

**Report to  
Rapport au:**

**Community and Protective Services Committee  
Comité des services communautaires et de protection  
20 August 2020 / 20 août 2020**

**and Council  
et au Conseil  
26 August 2020 / 26 août 2020**

**Submitted on April 6, 2020  
Soumis le 6 avril 2020**

**Submitted by  
Soumis par:  
Phillip Turcotte, Chair, Accessibility Advisory Committee / Président du Comité  
consultatif sur l'accessibilité**

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**Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE      File Number: ACS2020-OCC-GEN-0015**

**SUBJECT: Accessibility Advisory Committee 2020-2022 Work Plan**

**OBJET: Comité consultatif sur l'accessibilité – plan de travail 2020-2022**

#### **REPORT RECOMMENDATION**

**That the Community and Protective Services Committee recommend that Council approve the Accessibility Advisory Committee's 2020-2022 work plan, as detailed in Document 1.**

#### **RECOMMANDATION DU RAPPORT**

**Que le Comité des services communautaires et de protection recommande au Conseil d'approuver le plan de travail 2020-2022 du Comité consultatif sur l'accessibilité, tel que décrit à la pièce jointe n° 1.**

## **BACKGROUND**

At its meeting of 12 September 2012, City Council approved a new structure for its [Advisory Committees](#) to ensure that the work of these committees align with the Term of Council Priorities.

In order to determine the advisory committees' work plans for the current Term, departmental staff provided information with respect to the applicable Term of Council Priorities, [approved by Council on December 11, 2019](#), and departmental work plan(s) and identified areas in which the advisory committees could best provide support and advice.

The Office of the City Clerk worked with department staff to standardize work plan documents across advisory committees. This implemented the standard set by Council as part of the [2014-2018 Mid-Term Governance Review report](#), at its meeting of 9 November 2016.

The mandate of the Accessibility Advisory Committee ("Advisory Committee") is to fulfill the duties of a Municipal Accessibility Advisory Committee as outlined in the *Accessibility for Ontarians with Disabilities Act, 2005* and to provide advice to Council on programs, policies and services provided to persons with disabilities and seniors.

The Advisory Committee discussed the development of its proposed work plan at its meeting of February 18, 2020, for submission to the Community and Protective Services Committee and Council.

## **DISCUSSION**

The Advisory Committee is recommending a 3-year work plan. The proposed work plan aligns with the 2019-2022 Term of Council Priorities that also fall within the Advisory Committee's Terms of Reference.

Should Council approve the work plan, the Advisory Committee will consider each objective/activity within the work plan's timelines.

Relevant departmental staff will be asked to present the activity/objective at a meeting of the Advisory Committee. The Advisory Committee would have the opportunity to

provide oral feedback at the meeting and/or subsequently provide written comments to staff.

The Advisory Committee will report on the progress on its work plan to the Community and Protective Services Committee at mid- and end-of-Term. It may further recommend revisions to the work plan as part of its midterm report.

### **RURAL IMPLICATIONS**

Any applicable rural implications are identified in the Council Priorities for each project, as outlined in Document 1.

### **CONSULTATION**

Advisory Committee meetings are open to the public and anyone wishing to speak to an item may do so. No members of the public spoke to this item at the Advisory Committee meeting of February 18, 2020.

Department staff have been consulted with the development of the Advisory Committee work plan and support its objectives.

### **COMMENTS BY THE WARD COUNCILLOR(S)**

This is a city-wide matter.

### **ADVISORY COMMITTEE(S) COMMENTS**

This is a report from the Accessibility Advisory Committee.

### **LEGAL IMPLICATIONS**

There are no legal impediments to approving the recommendations in this report.

### **RISK MANAGEMENT IMPLICATIONS**

There are no risk management implications associated with this report.

### **ASSET MANAGEMENT IMPLICATIONS**

There are no asset management implications associated with this report.

### **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

## **ACCESSIBILITY IMPACTS**

There are no accessibility impacts directly associated with this report.

## **TERM OF COUNCIL PRIORITIES**

Applicable Term of Council priorities are identified in Document 1.

## **SUPPORTING DOCUMENTATION**

- Document 1 – 2020-2022 work plan of the Accessibility Advisory Committee (immediately follows this report)
- Document 2 – Accessibility Advisory Committee Terms of Reference (immediately follows this report)

## **DISPOSITION**

The Advisory Committee will work with staff to complete the projects identified in the attached work plan. The Advisory Committee will report to the Community and Protective Services Development Committee at mid- and end-of-Term on the progress on its work plan.

## Document 1

## ACCESSIBILITY ADVISORY COMMITTEE

## 2020-2022 WORKPLAN

The mandate of the Accessibility Advisory Committee is to fulfill the duties of a Municipal Accessibility Advisory Committee as outlined in the *Accessibility for Ontarians with Disabilities Act, 2005* and to provide advice to Council on programs, policies and services provided to persons with disabilities and seniors.

