

Report to/Rapport au :

Information Technology Sub-Committee
Sous-comité de la technologie de l'information

August 28, 2012
28 août 2012

Submitted by/Soumis par : M. Rick O'Connor, City Clerk and Solicitor / Greffier et
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CITY WIDE / À L'ÉCHELLE DE LA VILLE

Ref N°: ACS2012-CMR-CCB-0069

SUBJECT: STATUS UPDATE – INFORMATION TECHNOLOGY SUB-COMMITTEE INQUIRIES AND MOTIONS FOR THE PERIOD ENDING 5 SEPTEMBER 2012

OBJET : RAPPORT DE SITUATION - DEMANDES DE RENSEIGNEMENTS ET MOTIONS DU SOUS-COMITÉ DE LA TECHNOLOGIE DE L'INFORMATION POUR LA PÉRIODE SE TERMINANT LE 5 SEPTEMBRE 2012

REPORT RECOMMENDATIONS

That the Information Technology Sub-committee receive this report for information.

RECOMMANDATIONS DU RAPPORT

Que le sous-comité de la technologie de l'information prenne connaissance du présent rapport.

BACKGROUND

On 11 June 2008, Council approved a new process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries, at the second meeting of every second month. Accordingly, this report is being presented to the Sub-committee for information. The list of outstanding Inquiries is attached as document 1.

DISCUSSION

Departmental Report on Outstanding Motions and Directions

In addition to the status of outstanding formal Inquiries, this report integrates the status of outstanding motions and directions to staff, identified as part of the City Manager's review in the fall of 2008, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

At this time there are no outstanding Motions or directions to staff.

RURAL IMPLICATIONS

There are no rural implications.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

RISK MANAGEMENT IMPLICATIONS

No risk management implications have been identified for this administrative report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

This report is administrative in nature and has no associated accessibility impacts.

TECHNOLOGY IMPLICATIONS

The City's Information Technology Services (ITS) Department will work closely to develop a detailed work plan and business cases for technology initiatives that may be required to support this recommendation. This work plan and business cases where required, would be evaluated and approved through the City of Ottawa ITS intake process for all new technology requests.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 – List of Outstanding Information Technology Sub-committee Inquiries

DISPOSITION

The Coordinator will continue to track all formal inquiries made at Sub-committee meetings and departmental staff will continue to track motions and directions to staff. The results will be reported to Sub-committee on a bi-monthly basis.

Document 1

Inquiries							
Last Updated – 28 August 2012 (MD)							
Inquiry Number	Subject	Meeting Date	Raised by	Referred to	Due Date	Status Update	Response Details
IT 03-12	Creating an Open Data Dataset for Employees in the City	18-Jun-12	Councillor Tierney	DCM, City Operations	10-Sep-12		