



Ottawa Board of Health MINUTES 8

**Monday, December 9, 2019, 5:00 PM
Champlain Room, 110 Laurier Avenue W.**

**Contact for the Ottawa Board of Health:
Diane Blais, Board of Health Secretary
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Board Members:

Chair: K. Egli

Vice-Chair: T. DeGiovanni

**Members: E. Banham, J. Cloutier, E. El-Chantiry, G. Gower, T. Kavanagh,
L. Leikin, S. Menard, S. Pinel, P. Tilley**

The Ottawa Board of Health met in the Champlain Room, 110 Laurier Avenue West, Ottawa, on Monday, December 9, 2019 beginning at 5:00 PM.

The Chair, Keith Egli, presided over the meeting.

ANNOUNCEMENTS/CEREMONIAL ACTIVITIES

Recognition of Ottawa Public Health Employees - Web Marketing Association's 2019 WebAward for Outstanding Achievement in Web Development for Health Care Standard of Excellence

Chair Egli presented certificates of recognition to Michelle Goulet and Katie LeBlanc from the Public Health Inspection Branch and Muy Labrecque and Jeff Satchwill from the Digital Health Initiatives team.

ROLL CALL

Members Eli El-Chantiry and Glen Gower were absent at the time of the roll call.

REGRETS

No regrets were filed.

DECLARATIONS OF PECUNIARY INTEREST (INCLUDING THOSE ORIGINALLY ARISING FROM PRIOR MEETINGS)

Member Leikin declared a deemed pecuniary interest on Ottawa Board of Health Agenda 8, Item 3 - 2020 Draft Operating Budget for the Ottawa Board of Health, Document 1, Page 4 - Ministry of Health and Long-Term Care Programs & Standards - Chronic Disease Prevention & Well-Being, and City Funded Programs – Mental Health, Substance Use & Injury Prevention, as a family member is an Ottawa Public Health employee working in these areas.

CONFIRMATION OF MINUTES

Confirmation of minutes of the meeting of November 4, 2019.

CONFIRMED

COMMUNICATIONS

Seventeen communication items have been received (held on file with the Board of Health Secretary).

MOTION TO INTRODUCE REPORTS

Motion 8/1

Moved by Member Kavanagh

BE IT RESOLVED THAT the Chair of the Board of Health Verbal Report, the Medical Officer of Health Verbal Report, and the reports titled: 2020 Draft Operating Budget for the Ottawa Board of Health; Ottawa Public Health's Strategic Plan for 2019-2022 – Update on Strategic Priorities; and Appointment of Associate Medical Officer of Health – In Camera – Personal Matters About an Identifiable Individual - Reporting Out Date: Upon Council Approval, be received and considered.

CARRIED

Following a 'Consent Agenda' process, the Board considered the held Items in the following order in the order in which they appear on the Agenda.

1. CHAIR OF THE BOARD OF HEALTH VERBAL REPORT

ACS2019-OPH-BOH-0012

That the Board of Health for the City of Ottawa Health Unit receive this report for information.

RECEIVED

Chair Egli provided the Board with an update on flu vaccination clinics, public health modernization consultations and the Association of Local Public Health Agencies (alPHa) Fall Symposium. In the context of the Chair's Verbal Report, Members Banham and Tilley also provided verbal reports on their experience in attending the alPHa Fall Symposium. Discussions on this item took approximately 15 minutes. The report was then received by the Board. The attached memo includes the Chair's Verbal Update.

2. MEDICAL OFFICER OF HEALTH VERBAL REPORT

ACS2019-OPH-MOH-0007

That the Board of Health for the City of Ottawa Health Unit receive this report for information.

RECEIVED

Dr. Vera Etches, Medical Officer of Health, provided the Board with an update on Nutritious Food Basket data, OPH's contribution to the development of the City's new Official Plan, her appointment to the Crime Prevention Ottawa Board of Directors, the launch of the Ontario Seniors Dental Program, the Office of the Auditor General of Ontario's Annual Report, recent announcements about Ontario Health Teams, and the public health modernization process – particularly as pertains to Ottawa Public Health's preparations for in-person

consultations and a written submission. The discussion on this item lasted approximately 35 minutes. The report was then received by the Board. The attached memo includes the Medical Officer of Health's Verbal Update.

