

Report to/Rapport au :

Environment Committee
Comité de l'environnement

May 10, 2013
10 mai 2013

**Submitted by/Soumis par : M. Rick O'Connor, City Clerk and Solicitor / Greffier et
Chef du contentieux**

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CITY WIDE / À L'ÉCHELLE DE LA VILLE

Ref N°: ACS2013-CMR-CCB-0030

**SUBJECT: STATUS UPDATE – ENVIRONMENT COMMITTEE INQUIRIES AND
MOTIONS – FOR THE PERIOD ENDING 10 MAY 2013**

**OBJET : RAPPORT DE SITUATION – DEMANDES DE RENSEIGNEMENTS
ET MOTIONS DU COMITÉ DE L'ENVIRONNEMENT POUR LA
PÉRIODE SE TERMINANT LE 10 MAI 2013**

REPORT RECOMMENDATION

That the Environment Committee receive this report for information.

RECOMMANDATION DU RAPPORT

Que le Comité de l'environnement prenne connaissance de ce rapport.

BACKGROUND

On 11 June 2008, Council approved a new process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries, at the second meeting of every second month. Accordingly, this report is being presented to Committee for information.

DEPARTMENTAL REPORT ON OUTSTANDING MOTIONS AND DIRECTIONS

This report integrates the status of outstanding motions and directions to staff, identified as part of the City Manager's review in the fall of 2008, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

The list of outstanding Inquiries is attached as Document 1. The departmental list of outstanding motions and directions to staff is attached as Document 2.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

LEGAL IMPLICATIONS

There are no legal implications associated with this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

This report is administrative in nature and has no associated accessibility impacts.

TECHNOLOGY IMPLICATIONS

This report is administrative in nature and has no associated technology implications.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 Environment Committee Inquiries / Motions Status report as of 10 May 2013

Document 2 Departmental List of Outstanding Motions and Directions as of 10 May 2013

DISPOSITION

The Coordinator will continue to track all motions and inquiries made at Committee meetings and departmental staff will continue to track motions and directions to staff. The results will be reported to Committee on a bi-monthly basis.