



**Transportation Committee**

**Minutes 2**

**Wednesday, 3 April 2019**

**Champlain Room, 110 Laurier Avenue W.**

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- Notes:**
1. *Please note that these minutes are to be considered DRAFT until confirmed by Committee.*
  2. *Underlining indicates a new or amended recommendation approved by committee.*
  3. *Except where otherwise indicated, reports requiring Council consideration will be presented to Council on 10 April 2019 in Transportation Committee Report 2.*

**Present:** Chair S. Blais  
Vice-Chair J. Leiper  
Councillors M. Luloff, L. Dudas, E. El-Chantiry, D. Deans,  
S. Menard, G. Darouze, A. Hubley

**Absent:** Councillor M. Fleury

DECLARATIONS OF INTEREST

CONFIRMATION OF MINUTES

Minutes 1 - 1 March 2019

CONFIRMED

## COMMUNICATIONS

### Response to Inquiries

- TRC 04-18 Policy Review for Sidewalk Rehabilitation (PTIF Program)
- TRC 05-18 Coordinate Planned Infrastructure Projects with New Utility Installations
- TRC 01-19 - Adjust snow operation strategy in 2020 re icy roadways and sidewalks

## TRANSPORTATION SERVICES

### TRANSPORTATION PLANNING

1. PARK & CYCLE STUDY AND PILOT PROJECT  
ACS2019-TSD-PLN-0002 City Wide
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## REPORT RECOMMENDATIONS

**That the Transportation Committee recommend that Council:**

1. **Receive the Park & Cycle Study report for information; and,**
2. **Approve the Park & Cycle pilot project at Andrew Haydon Park for up to three years as detailed in this report, subject to the approval of the required zoning by-law amendment by Planning Committee and Council.**

Vivi Chi, Director, Transportation Planning and Kathleen Wilker, Project Manager, Transportation Planning responded to questions from Committee members.

The Transportation Committee CARRIED the report recommendations as presented.

## **TRAFFIC SERVICES**

2. **ENHANCEMENTS TO THE TEMPORARY TRAFFIC CALMING MEASURES PROGRAM**

ACS2019-TSD-TRF-0001

City Wide

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### **REPORT RECOMMENDATIONS**

- 1. That the Transportation Committee receive the expanded Temporary Traffic Calming Measures Program report for information.**
- 2. That the Transportation Committee recommend that Council approve the transfer of \$841,120 from capital project 909547 approved in the 2019 budget for Traffic & Pedestrian Safety Enhancements to the Traffic Services compensation budget to permanently fund 9 FTE's to implement the Temporary Traffic Calming Measures Program.**

Phil Landry, Director, Traffic Services, Transportation Services Department (TSD) and Krista Tanaka, Program Manager, Road Safety & Traffic Investments, TSD, provided a PowerPoint presentation, a copy of which is held on file.

Following discussions and questions of staff, the Committee CARRIED the recommendation as presented.

3. AREA TRAFFIC MANAGEMENT (ATM) PROGRAM UPDATE: ATM PROCESS UPDATE AND TRAFFIC CALMING DESIGN GUIDELINES

ACS2019-TSD-TRF-0002

City Wide

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### REPORT RECOMMENDATIONS

**That the Transportation Committee recommend that Council:**

- 1. Approve the new Neighbourhood Traffic Calming Study Process as detailed in this report and attached as Document 4;**
- 2. Approve the City of Ottawa Traffic Calming Design Guidelines as detailed in this report and attached as Document 5; and,**
- 3. Delegate authority to the General Manager of the Transportation Services Department to approve minor amendments to both the Neighbourhood Traffic Calming Study Process and the Traffic Calming Design Guidelines as required, and to report those amendments through Transportation Services' annual Delegated Authority Report.**

Vivi Chi, Director, Transportation Planning, Transportation Services Department (TSD) and Heidi Cousineau, Program Manager, Area Traffic Management, TSD, provided a PowerPoint presentation, a copy of which is held on file. Justin Swan, Senior Project Engineer, Area Traffic Management, TSD was also present to respond to questions.

