital Supported Reserve: \$6,438,668;**
 - b) Provincial Gas Tax Reserve: \$2,078**
 - c) Development Charge Reserve: \$1,510,426**
 - d) Debt Authority: \$123,719.**

Vice-Chair Cloutier asked how the Transit Reserves projected to the end of 2020 compared, historically, with Reserves for the past five years. Mr. John Manconi, General Manager, Transportation Services Department, and Ms Wendy Stephanson, Chief Financial Officer, Financial Services Department, confirmed that this information would be provided as part of a Financial Corporate Update at the 24 June 2020 meeting of Ottawa City Council.

There being no further discussion, the report recommendations were put before the Commission and were 'CARRIED', as presented.

MOTIONS OF WHICH NOTICE HAS BEEN PREVIOUSLY GIVEN

COMMISSIONER A. CARRICATO

5. LAUNCH OF ADVERTISING ON THE CONFEDERATION LINE

ACS2020-CCS-TRA-0004

CITY WIDE

REPORT RECOMMENDATION:

That the Transit Commission direct the General Manager of Transportation Services to commence a procurement process, consistent with the City's procurement policy, to identify potential revenue opportunities from advertising in stations and inside train cars on O-Train Line 1, and that staff report the findings to the Transit Commission at the conclusion of the process, expected to be in Q4 2020.

In response to questions from the Commission regarding the timing of undertaking such an exercise, Mr. Manconi confirmed that staff could take on this task and that staff would be examining all potential opportunities to generate revenue. The report recommendation was then put before the Commission and was 'CARRIED', as presented.

ADJOURNMENT

The meeting was adjourned at 11:40 a.m.

Committee Coordinator

Chair