3. 2020 DRAFT OPERATING BUDGET FOR THE OTTAWA BOARD OF HEALTH

ACS2019-OPH-PCS-0007

That, at its meeting of December 9, 2019, the Board of Health for the City of Ottawa Health Unit:

- 3. Approve the 2020 Draft Operating Budget for the Ottawa Board of Health;**
- 4. Upon the Board of Health's approval of the 2020 Draft Operating Budget for the Ottawa Board of Health, direct staff to forward the report to Ottawa City Council, for consideration on December 11, 2019 as part of the City Council's approval of the City of Ottawa 2020 Draft Operating and Capital budget; and**
- 5. Upon approval of the 2020 Draft Operating Budget for the Ottawa Board of Health by the Board of Health and Ottawa City Council, direct the Medical Officer of Health (or delegate), on behalf of the Board of Health, to forward the 2020 Annual Service Plan and Budget Submission, to the Ontario Ministry of Health (OMOH) for consideration based on the approved 2020 Operating Budget for the Ottawa Board of Health.**

CARRIED, as amended by Motion 8/3

Mr. Lou Flaborea, Manager of Performance & Corporate Services, spoke briefly to a PowerPoint presentation, which served to update the Board on the Budget approval process and timelines. Following the presentation, staff responded to questions from Board members. This discussion lasted approximately 30 minutes. The Board then voted on Motion 8/3.

Motion 8/3

Moved by Member Kavanagh

That the Board of Health for the City of Ottawa Health Unit:

- 1. Approve the 2020 Draft Operating Budget for the Ottawa Board of Health, outlined at Document 1, as follows:**
 - a. Page 4 – Ministry of Health and Long-Term Care Programs & Standards:**
 - i. Chronic Disease Prevention & Well-Being *;**
 - ii. Food Safety;**
 - iii. Healthy Environments;**
 - iv. Healthy Growth & Development;**
 - v. Immunization;**
 - vi. Infectious & Communicable Diseases;**
 - vii. Safe Water;**
 - viii. School Health;**
 - ix. Substance Use & Injury Prevention;**
 - x. Foundational Standards and Emergency Management; and**
 - xi. Program Support;**
 - b. Page 4 – Supplementary Programs:**
 - i. Healthy Babies Healthy Children; and**
 - ii. Dental Program;**
 - c. Page 4 – City Funded Programs – Mental Health, Substance Use & Injury Prevention *;**
 - d. Page 4 – Provincial Programs – Aids Bureau, Supervised Consumption Services;**

- e. **Page 4 – IT Reserve Fund Contribution; and**
 - f. **Page 10 – User Fees;**
2. **Upon the Board of Health’s approval of the 2020 Draft Operating Budget for the Ottawa Board of Health, direct staff to forward the report to Ottawa City Council, for consideration on December 11, 2019 as part of the City Council’s approval of the City of Ottawa 2020 Draft Operating and Capital budget; and**
 3. **Upon approval of the 2020 Draft Operating Budget for the Ottawa Board of Health by the Board of Health and Ottawa City Council, direct the Medical Officer of Health (or delegate), on behalf of the Board of Health, to forward the 2020 Annual Service Plan and Budget Submission, to the Ontario Ministry of Health (OMOH) for consideration based on the approved 2020 Operating Budget for the Ottawa Board of Health.**

CARRIED

* DECLARATION OF PECUNICARY INTEREST

Member Leikin submitted a deemed pecuniary interest on Ottawa Board of Health Agenda 8, Item 3 - 2020 Draft Operating Budget for the Ottawa Board of Health, Document 1, Page 4 - Ministry of Health and Long-Term Care Programs & Standards - Chronic Disease Prevention & Well-Being, and City Funded Programs – Mental Health, Substance Use & Injury Prevention, as a family member is an Ottawa Public Health employee working in these areas.

