

Report to/Rapport au :

**Planning Committee
Comité de l'urbanisme**

**April 12, 2013
12 avril 2013**

Submitted by/Soumis par : Nancy Schepers, Deputy City Manager/Directrice municipale adjointe, Planning and Infrastructure/Urbanisme et Infrastructure

Contact Person / Personne ressource: *John L. Moser, General Manager, Directeur général / Planning and Growth Management/Urbanisme et Gestion de la croissance (613) 580 2424. 28869 – John.Moser@ottawa.ca*

CITY WIDE / À L'ÉCHELLE DE LA VILLE

Ref N°: ACS2013-PAI-PGM-0062

**SUBJECT: REVISED PLANNING AND GROWTH MANAGEMENT DEPARTMENT
TERM OF COUNCIL WORKPLAN**

**OBJET : PLAN DE TRAVAIL RÉVISÉ DU SERVICE DE L'URBANISME ET DE
LA GESTION DE LA CROISSANCE POUR LA PÉRIODE D'EXERCICE
DU CONSEIL**

REPORT RECOMMENDATIONS

That Planning Committee approve the Planning and Growth Management Department's revised Term of Council workplan for matters within Planning Committee's mandate as identified in Document 1.

RECOMMANDATIONS DU RAPPORT

Que le Comité de l'urbanisme approuve le plan de travail révisé du Service de l'urbanisme et de la gestion de la croissance pour la période d'exercice du Conseil, en ce qui a trait aux questions qui relèvent du mandat du Comité de l'urbanisme tel qu'il est identifié dans le document 1.

BACKGROUND

In 2011, following an off-site session with Members of Planning Committee, the Planning and Growth Management Department developed a workplan that has served as a tool to guide its business planning for the 2011-2014 Term of Council. This plan has scoped individual staff work programs and budget submissions and has also served to inform Council's City Strategic Plan objectives.

The purpose of this report is to provide Committee with a status update on the work that was undertaken in 2012 and a revised workplan for the remainder of this Term of Council.

It is intended that this report will provide performance measurement to Planning Committee, Council, the public, and the development industry.

DISCUSSION

The Term of Council workplan was developed in 2011 and is predicated on the Planning and Growth Management Department's existing staff complement being maintained throughout the Term of Council. Funding to expand the staff complement and for new programs has been provided since then, most notably in 2012 following the Planning Summit where additional resources were announced for the creation of the Zoning Consistency Team, a review of certain Community Design Plans, and for the Better Neighbourhoods program.

The initiatives listed are undertaken primarily by staff in the Policy Development and Urban Design and Building Code Services branches and accordingly the workplan does not speak to the ongoing operational activities undertaken by Development Review staff. Finally, the workplan is contingent on receiving the operating and capital funds required to complete necessary studies or plans.

As noted in the 2011 and 2012 reports to Committee, the draft departmental workplan focuses on four key priorities within the mandate of Planning Committee:

Advancing the Transportation Agenda to connect the Transportation System to Neighbourhoods

As the Planning and Growth Management Department's #1 priority, the Department will work in partnership with the Rail Implementation Office (RIO) and Real Estate Partnerships and Development Office (REPDO) to undertake a series of planning studies over the course of the Term of Council with the aim of maximizing economic development and neighbourhood connectivity opportunities along the Confederation Light Rail Transit Corridor in advance of the project's completion. Complementary transit and transportation studies that will support the network will also be undertaken.

Service Excellence to our Clients

With the structural reorganization of the Department complete, Planning and Growth Management will now review several of its business processes and standard procedures with the aim of moving more towards a Gov 2.0 platform, removing bureaucratic and internal barriers to the development process, and promoting a culture of measured risk and empowerment through a common customer-oriented culture.

The importance of this initiative was highlighted to Council in the 2012 and 2013 budgets where additional funding was provided for culture and change management expertise for the Department.

Bringing Certainty to the Design Priority Areas

The Department will undertake several planning exercises with the aim of providing certainty as to where residential intensification will be encouraged and where communities will be minimally impacted by development. The Department will also examine ways to increase the economic potential of other important community assets.

Sustainable Planning

The Department will undertake several initiatives with the goal of promoting sustainability in the development review process and profile alternative green transportation projects.

2012 Workplan accomplishments

The following initiatives on the Planning and Growth Management workplan within Planning Committee's mandate were completed in 2012:

- Via Station transit-oriented development plan
- St. Laurent transit-oriented development plan
- Cyrville Station transit-oriented development plan
- Bank Street South Community Design Plan
- Revised Infill Guidelines
- Review of Section 37 of the *Planning Act*
- Digital Signs Project
- Richmond Road street name change
- Building code annual report
- Building permit fee methodology conversion
- Prohibition, inspection and remediation of buildings used for marijuana
- Revised Pool Enclosure By-law
- Street name anomalies report
- Revised site plan delegated authority process
- Parks and Open Space Manual
- Cultural Heritage Impact Statement Guidelines
- Review of ways to support the economic potential of the Ottawa International Airport

2013-2014 Workplan additions

In 2013 the Department's primary emphasis will be on the continuous improvement of the development review process and on the completion of an updated Official Plan, Transportation Master Plan, Infrastructure Master Plan, and Cycling and Pedestrian Plans.