<b>Objective 1</b>				
<b>AODA and its regulations</b>				
<b>Activity 1</b>	<b>Responsibility:</b>	<b>Strategic Priority</b>	<b>Action</b>	<b>Department / Standing Committee</b>
Accessibility Working Group	AAC representative to attend monthly meetings.	Thriving Communities	Continue to engage community stakeholders in <b>responding to the complex and diverse needs of vulnerable members of the community</b> (e.g. youth, older adults, and new immigrants)	CSS / CPSC
<b>Activity 2</b>	<b>Responsibility:</b>	<b>Strategic Priority</b>	<b>Action</b>	<b>Department / Standing</b>

				<b>Committee</b>
AccessAbility Day Planning Committee	Appoint AAC Liaison and participate in planning meetings.	Thriving Communities	Continue to engage community stakeholders in <b>responding to the complex and diverse needs of vulnerable members of the community</b> (e.g. youth, older adults, and new immigrants)	CSS / CPSC
<b>Activity 3</b>	<b>Responsibility:</b>	<b>Strategic Priority</b>	<b>Action</b>	<b>Department / Standing Committee</b>
Site Plan Process Review	AAC to provide input as required.	Economic Growth	Ensure the continued health and vitality of small business, main streets and neighbourhoods	PIED / PLC
<b>Activity 4</b>	<b>Responsibility:</b>	<b>Strategic Priority</b>	<b>Action</b>	<b>Department / Standing Committee</b>
Outdoor Play spaces (Accessible Park design)	AAC to receive update and provide input.	Thriving Communities	<b>Invest in recreation infrastructure</b> and improve selected parks and facilities across all City wards.	RCFS / CPSC
<b>Activity 5</b>	<b>Responsibility:</b>	<b>Strategic Priority</b>	<b>Action</b>	<b>Department / Standing</b>

				<b>Committee</b>
Recreational Path	AAC to receive update and provide input.	Thriving Communities	<b>Invest in recreation infrastructure</b> and improve selected parks and facilities across all City wards.	RCFS / CPSC
<b>Activity 6</b>	<b>Responsibility:</b>	<b>Strategic Priority</b>	<b>Action</b>	<b>Department / Standing Committee</b>
Exterior Paths of Travel	AAC to receive update and provide input.	Thriving Communities	<b>Invest in recreation infrastructure</b> and improve selected parks and facilities across all City wards.	RCFS / CPSC
<b>Activity 7</b>	<b>Responsibility:</b>	<b>Strategic Priority</b>	<b>Action</b>	<b>Department / Standing Committee</b>
Accessible Taxis	AAC to receive update and provide input.	Integrated Transportation	Support our stakeholders in the advancement of the city's <b>autonomous vehicles initiative</b> .	EPS / CPSC
<b>Activity 8</b>	<b>Responsibility:</b>	<b>Strategic Priority</b>	<b>Action</b>	<b>Department / Standing Committee</b>
City of Ottawa's Municipal	AAC to receive update	Touches on all strategic priorities	Our city is made up of vibrant, distinctive, connected and safe	City Clerk / FEDC

Accessibility Plan (2016-2020)	and provide input.		neighbourhoods, is economically diverse, strong, and affordable, has accessible and sustainable transportation, embraces our diversity, social and cultural activities, and is a leader in environmental stewardship. Our services are designed using innovative approaches and continuously improving to proactively respond to and meet the needs of individuals and communities. Our staff is highly skilled, work in a collaborative and healthy environment to deliver innovative services to our residents.	
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<b>Objective 2 Consultation Opportunities</b>				
<b>Activity 1</b>	<b>Responsibility:</b>	<b>Strategic Priority</b>	<b>Action</b>	<b>Department / Standing Committee</b>
Phase 2 – LRT Project	AAC to receive update and provide input.	Integrated Transportation	With the construction of the <b>Stage II Light Rail Transit (LRT) Project</b> , we will bring 77per cent of residents to within 5km from a LRT station	TS / FEDC



			and connect the City's communities east, west, and south.	
<b>Activity 2</b>	<b>Responsibility:</b>	<b>Strategic Priority</b>	<b>Action</b>	<b>Department / Standing Committee</b>
Official Plan, Pedestrian Plan, Transportation Master Plan and the Cycling Plan	AAC to receive update and provide input.	Economic Growth / Integrated Transportation	<p>Develop a <b>new Official Plan</b> that will result in a future vision of growth for the city that enables business investment, employment opportunities, and liveable communities as economic assets. /</p> <p>Update our <b>Transportation Master Plan (TMP)</b> to define the policies, projects and other actions that will support a connected and sustainable transportation network.</p>	PIED / TS PLC / TRC
<b>Activity 3</b>	<b>Responsibility:</b>	<b>Strategic Priority</b>	<b>Action</b>	<b>Department / Standing Committee</b>
Solid Waste Master Plan	AAC to receive update and provide input.	Environmental Stewardship	Continue the management of solid waste and reduce its long-term impact on the environment through a <b>Sustainable Way Forward -</b>	PW / SCEPWWM