The Committee heard from the following two delegations:

1. Alex Cullen, Federation of Citizens' Association (FCA) started by acknowledging the association he represents was incorrectly referred to in the report noting the word "Community" should be replaced with "Citizens". Mr. Cullen spoke in support of the staff recommendation however noting that the length of time to complete projects is too long.
2. John Woodhouse spoke in support of the report recommendation explaining safety concerns encountered in his neighbourhood due to lack

of stop signs and speed signage, as well as the speed the cars travel.

Following discussion and questions of staff, the Committee CARRIED the report recommendations as presented.

## **PLANNING, INFRASTRUCTURE AND ECONOMIC DEVELOPMENT**

4. PLANNING, INFRASTRUCTURE AND ECONOMIC DEVELOPMENT  
DEPARTMENT 2019 WORK PLAN
- ACS2019-PIE-GEN-0002 City Wide
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### **REPORT RECOMMENDATION**

**That Transportation Committee receive Part 6 of this report – 2019 PIED Work Plan for the Transportation Committee for information.**

RECEIVED

## **RIGHT OF WAY, HERITAGE AND URBAN DESIGN SERVICES**

5. ROAD ACTIVITY BY-LAW – PHASE ONE AMENDMENTS
- ACS2019-PIE-RHU-0001 City Wide
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### **REPORT RECOMMENDATIONS**

**That Transportation Committee recommend Council approve:**

- 1. the amendments to the Road Activity By-law No. 2003-445 substantially in the form set out in Document 2 and described in this report to come into effect July 1, 2019 and delegate the authority to**

- the General Manager of Planning, Infrastructure and Economic Development and the City Clerk and Solicitor to make minor administrative amendments to the Road Activity By-law No. 2003-445 substantially consistent with this report;**
- 2. the addition of two full-time equivalent (FTE) positions for the Inspections Branch of the Planning, Infrastructure and Economic Development Department, at an approximate annual cost of \$190,000 funded from road cut permit application fee revenue, to address inspection requirements under the Road Activity By-law, as described in this report; and,**
  - 3. the purchase of three new vehicles to support the work of Inspections Branch staff in addressing the inspection requirements under the Road Activity By-law at an approximate Capital cost of \$90,000 funded through a one-time contribution from the operating budget of the Right-of-Way, Heritage and Urban Design Service Area, with approximately \$26,000 in annual funding for the operation of the vehicles through road cut permit application fee revenue, as described in this report.**

The following staff of the Right of Way (ROW), Heritage & Urban Design Services, Planning, Infrastructure and Economic Development department provided a PowerPoint presentation and/or responded to questions: Court Curry, Manager, Rob Maclachlan, Specialist, By-law Review, Kevin Lamer, Program Manager, Inspection and Linda Carkner, Program Manager.

Following discussion and questions of staff, the Committee CARRIED the report recommendations as presented.

**CORPORATE SERVICES DEPARTMENT**

**CORPORATE REALESTATE OFFICE**

6. PROPERTY ACQUISITION – FUTURE FERNBANK PARK AND RIDE –  
ABBOTT-FERNBANK HOLDINGS INC.

ACS2019-CSD-CRE-0004

Stittsville (6)

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**REPORT RECOMMENDATION**

**That the Transportation Committee recommend Council approve the fee simple acquisition of a vacant parcel of land required for a future Park and Ride facility consisting of 17,707.7 square metres (4.38 acres) owned by Abbott-Fernbank Holdings Inc., described as Part of Lot 28, Concession 10, geographic Township of Goulbourn, shown as Parcel 1 on attached Document 1 for the consideration of \$2,668,456 plus applicable taxes related to the transaction subject to final adjustments on closing.**

CARRIED

**COUNCILLORS' ITEMS**

**COUNCILLOR R. BROCKINGTON**

7. CENTRAL PARK DRIVE SPEED REDUCTION

ACS2019-CCS-TRC-0003

River (16)

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**REPORT RECOMMENDATION**

**That the Transportation Committee recommend to Council that the speed**

**limit along the entire length of Central Park Drive be reduced from a posted speed limit of 50 km/h to a posted speed limit of 40 km/h.**

CARRIED

#### INFORMATION PREVIOUSLY DISTRIBUTED

- A REPORT ON THE USE OF DELEGATED AUTHORITY DURING 2018 BY THE TRANSPORTATION SERVICES DEPARTMENT AS SET OUT IN SCHEDULE "G" TRANSPORTATION SERVICES OF BY-LAW 2016-369
- ACS2019-TSD-GEN-0001 City Wide
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#### COUNCILLOR T. KAVANAGH

