

**Ottawa Public Library
Q3 Library Board Operating Report
as at September 30, 2018**

Appendix D

Expenditures	2018 Budget	2018 Actuals	Unspent	% Spent	2017 Actuals	% Spent
Conferences & Conventions	10,000	6,379	3,621	63.8%	3,577	47.7%
Business Expense	1,500	265	1,235	17.7%	851	75.6%
Local Transportation	500	337	163	67.4%	390	104.0%
Freight/Courier	500	60	440	12.0%	29	7.7%
Cell Phone	200	-	200	0.0%	-	0.0%
Professional Services	19,135	3,413	15,722	17.8%	-	0.0%
Receptons/luncheons	2,500	1,258	1,242	50.3%	2,102	112.1%
Memberships	2,000	1,351	649	67.6%	1,500	75.0%
Parking	1,000	347	653	34.7%	337	89.9%
Sundry	500	1,501	(1,001)	300.2%	-	0.0%
Miscellaneous Supplies	500	-	500	0.0%	-	0.0%
Total Expenditures	38,335	14,911	23,424	38.9%	8,786	35.9%