

Document 2 - City Council - Departmental Log of Outstanding Motions and Directions to Staff

Last Revised: August 21, 2020

Subject	Meeting Date	Moved / initiated by	Disposition/Minutes	Referred to	Response Details
<p>DIRECTIONS TO STAFF Urban Park Funding Policy /151 and 153 Chapel Street (ACS2016-PAI-PGM-0011): Direct staff to review the urban park funding policy in advance of the next Development Charge review, as well as work with the applicant to find a solution to fund the park at this location.</p>	10-Feb-16		10 February 2016 Meeting Minutes	PIED	In Progress - Conditions are in place to require the developer to construct the park up to \$299,745.80. As the site is now in for a Site Plan revision, staff will continue to work with the applicant on park construction details. The negotiations on these conditions followed Council direction from February 2016. On the DC By-law review, the Development industry insisted the City remove all parks that were subject to funding / development agreement prior to the DC By-Law update, which was the case for this park.
<p>MOTION NO.25/3 Heritage Conservation District Plan: BE IT FURTHER RESOLVED that staff be directed to provide for a monitoring period of three years after the adoption of the Heritage Conservation District Plan, after which the Heritage Services Section would bring an information report to the Built Heritage Sub-committee on the initial implementation of the Plan.</p>	10-Feb-16	T. Nussbaum	10 February 2016 Meeting Minutes	PIED	In Progress - The Heritage Conservation District Plan went to the OMB and a decision has been issued in Q2 2019. Staff will come back to Council with an update on the plan as a whole in Q3 2022.
<p>MOTION NO.35/2 Max. Parking Requirements (ACS2016-PAI-PGM-0096): 2. That the provisions introduced through Recommendations 23 through 25 (pertaining to the Centrepointe Community) be revisited as part of a future review of Zoning By-law 2008-250, Section 103 (Maximum Parking Requirements);</p>	13-Jul-16	R. Chiarelli	13 July 2016 Meeting Minutes	PIED	In Progress: Staff will revisit as part of a future review of Zoning By-law 2008-250, Section 103 (Maximum Parking Requirements) in 2020.
<p>MOTION NO.37/2 - that if an alternative truck route (a tunnel) is established, staff be directed to explore the feasibility of banning all trucks from the core, with the exception of those making a delivery inside the core.</p>	14-Sep-16	A. Hubley	14 September 2016 Meeting Minutes	TSD	In Progress: Staff will review and report back as directed once a determination has been made on the establishment of a tunnel. Post 2020.

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<p>MOTION NO.43/23 Official Plan Amendment 2016: THEREFORE BE IT RESOLVED that City staff engage a professional agrologist to undertake a soils survey of the lands proposed to be designated Agricultural Resource Area on Schedule R6 contained in Document 1 in order to confirm or update the soils mapping for the purpose of the City's LEAR; and BE IT FURTHER RESOLVED that this soils survey be completed as early as possible in 2017 and the funding for the consultant agrologist be provided from the existing Planning Services budget.</p>	14-Dec-16	S. Moffatt	Minutes Dec 14 2016	PIED	In Progress: Report completed and results reported to Ward Councillor. Awaiting direction concerning notice to impacted residents.
<p>MOTION NO 47/5 - THEREFORE BE IT RESOLVED that Council direct staff to continue to work with their counterparts in the City of Gatineau, to explore potential enhancements to public transit and active mobility connections between Ottawa and Gatineau, including, but not limited to, the future use of the Prince of Wales Bridge, to inform the next update to the Transportation Master Plan.</p> <p style="text-align: right;">BE</p> <p>IT FURTHER RESOLVED that Council ask Mayor Watson to</p>	08-Mar-17	K. Egli	Minutes March 8, 2017	TSD	In Progress – Will be looked at as part of the preparation for the next TMP update (Post 2020/2021). STO to present at a TRC meeting in Q3 2020.
<p>DIRECTION TO STAFF Vacancy Rebate Program: That staff review the impact of the Vacancy Rebate Program changes for new buildings on future Economic Development.</p>	10-May-17		Minutes - May 10, 2017	PIED	In Progress - Staff is reviewing as directed
<p>MOTION 52/9 (298 Dalhousie Street temporary accessibility ramp) BE IT RESOLVED 2. Direct staff to undertake a review of By-law No. 2013-398, being the City's Encroachment By-law, to address accessibility structures that encroach onto the City's rights-of-way, and report their conclusions, including cost analysis, and any amendments as a result of the review, to Transportation Committee in Q3, 2017.</p>	14-Jun-17	M.Fleury	Minutes- June 14 2017	PIED	In Progress: Staff anticipate a report on the Encroachment By-law review at TRC in Q3 2020

