

**Report to/Rapport au :**

Community and Protective Services Committee  
Comité des services communautaires et de protection

February 14, 2013  
14 février 2013

**Submitted by/Soumis par : M. Rick O'Connor, City Clerk and Solicitor /  
Greffier et Chef du contentieux**

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CITY WIDE / À L'ÉCHELLE DE LA VILLE

Ref N°: ACS2013-CMR-CCB-0012

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**SUBJECT: STATUS UPDATE – COMMUNITY AND PROTECTIVE SERVICES  
COMMITTEE INQUIRIES AND MOTIONS - FOR THE PERIOD  
ENDING 14 FEBRUARY 2013**

**OBJET : RAPPORT DE SITUATION - DEMANDES DE RENSEIGNEMENTS  
ET MOTIONS DU COMITÉ DES SERVICES COMMUNAUTAIRES ET  
DE PROTECTION POUR LA PÉRIODE SE TERMINANT LE 14  
FÉVRIER 2013**

**REPORT RECOMMENDATION**

**That the Community and Protective Services Committee receive this report for  
information.**

**RECOMMANDATION DU RAPPORT**

**Que le Comité des services communautaires et de protection prenne  
connaissance de ce rapport.**

**BACKGROUND**

On 11 June 2008, Council approved a new process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries, at the second meeting of every second month. Accordingly, this report is being presented to Committee for information.

## DISCUSSION

This report integrates the status of outstanding motions and directions to staff, identified as part of the City Manager's review in the fall of 2008, with the actions that will be taken to ensure that both are addressed appropriately. (The departmental lists are contained in Document 1.)

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

## RURAL IMPLICATIONS

There are no rural implications

## CONSULTATION

This report is administrative in nature and therefore no consultation was required.

## LEGAL IMPLICATIONS

No legal implications have been identified for this report, as it is for information only.

## RISK MANAGEMENT IMPLICATIONS

No risk management implications have been identified for this report, as it is for information only.

## FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

## ACCESSIBILITY IMPACTS

This report is administrative in nature and has no associated accessibility impacts.

TECHNOLOGY IMPLICATIONS

This report is administrative in nature and has no associated technology implications.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 - Departmental Report on Outstanding Motions and Directions

DISPOSITION

The Coordinator will continue to track all motions and inquiries made at Committee and report bi-monthly.