			<b>Solid Waste Strategic Plan.</b>	
<b>Activity 4</b>	<b>Responsibility:</b>	<b>Strategic Priority</b>	<b>Action</b>	<b>Department / Standing Committee</b>
Barrier Removal Program	AAC to provide input and feedback during the consultation process.	Sustainable infrastructure	Increase capital funding to <b>reduce the infrastructure funding gap.</b>	PIED / FEDC
<b>Activity 5</b>	<b>Responsibility:</b>	<b>Strategic Priority</b>	<b>Action</b>	<b>Department / Standing Committee</b>
Older Adult Plan	AAC representative to participate in working group meetings and provide updates to AAC.	Thriving Communities	Continue to engage community stakeholders in <b>responding to the complex and diverse needs of vulnerable members of the community</b> (e.g. youth, older adults, and new immigrants)	CSS / CPSC
<b>Activity 6</b>	<b>Responsibility:</b>	<b>Strategic Priority</b>	<b>Action</b>	<b>Department / Standing Committee</b>
Community Gardens	AAC representative to participate in working	Thriving Communities	Continue to engage community stakeholders in <b>responding to the complex and diverse</b>	CSS / CPSC

Standards	group meetings and provide updates to AAC.		<b>needs of vulnerable members of the community</b> (e.g. youth, older adults, and new immigrants)	
20 Year Housing and Homelessness Plan	AAC to receive update and provide input.	Thriving Communities	The City's planning and policy frameworks support the development of affordable housing options and homelessness solutions (10 Year Housing and Homelessness Plan, Official Plan, Long Range Financial Plan) •Residents have access to safe, adequate and affordable housing	CSS / CPSC

**Department:**

- CSS: Community and Social Services
- EPS: Emergency and Protective Services
- PIED: Planning, Infrastructure and Economic Development
- PW: Public Works
- RCF: Recreation and Cultural Facilities
- TS: Transportation Services

**Standing Committee:**

- CPSC: Community and Protective Services Committee
- FEDC: Finance and Economic Development Committee
- PLC: Planning Committee
- SCEPWWM: Standing Committee on Environmental Protection, Water and Waste Management
- TRC: Transportation Committee

## Document 2

### Accessibility Advisory Committee

#### Terms of Reference

#### **MANDATE**

The mandate of the Accessibility Advisory Committee is to fulfill the duties of a Municipal Accessibility Advisory Committee as outlined in the *Accessibility for Ontarians with Disabilities Act, 2005* and to provide advice to Council on programs, policies and services provided to persons with disabilities and seniors.

#### **RESPONSIBILITIES**

The Accessibility Advisory Committee is responsible for responsible for fulfilling the duties outlined under the *Accessibility for Ontarians with Disabilities Act, 2005*:

##### ***Duties of committee***

(4) *The committee shall,*

- (a) *advise the council about the requirements and implementation of accessibility standards and the preparation of accessibility reports and such other matters for which the council may seek its advice under subsection (5);*
- (b) *review in a timely manner the site plans and drawings described in section 41 of the Planning Act that the committee selects; and*
- (c) *perform all other functions that are specified in the regulations. 2005, c. 11, s. 29 (4).*

##### ***Duty of council***

(5) *The council shall seek advice from the committee on the accessibility for persons with disabilities to a building, structure or premises, or part of a building, structure or premises,*

- (a) *that the council purchases, constructs or significantly renovates;*
- (b) *for which the council enters into a new lease; or*
- (c) *that a person provides as municipal capital facilities under an agreement entered into with the council in accordance with section 110 of the Municipal Act, 2001 [...]*

The Accessibility Advisory Committee will be available as a resource to staff, providing input on matters being pursued to achieve Council's strategic priorities.

The Accessibility Advisory Committee is also responsible for providing advice to Council on programs, policies and services provided to persons with disabilities and seniors. Furthermore, the Accessibility Advisory Committee is responsible for ensuring that its business aligns with, and serves to complement, City Council's strategic priorities.

### **COMPOSITION**

The Accessibility Advisory Committee shall be organized as follows, with a total maximum membership between 9-15:

- In keeping with the requirements of the *Accessibility for Ontarians with Disabilities Act, 2005*, a majority the members of the committee shall be residents with disabilities.
- At least two (2) members would be residents who are 60 years of age or older
- As much as practicable, the membership should reflect the City's diverse population.

The membership shall also include one (1) Member of Council in a liaison capacity.

### **REPORTING RELATIONSHIP**

The Accessibility Advisory Committee shall report through the Community and Protective Services Committee to City Council; however, it may also report to another Standing Committee where appropriate, depending on the issue.