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<p>MOTION NO. 57/3 - THEREFORE BE IT RESOLVED that staff be directed to review the longer-term funding strategies for the rate-supported programs as described in this motion, to be reported back to Committee and Council following the report on the updated infrastructure strategies outlined in the Comprehensive Asset Management Program Update – Water and Sewer Rate Supported Programs (CAM) report, and that this report be presented as early as possible in the next term... BE IT FURTHER RESOLVED that Council approve that the</p>	27-Sep-17	D. Chernushenko	Minutes - September 27, 2017	FSD & PIED	<p>In Progress: Staff will report back as directed as this work is completed in the next term of Council. A portion of the motion has been implemented: the 5% increase for stormwater in 2018 is included in the Draft 2018 Rate Supported Operating Budget and the \$3.1 million of debt funding was included in the Draft 2018 Rate Supported Capital Budget.</p>

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<p>MOTION 61/8 Salvation Army (171 George St): BE IT RESOLVED that Planning Committee direct staff to bring forward a Zoning By-law amendment to remove shelter as a permitted use on the lands known municipally as 171 George Street after the Salvation Army has ceased its shelter operations on these lands.</p>	22-Nov-17	M. Fleury	Minutes - November 22, 2017	PIED	Will be brought forward once the Salvation Army has ceased operations on the lands
<p>MOTION 63/4 Inclusionary Zoning: BE IT FURTHER RESOLVED that Council direct the General Manager, Planning, Infrastructure and Economic Development, or his designate, to follow-up with the Ministry on any additional procedural and technical concerns, to continue to work with the Ministry to communicate possible impacts, and to incorporate consideration of the new legislation on inclusionary zoning in any relevant upcoming studies and reviews, including the R4 Review and preparations for the next Official Plan and report out to the Planning Committee and Council as appropriate.</p>	31-Jan-18	J. Leiper	Minutes - January 31, 2018	PIED	<p>In Progress: An IPD was tabled at the Jan 24/19 Planning Committee meeting titled Inclusionary Zoning. Zoning and Housing Staff are reviewing the consultant's work. A new IPD for council is being considered. Following this, staff between housing, zoning and policy will discuss how best to integrate enabling language into the New OP structure given the changes to IZ associated with Bill 108.</p>
<p>DIRECTION TO STAFF: That staff be directed to make the Indigenous Cultural Awareness Training modules available to Elected Officials, in addition to municipal staff.</p>	28-Feb-18	C. Brockington	Minutes - February 28, 2018	ICS	<p>In Progress. The training consists of e-learning with supporting resources and Ottawa specific content. Training modules have been developed by Human Resources in consultation with and support of the Aboriginal community partners. A pilot of the training has run and the training is expected to launch in 2020.</p>
<p>Direction to Staff: That staff include Styrofoam containers as part of their review (re: plastics ban)</p>	23-May-18	D. Chernushenko	Minutes - 23 May 2018	PWES	<p>In Progress: Consideration of what items are accepted in to the waste stream will be included as part of the Solid Waste Master Plan Phase 2 - Q4 2020</p>