The following projects have been added to the Term of Council workplan following either Committee direction, an outcome from the 2012 Planning Summit, corporate reorganization, a statutory obligation, and through review of available staff capacity:

- Billboard Signs – Review of Regulations in Suburban and Rural Areas

- Better Neighbourhoods Program projects
- Sandy Hill Heritage Study
- Manotick Village Core Study
- Westboro Community Design Plan – Review of specific sites
- Scott Street Community Design Plan
- South Nepean Town Centre Community Design Plan update
- Vanier Core Area Study
- Bank Street Community Design Plan (south of South Keys)
- Participation in Rockcliffe Community Design Plan
- Infill in Mature Neighbourhoods – Phase 2
- Community Design Plans and Official Plan amendments related to the 2009 Urban boundary expansion
- Escarpment Area CDP – implementation
- Section 37 – one year review
- Suburban Subdivision Design Standards
- Zoning Consistency projects
- On-street Parking expansion
- Two-zone Floodplain strategy – Britannia
- Trickle System study (to be included as part of Rural Infrastructure Master Plan)
- Site Alteration By-law
- All-Terrain Vehicle Trail pilot project
- Review of Rural Affairs Office Grant programs
- Re-launch of Rural Connections web portal

Community Design Plans and Official Plan amendments related to Urban boundary expansion

This workplan addition relates to the studies that will be required in new Greenfield areas that in 2012 the Ontario Municipal Board (OMB) added into the urban boundary. While the Department is able to undertake one of the studies, the other studies, along with the proposed Mer Bleue Mixed Use Centre Community Design Plan, are projects that the Department is not in a position to initiate due to a lack of resources.

However, owing to various requests by development proponents, the Department is prepared to add these studies to the Term of Council Work Plan on the condition that the proponents lead the Community Design Plans and all fully fund necessary technical studies on the basis of City-approved terms of reference and provide funding for two new staff positions for a period of 18 months. The affected proponents have agreed to fund the studies and necessary positions and accordingly once funding has been received and staff resources have been secured, start up of the various studies could begin by the end of Q2 2013.

The Official Plan lays out criteria for the comprehensive study that will be required prior to bringing these lands into the urban area and the adoption of an Official Plan amendment. The Plan states that before such an Official Plan amendment is undertaken, consideration will be given to whether these lands are required in order to maintain a 10-year supply of land designated and available for a full range of housing types. Staff has considered this and is of the opinion that given the length of time to prepare the requisite plans (18 months to 24 months), and the time required to

implement that zoning of the sites and resultant plan of subdivisions, that the work should proceed to have these lands pre-planned to come on-stream over the term of the Official Plan.

RURAL IMPLICATIONS

Several of these projects relate to the rural area and will include consultation in the rural area and reporting through to Agriculture and Rural Affairs Committee.

CONSULTATION

The Term of Council Departmental Workplan for 2013-2014 was updated on the basis of a review of issues of interest as identified in public consultations on other planning matters, through the outcomes of the 2012 Planning Summit, and through ongoing consultations with stakeholders. The original workplan was approved in May 2011 by Committee and as the updates to the plan are administrative in nature, no further consultation was undertaken.

COMMENTS BY THE WARD COUNCILLORS

Not applicable – City-Wide report.

LEGAL IMPLICATIONS

There is no legal impediment to the adoption of the recommendation in this report.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

FINANCIAL IMPLICATIONS

Funding for the 2013 workplan is available from within existing resources. Funding for future year workplans is subject to the annual budget process and Council approval.

ACCESSIBILITY IMPACTS

Accessibility considerations will be addressed in all policy initiatives brought forward by the Department.

ENVIRONMENTAL IMPLICATIONS

There are no environment implications associated with this report.

TECHNOLOGY IMPLICATIONS

Information Technology approved this report without comment.

TERM OF COUNCIL PRIORITIES

The Planning and Growth Management Department's Term of Council workplan projects supports the initiatives identified in the department's Strategic Plan

SUPPORTING DOCUMENTATION

Document 1 Planning and Growth Management Term of Council Workplan 2013 and 2014 (attached separately and on file with the City Clerk)

DISPOSITION

The Planning and Growth Management Department will undertake the projects as outlined in this report. A follow up report will be before Committee in Q1 2014.