8. REVIEW OF WINTER MAINTENANCE STANDARDS
- ACS2019-CCS-TRC-0002 City Wide
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#### REPORT RECOMMENDATION

**That the Transportation Committee direct staff to review its winter maintenance standards to improve the condition of the roads, sidewalks, and other pedestrian facilities for its residents during the winter months and have staff bring forward a report for consideration as part of the 2022 budget.**

Councillor J. Leiper introduced the following Motion, however following discussion it was subsequently withdrawn:



**Motion No. TRC 2019 2/1**

Moved by Councillor J. Leiper

**THEREFORE BE IT RESOLVED that this item be amended such that staff will bring forward a report for consideration as part of the 2021 budget.**

WITHDRAWN

Councillor Menard introduced the following Motion as a “friendly amendment” to Councillor Kavanagh’s recommendation:

**Motion No. TRC 2019 2/2**

Moved by Councillor S. Menard

**That the recommendation be amended to replace “as part of the 2022 budget” with “in 2021.”**

CARRIED

The Chair confirmed that this would mean a policy report in 2021 and budget consideration for the 2022 budget. The Report, as amended, was then put to Committee and CARRIED.

Item 8 of Transportation Committee Agenda 2 was put before the Committee and was CARRIED as amended by Motion N<sup>o</sup> TRC 2019 2/2.

OTHER BUSINESS

**Motion No. TRC 2019 2/3**

Moved by Councillor S. Blais

**BE IT RESOLVED THAT the Transportation Committee approve the addition of this item for consideration by the committee at today’s meeting, pursuant to subsection 89(3) of the procedure by-law, to expedite the process for reviewing winter operations.**

CARRIED

**Motion No. TRC 2019 2/4**

Moved by Councillor S. Blais

**WHEREAS the City of Ottawa continues to experience growth in the number of roads, sidewalks, bike lanes, and other public infrastructure it maintains; and,**

**WHEREAS Roads Services must ensure it consistently applies an approach to meet the expectations and needs of residents across the city; and,**

**WHEREAS the 2018/2019 winter season presented extreme conditions with 287cm of snow, over 85 hours of freezing rain, and 45 rapid freeze thaw cycles; and,**

**WHEREAS this was further compounded by back to back snowfalls of over 25cm leading to unprecedented build-up of ice on sidewalks and residential roads which caused severe rutting of roads and ice coated sidewalks; and,**

**WHEREAS residents and councillors have highlighted concerns with current operational approaches and identified a need for more consistent service delivery across the city;**

**WHEREAS staff recognize the need to improve service delivery in advance of refreshing the current Maintenance Quality Standards;**

**THEREFORE BE IT RESOLVED THAT the Transportation Committee direct staff to conduct a service delivery review of Winter Operations, including consistency of service across the city, and report back to Committee with their findings ahead of the 2019-2020 winter season.**

CARRIED

**Motion No. TRC 2019 2/5**

Moved by Councillor J. Leiper

**BE IT RESOLVED THAT the Transportation Committee approve the addition of this item for consideration by the committee at today's**

**meeting, pursuant to subsection 89(3) of the procedure by-law, to allow the Manager of Right of Way, Heritage and Urban Design enough time to enter into agreement to allow third party(s) to install their bike sharing infrastructure prior to Summer 2019 cycling season.**

CARRIED

**Motion No. TRC 2019 2/6**

Moved by Councillor J. Leiper

**WHEREAS the General Manager of Planning, Infrastructure and Economic Development does not have within the Delegation of Authority By-law (2016-369) the ability of to enter into agreements to permit bike sharing services, where a cyclist pays for the rental of a bike from a station often located in the right of way (ROW); and**

**WHEREAS bike sharing promotes the goals of the City of Ottawa's Cycling Strategy; and**

**WHEREAS City staff have been monitoring the regulation of bike sharing internationally to gain a better understanding of both the business model and how other cities are adapting to an evolving industry; and**