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<p>DIRECTION TO STAFF Brownfields Grant Program Application (3 and 4 Booth Street): That planning staff be directed to work with legal counsel to ensure that, in the negotiations, the ability to tie the Brownfields Grant in to a guarantee by the developer to provide affordable housing is explored.</p>	13-Jun-18		Minutes - 13 June 2018	PIED	<p>In Progress - Conversations with the developer continue. The Stage 2 Master Site Plan Agreement was registered on June 17, 2019 (OC2120632) and contained the following condition (on p. 48/51):</p> <p>Affordable Housing</p> <p>(a) The Owner acknowledges and agrees that an Affordable Housing Strategy for the Zibi Ontario Development shall be prepared and submitted prior to the approval of a Site Plan Control application for any of the proposed individual development phases, beginning with Phase 1B, that include residential uses.</p> <p>(b) The Owner further acknowledges and agrees that the Affordable Housing Strategy will aim to provide a minimum of 7% of the total residential units within the Zibi Ontario development as affordable units.</p>
<p>MOTION 72/4 THEREFORE, BE IT RESOLVED THAT Council direct that:</p> <ol style="list-style-type: none"> 1. Emergency and Protective Services include the Special Events on Public and Private Property By-law (2013-202) for consideration, as soon as possible, as part of the next Term of Council's By-law Review Work Plan; and 2. Staff include recycling and organic waste collection in the scope of the review for the Special Events on Public and Private Property By-law (2013-202); and 3. Event Central, in partnership with Public Works and Environmental Services and Recreation, Cultural and Facility Services departments, continue to engage with special event organizers to determine what resources may be available to support special events with waste collection, with the aim of having recycling and organic waste collection in place in all large special events during the 2020 festival season; and 4. City staff continue to work with special event organizers, including but not limited to the Ottawa Festivals Network, the Ottawa Music Industry Coalition, Ottawa Tourism and their respective members to raise awareness, educate and encourage the adoption of waste management best practices throughout the special events community. 	27-Jun-18	S. Moffatt	Disposition June 27, 2018	EPS	<p>In Progress: Staff will report back in 2021</p>

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<p>DIRECTION TO STAFF (re: Motion 72/4 above) That City staff, during the same period and timelines as the goals for organics and recycling streams for Ottawa festivals, also look at a target for City parks and facilities in the same 2020 target, and that staff come back with an implementation plan.</p>	27-Jun-18	M. Fleury	Disposition June 27, 2018	PWES	<p>In Progress - Staff will provide an update to Council in 2020 following the Green Bin in Parks Pilot Program.</p>

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<p>DIRECTION TO STAFF 133 Booth Street, 301 and 324 Lett Street (ACS2018-PIE-PS-0072): Given the significance of the proposed development, Council direct staff as follows for the first phase of development subject to Site Plan Control: Prior to the Site Plan application being submitted and deemed complete:</p> <ul style="list-style-type: none"> - Staff shall encourage the applicant/owner to host a public meeting with local residents and community groups in effort to discuss the details of the first development phase, and an opportunity to discuss community concerns..... - The applicant/owner shall work with the Ward Councillor to secure an appropriate venue and notify members of the public. - During the Site Plan Control process: <ul style="list-style-type: none"> o a Community Information Session is required, and shall be scheduled during the initial comment period; o More details on the proposed uses, such as the Grocery Store and Child Care Facility must be evident in the submission detail; o The number of affordable housing units, and unit type must be confirmed and reflected in any conditions of approval; o Design details must demonstrate how commercial deliveries will function; and o Staff acknowledge that Delegated Authority may be removed if the Ward Councillor is not satisfied with the submission details and response to community interests. 	11-Jul-18		Minutes - 11 July 2018	PIED	In Progress - Community meeting has not been scheduled yet and no site plan has been submitted.
<p>MOTION 73/13 THEREFORE BE IT RESOLVED that City Council direct staff to add the following to the scope of the review of the City of Ottawa's fireworks provisions in City by-laws: insurance requirements, total amount of fireworks kept on site, security provisions, and age requirements for vendors.</p>	11-Jul-18	J. Harder	Minutes - 11 July 2018	EPS	In Progress: Staff will report back as directed.