Member Leikin did not take part in the discussion or vote on these portions of the Budget.

4. OTTAWA PUBLIC HEALTH’S STRATEGIC PLAN FOR 2019-2022 – UPDATE ON STRATEGIC PRIORITIES

ACS2019-OPH-KPQ-0005

That the Board of Health for the City of Ottawa Health Unit receive, for information, an update on implementation of the 2019-2022 Strategic Priorities.

RECEIVED

Dr. Vera Etches, Medical Officer of Health, responded to questions from Member Leikin with respect to the schedule and frequency for regular updates on the implementation of Strategic Priorities. The discussion on this item lasted approximately 2 minutes. The report was then received by the Board.

IN CAMERA ITEMS*

- 5 APPOINTMENT OF ASSOCIATE MEDICAL OFFICER OF HEALTH – IN CAMERA – PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL - REPORTING OUT DATE: UPON COUNCIL APPROVAL

ACS2019-OPH-MOH-0008

The Board approved Motion 8/2, below, and the report recommendations without discussion, thereby eliminating the need to move In Camera.

That the Board of Health for the City of Ottawa Health Unit refer the following to Council, subject to the candidate providing written acceptance of offer and proof of Fellowship from the Royal College of Physicians of Canada prior to December 10, 2019:

- 1. That Council recommend the appointment of Dr. Brent Moloughney as Associate Medical Officer of Health to the Minister of Health in accordance with the *City of Ottawa Act, 1999* and the *Health Protection and Promotion Act*; and**
- 2. Subject to approval of recommendation 1, that Council transmit its recommendation for approval of the appointment to the Minister of**

Health.

CARRIED, as amended by Motion 8/2

Motion 8/2

Moved by Member Kavanagh

WHEREAS the next Council meeting is scheduled for Wednesday, December 11, 2019 and the subsequent Council meeting is scheduled for Wednesday, January 29, 2020,

THEREFORE BE IT RESOLVED THAT the Board of Health for the City of Ottawa Health Unit request that Council suspend the rules of procedure to consider the recommendations contained in this report at its meeting of December 11, 2019.

CARRIED

NOTICE

In Camera Items are not subject to public discussion or audience. Any person has a right to request an independent investigation of the propriety of dealing with matters in a closed session. A form requesting such a review may be obtained, without charge, from the City's website or in person from the Chair of this meeting. Requests are kept confidential pending any report by the Meetings Investigator and are conducted without charge to the Requestor.

MOTION TO ADOPT REPORTS

Motion 8/4

Moved by Member Kavanagh

BE IT RESOLVED THAT the Chair of the Board of Health Verbal Report, the Medical Officer of Health Verbal Report, and the reports titled: 2020 Draft Operating Budget for the Ottawa Board of Health; Ottawa Public Health's

Strategic Plan for 2019-2022 – Update on Strategic Priorities; and Appointment of Associate Medical Officer of Health – In Camera – Personal Matters About an Identifiable Individual - Reporting Out Date: Upon Council Approval, be received and adopted.

CARRIED

MOTIONS REQUIRING SUSPENSION OF THE RULES OF PROCEDURE

There were no motions requiring suspension of the rules.

NOTICES OF MOTION (FOR CONSIDERATION AT SUBSEQUENT MEETING)

There were no Notices of Motion (for consideration at a subsequent meeting).

CONFIRMATION BY-LAW

Motion 8/5

Moved by Member Kavanagh

BE IT RESOLVED THAT Confirmation By-law no. 2019-7, a by-law of the Board of Health for the City of Ottawa Health Unit to confirm the proceedings of the Ottawa Board of Health at its meeting of December 9, 2019 be read and passed.

CARRIED

INQUIRIES

No inquiries were submitted.

ADJOURNMENT

The Board adjourned the meeting at 6:35 p.m.

NEXT MEETING

Regular Meeting

Monday, February 10, 2020 – 5:00 PM – Champlain Room

BOARD SECRETARY

BOARD CHAIR