**WHEREAS in 2018 the City of Ottawa successfully piloted an agreement to locate dockless bike sharing stations on City ROW and City property to ensure compliance with the maintenance and liability provisions of the Encroachment By-Law and subject to concurrence with Legal Services; and**

**WHEREAS a holistic review of bike sharing and bike parking will begin in 2019 as part of the development of a Bike Parking Strategy for the City of Ottawa; and**

**WHEREAS the National Capital Commission (NCC) and the City of Gatineau are also reviewing bike sharing agreements and have expressed an interest in developing a consistent approach for the region; and**

**WHEREAS the vendors will be responsible for installing/maintaining and removing bikes and dockless stations; and**

**WHEREAS** the potential locations of the sites shall be reviewed by City staff to ensure all operational and technical approvals are in place as well as the Ward Councillor;

**THEREFORE BE IT RESOLVED** that the Transportation Committee recommend that Council waive the requirements of the Encroachment By-law (2003-446) to permit the Manager of Right of Way, Heritage and Urban Design to enter into pilot agreements for 2019 to locate bike sharing stations on City ROW and City property sites to ensure compliance with the maintenance and liability provisions of the Encroachment By-Law and subject to concurrence with Legal Services; and

**BE IT FURTHER RESOLVED** that the Transportation Committee recommend to Council that the normal encroachment fees be reduced to \$250 per year per station and \$1 per bike per month in consideration of fees paid for comparable cycling infrastructure on the right of way.

**AND BE IT FURTHER RESOLVED** that should the Province of Ontario permit the legal operation of electric scooters on public roadways, that City staff study the regulation of electric scooter sharing and parking as part of the aforementioned Bike Parking Strategy and extend the bike sharing pilot provisions to electric scooter sharing companies as well for 2019.

CARRIED

**Motion No. TRC 2019 2/7**

Moved by Councillor S. Menard

**BE IT RESOLVED THAT** the Transportation Committee approve the addition of this item for consideration by the committee at today's meeting, pursuant to subsection 89(3) of the procedure by-law, to expedite the process to install more bike racks in 2019.

CARRIED

**Motion No. TRC 2019 2/8**

Moved by Councillor S. Menard

**WHEREAS one of the objectives of the City’s Municipal Parking Management Strategy (MPMS) is to “promote, establish, and maintain programs and facilities that encourage the use of alternative modes of transportation including... cycling”; and**

**WHEREAS the MPMS directs that all parking revenues generated are sufficient to cover all related operating and life cycle maintenance expenditures and contributions to the Parking Reserve Fund (PRF) for capital projects; and**

**WHEREAS ring and post bicycle parking funded through the PRF has only been installed within paid parking areas in accordance with MPMS objective of financial self-sustainability; and**

**WHEREAS the installation of sufficient, high quality bicycle parking at OC Transpo bus stops throughout the City, both within and outside of paid parking areas, will encourage transit ridership and cycling by facilitating multi-modal trips; and**

**WHEREAS staff began a pilot project in 2018 by starting the installation of ring and post bicycle parking at 50 OC Transpo bus stops within the existing budgets; and**

**WHEREAS staff believes that ring and post bicycle parking could be installed at an additional 50 OC Transpo bus stops in 2019 within existing budgets and without having a negative impact on the annual program on the understanding that any additional funds that may be required would be provided from the Parking Reserve Fund, to an upset limit of \$30,000; and**

**WHEREAS, if approved, staff will prioritize the locations for the installation based on input from transit ridership statistics, staff observations, customer feedback and input from the on-line survey for cyclists conducted in 2018; and**

**WHEREAS the locations for installation will also consider the availability**

**of space at bus stops as not to impede transit patrons, restrict accessibility, or interfere with operations and maintenance; and**

**THEREFORE BE IT RESOLVED THAT Transportation Committee recommend that City Council waive the requirements of the City's Municipal Parking Management Strategy to install bike racks only in paid parking areas, and extend the pilot project for 2019 to install bike racks at up to an additional 50 OC Transpo bus stops both within and outside paid parking areas, as described in this motion, to be funded from within the existing Parking Operations budget, on the understanding that any additional funds required will be transferred from the Parking Reserve Fund, to an upset limit of \$30,000.**

CARRIED

ADJOURNMENT

The meeting adjourned at 11:51 am

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Committee Coordinator

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Chair