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<p>MOTION 77/3 Westboro land-use study: THEREFORE BE IT RESOLVED that the Planning, Infrastructure and Economic Development Department undertake a study pursuant to Section 38 of the Planning Act in respect to the land-use policies associated with triplex dwellings and dwellings that are over 400 square metres in Gross Floor Area within the area described below and assess the suitability and compatibility of these housing typologies in the context of intensification within the study area</p>	10-Oct-18	J. Leiper	Minutes - October 10, 2018	PIED	In Progress: The ICB was indeed extended to October 2020 at the October 9, 2019 Council meeting. The study will continue into 2020 with recommended zoning changes expected by Q3 2020. Staff are currently moving into public engagement on the study.
<p>DIRECTION TO STAFF Sign By-law Review: That, as part of the next Signs By-law Review that is underway, staff review the process for exemptions to the Permanent Signs on Private Property By-law allowing murals on residential buildings in a residential zone, and that this process be as easy as possible for homeowners while still respecting the character of the neighbourhood.</p>	10-Oct-18		Minutes - October 10, 2018	PIED	In Progress: Staff to present report to Committee/Council in Q2 2021.
<p>MOTION 1/5 THEREFORE BE IT RESOLVED that staff be directed to examine options, within the existing governance framework and budgets, for improving the ability for Advisory Committee members to provide input into decision-making, including but not limited to:</p> <ul style="list-style-type: none"> • Providing additional flexibility within and outside of the Advisory Committee Rules of Procedure to eliminate any barriers to participation or feedback; 	05-Dec-18	M. Fleury	Minutes - December 5, 2018	City Clerk	In Progress: Staff will report back in 2020 as part of the Mid-term Governance Review.
<p>MOTION NO 1/16 THEREFORE BE IT RESOLVED that prior to the next recruitment process, the City Clerk and Solicitor, in consultation with the new Council Liaison on Women and Gender Equity, review the City's recruitment, selection and appointment practices for Commissions and Boards with the goal of appointing 50 percent representation of women, and take into consideration diversity, where possible</p>	05-Dec-18	T. Kavanagh	Minutes - December 5, 2018	City Clerk	In Progress: City Clerk's Office will work with the liaison to review the City's practices in advance of the next recruitment cycle, with any recommended changes to be included in the Mid-Term Governance Report. In addition, this Motion was provided to the Selection Panels to inform 2018 Recruitment.

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<p>DIRECTION TO STAFF: TOD in Secondary Plan for Place D'Orleans</p> <p>That the Planning, Infrastructure and Economic Development Department modify its Secondary Plan for Place d'Orléans (planned to start in 2019) to capture the eastern Stage 2 LRT corridor of potential Transit Oriented Development sites as one coordinated plan.</p>	06-Mar-19	M. Luloff	Minutes - March 6, 2019	PIED	In Progress: Orléans Town Centre Secondary Plan scope has been expanded to include LRT corridor. Expected Q4 2020.
<p>MOTION 10/7 Underground Wiring Policy update BE IT FURTHER RESOLVED that Planning, Infrastructure and Economic Development staff be directed in to review the Underground Wiring Policy during this Term of Council, with the goal of better aligning the Underground Wiring Policy with accessibility and other planning policies that have been approved by Council since the policy was first adopted in 2011, and to account for operational changes by Hydro Ottawa</p>	27-Mar-19	M. Fleury	Minutes - March 27, 2019	PIED	In Progress; This project has prioritized to begin in 2022 per Right of Way, Heritage and Urban Design Services workplan.
<p>THEREFORE BE IT RESOLVED that the General Manager, Emergency and Protective Services be directed to re-negotiate the accessibility surcharge with Private Transportation Companies (PTCs) with a view to increasing their contribution, in order to be more in line with the recommendation from KPMG, and report back to Community and Protective Services Committee at the conclusion of these negotiations;</p> <p>BE IT FURTHER RESOLVED that the Clerk, on behalf of Council, forward Council's request from April 2016 for additional legislative authority to the new Provincial Government.</p>	27-Mar-19	R. Brockington		EPS / City Clerk	In progress. City Clerk's Office has forwarded Council's request to the Province. EPS will report back in 2021 on the results of the re-negotiation
<p>MOTION NO 12/3 - Year-End Report PIED Statistics</p> <p>THEREFORE BE IT RESOLVED that the department include in the 2019 Year End Report (and each subsequent year) the number of pre-consultations held, the number of those that resulted in an application within a calendar year, and the number of files that were reviewed by the UDRP.</p>	24-Apr-19	R. Brockington	Minutes - 24 April, 2019	PIED	In Progress

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<p>DIRECTION TO STAFF: That staff be directed to look for every opportunity to implement future phases of Robert Grant Avenue as early as possible within the context of the TMP's road project priorities and affordability analysis.</p>	12-Jun-19	G. Gower	<u>Minutes June 12, 2019</u>	TSD	In Progress: Staff agreed to the direction.
<p>DIRECTION TO STAFF: That staff include Transportation Equity measures in the Workplan of the TMP update, and the City will establish a working group with community members from equity-seeking groups to develop equity measures.</p>	12-Jun-19	J. Leiper	<u>Minutes June 12, 2019</u>	TSD	In Progress: Staff agreed to the direction.
<p>MOTION 16/15 - BE IT FURTHER RESOLVED that staff be directed to review the by-laws governing election signs to consider the potential for broader and longer-term amendments and that staff be directed to report back to Council as part of the Mid-Term Governance Review or at the earliest policy review opportunity; and</p>	26-Jun-19	El-Chantiry	<u>Minutes - June 26, 2019</u>	City Clerk	In Progress Staff will report back as part of the Mid-term Governance Review report (Q4 2020)

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<p>MOTION 20/8 re: Ottawa Stadium That Council approve:</p> <p>1. That, given the Ottawa Champions are in negotiations to enter into an agreement of purchase in sale, staff be mandated to:</p> <p>a) Meet with the prospective purchasers of the team to review the financial viability of their proposal to continue baseball at the Ottawa Stadium and to ensure protection of Ottawa taxpayers, including:</p> <p>i. The new ownership group's capacity to enter into a long-term lease (7 to 10 years); □</p> <p>ii. The new ownership group's capacity to cover any and all prior arrears which may have accrued at the end of the 2019 season;</p> <p>iii. Include in lease negotiations the City's ability to redevelop strategic parts of the Stadium lands once LRT is fully implemented;</p> <p>iv. Identify the appropriate cost recovery and revenue sharing model that minimizes costs to taxpayers;</p> <p>v. Delegate to staff the authority to negotiate a lease agreement in time for the 2020 season; and</p> <p>vi. Report back to the Finance and Economic Development Committee and Council for approval of the lease before the start of the 2020 season; and</p> <p>2. That staff be directed to work with all interested members of Council, local and national community groups and stakeholders to develop a vision, which would include: identifying opportunities for increased community usage of the</p>	25-Sep-19	L. Dudas	Minutes City Council September 25, 2019	RCFS/PIED	In Progress

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<p>DIRECTION TO STAFF RE: Ottawa Stadium - Given the property at 300 Coventry Road has been endorsed by Council as a potential site for redevelopment as a transit oriented development, that the General Manager of Planning, Infrastructure and Economic Development and the General Manager of Recreation, Cultural and Facilities Services confirm that staff from these two departments will commence a community vision process and consultation on the use of stadium and potential land use for the approximately 19 acre site prior to the commencement of the formal secondary planning process in 2021–22, and that the community visioning exercise occur in 2020-2021 and includes an analysis of all options for the site.</p>	25-Sep-19	R. King	Minutes City Council September 25, 2019	RCFS/PIED	In Progress
<p>MOTION 25/4 THEREFORE BE IT RESOLVED THAT staff from the Office of the City Clerk and the Department of Recreation, Culture and Facility Services be directed to work with interested Councillors, as a pilot project for the development of the 2020 operational goals [Bilingualism Policy clause R 1.6], with the objective of developing clear metrics as it relates to the following:</p>	11-Dec-19	M. Fleury	Minutes – 11 Dec 2019	RCFS/City Clerk	In Progress: 2020 Departmental French-Language Operational Plans have been adopted following presentation of the City Clerk’s Annual Report to Council (ACS2020-OCC-GEN-0001) on June 10, 2020. Progress on these Operational Plans will be reported in the 2021 City Clerk’s Annual Report to Council.
<p>Council Budget Motion: Community Environmental Projects Grant Program (CEPGP) MOTION THEREFORE BE IT RESOLVED that Council direct staff in Planning, Infrastructure and Economic Development to examine opportunities to increase the program budget in 2021, align with TOC priorities, and report back to the Standing Committee on Environmental Protection, Water and Waste Management in time for Council’s consideration of the</p>	11-Dec-19	S. Menard	Minutes – 11 Dec 2019	PIED	In progress
<p>DIRECTION TO STAFF: That Infrastructure Services Staff be directed to review and further refine the scope the work that would be required to install pathway lighting along the Multi-use pathway that runs from Heron Road/Mooney’s Bay O-Train Station (southbound to the Traffic Circle at Brookfield Road) and report back via a Memo to Council in advance of the 2020 Capital Close report, including opportunities to advance this work through existing budgets for capital projects or the Stage 2 LRT project.</p>	11-Dec-19	R. Brockington	Minutes – 11 Dec 2019	PIED/ TSD	In progress

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<p>MOTION BE IT RESOLVED THAT the Transit Commission portion of the 2020 Draft Operating Budget, including the OC Transpo portion, listed as Item H (i) (<i>Motion approved by Transit Commission with respect to the implementaiton of the Family Day Pass</i>) be referred to the General Manager of Transportation Services for review. (ii) That staff report back in the proposed 2021 Budget with any estimated changes to ridership and fare revenue that were recorded in 2020, so that Council can make a decision on whether to make this a regular change to the OC Transpo fare table;</p>	11-Dec-19	A. Hubley	Minutes – 11 Dec 2019	TSD	In progress
<p>MOTION BE IT RESOLVED THAT Council direct the City Treasurer, Finance Services to review and report back to the Finance and Economic Development Committee this term of Council on participatory budgeting for the City of Ottawa, including:</p> <ul style="list-style-type: none"> •An explanatory note of what participatory budgeting is for Councillors and its use in Canada and Internationally •A review of areas in the city budget where a participatory budgeting component may be desirable •And report back on the findings regarding participatory budgeting during this term of Council, within existing budgets 	11-Dec-19	S. Menard	Minutes – 11 Dec 2019	FSD	In progress
<p>DIRECTION TO STAFF: Staff be directed to negotiate as part of any final lease agreement for the stadium, provisions that would allow for the consideration of community bookings within the December 1 to March 31 “exclusive opportunity” period for the Partnership, and to clarify that beyond April 1st of each year of the term, the City and the Partnership will have the ability to make additional bookings for available dates and times on a first come basis.</p>	11-Dec-19	M. Fleury	Minutes – 11 Dec 2019	RCFS/ PIED	In progress

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<p>MOTION NO 26/16 THEREFORE BE IT RESOLVED staff be directed to amend By-law 2003-520 for the purposes of the 2020 provincial by-elections in Ottawa-Vanier and Orléans such that signs be permitted on public properties once the Chief Electoral Officer of Ontario issues the relevant Writ; and BE IT FURTHER RESOLVED that this amendment to By-law 2003-520 respecting election signage on public property upon issuance of the relevant Writ remain in effect for any future provincial or federal by-elections or until such time that Council has an opportunity to receive and consider staff's forthcoming review the by-laws governing election signs as part of the Mid-Term Governance Review or at the earliest policy review opportunity; and</p>	29-Jan-20	G. Gower	Minutes – 29 Jan 2020	City Clerk	<p>In progress By-law 2003-520 was amended as directed. Staff will report back on the results of their review of the by-laws governing election signs as part of the Mid-term Governance Review report (Q4 2020)</p>
<p>Motion 32/2 THEREFORE BE IT RESOLVED that City Council defer the decision on how to fill the vacancy in Ward 19 (Cumberland), meaning whether to appoint or enact a by-election by-law under Section 263 of the Municipal Act, 2001, until such time as there is further information available on when the end of the emergency might be expected, and that a report be brought to Council on this matter no later than 30 days after the Provincial emergency declaration Order is lifted.</p>	22-Apr-20	M. Luloff	Minutes - 22 Apr 2020	City Clerk	<p>In Progress A Report entitled Ward 19 (Cumberland) – Vacancy Options (July 15) was presented to Council on July 15, 2020 (ACS2020-OCC-GEN-0021). Following this Report, Council approve and enacted a By-law to Require a By-Election, to hold a by-election to fill the vacancy in the Office of Councillor, Ward 19 (Cumberland) in accordance with the Municipal Elections Act, 1996. This By-election will be held on October 5, 2020.</p>

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<p>Motion 33/4 That Council direct the City Clerk to:</p> <p>a) Establish, in consultation with the Chair and Vice-Chair of the Audit Committee, the City Solicitor (or delegate) and the Director, Human Resources (or delegate), the framework for a voluntary exit interview with Mr. Hughes to be conducted by the Chair and Vice-Chair of the Audit Committee, including the interview's structure, questions, timing (schedule) and confidential reporting out mechanism; and</p> <p>b) Report back to City Council by the end of Q2 2020 by way of a memorandum that includes details of the exit interview framework and how the interview will fit into the overall process and schedule for hiring a new Auditor General; and</p> <p>BE IT FURTHER RESOLVED that staff be directed to bring forward, as part of the 2018-2022 Mid-term Governance Review, proposals that would amend the Statutory Officer</p>	13-May-20	R. Brockington	Minutes - 13 May 2020	City Clerk	<p>In progress – Working with the City Solicitor and the Director, Human Resources, staff investigated and developed a framework to be used for a voluntary exit interview with Mr. Hughes. The framework was approved by the Mayor (Chair of the Auditor General Hiring Panel), Councillor Cloutier (Vice-Chair of the Hiring Panel and Audit Committee Chair) and Councillor Meehan (Hiring Panel member and Audit Committee Vice-Chair). The framework consists of an informal discussion with the current Auditor General, which has been conducted, and a formal voluntary exit interview to be held 4-6 weeks prior to the end of the Auditor General's contract in December 2020. Reporting on the framework has been provided to Council by way of a memorandum and the results of both components will be provided to Members of Council at a later date.</p>
<p>Motion 34/19 BE IT FURTHER RESOLVED THAT the City Clerk be directed to review the matter of continued remote participation in Council and Committee meetings as part of the Mid-Term Governance Review;</p> <p>BE IT FURTHER RESOLVED that the City Clerk be directed to explore alternative forms of remote participation for City Council meetings (such as Zoom, Skype or Microsoft Teams).</p>	27-May-20	G. Darouze	Minutes - 27 May, 2020	City Clerk	<p>In progress - Remote meetings will continue in accordance with Section 238 of the Municipal Act, as amended by Bill 197, the COVID-19 Economic Recovery Act and will be reviewed as part of the Mid-Term Governance Review</p>

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<p>Motion 3. The Office of the City Clerk and Human Resources be directed to provide mandatory prevention messaging and information for Councillors' Assistant applicants on where to seek support and redress before, during and after the interview process;</p> <p>4. Human Resources, in consultation with the Women & Gender Equity Specialist and the Council Liaison for Women and Gender Equity, be directed to develop a mandatory workplace sexual violence and harassment prevention campaign for Members of Council and Councillors' Assistants, to augment the mandatory gender equity, diversity and harassment training session described in Recommendation 1(f) of the staff report;</p> <p>5. Staff be directed to develop and bring forward as part of the 2018-2022 Mid-term Governance Review an anonymous reporting mechanism for the filing of workplace concerns and complaints by Councillors' Assistants or job applicants for Councillors' Assistant positions, similar to that in place at OC Transpo; and</p> <p>6. The Office of the City Clerk and Human Resources be directed to promote an open-door culture, in a manner similar to the "no wrong door" concept, to ensure Councillors' staff and/or applicants for Councillors' Assistant positions are supported no matter how they disclose instances of harassment or violence, in a manner that ensures privacy, confidentiality, compassion and support for survivor-led decision-making as well as awareness of where to seek</p>	15-Jul-20	C. McKenney	Disposition - 15 Jul 2020	City Clerk/ ICSD (HR)	In Progress - The City Clerk is incorporating a review of Members' office-related matters, including employment matters, as part of each governance review, as described in the report. Update on implementation of this Motion to be provided as part of the Mid-term Governance review.
<p>DIRECTION TO STAFF (Councillor S. Menard):</p> <p>That staff present to Council information that outlines an estimated timeline, and the public engagement process, for the comprehensive update to zoning that is anticipated to follow the adoption of the new Official Plan. Further, that staff outline some of their expectations regarding the outcomes of this zoning update, including whether staff believe this zoning update will see a decline in staff recommendations for zoning amendments sought by developers.</p>	15-Jul-20	S. Menard	Disposition - 15 Jul 2020	PIED	In Progress