

**Ottawa Public Library
Q3 Operating Financial Report
(without External Funds Raised)
as at September 30, 2018**

Appendix A

<u>Revenues</u>	<u>2018 Budget</u>	<u>Year to Date Actuals</u>	<u>Overbudget (Underbudget)</u>	<u>% of Budget</u>	<u>2017 Year to Date Actuals</u>	<u>% of Budget</u>
Provincial Grant	1,380,000	99,657	(1,280,343)	7.2%	-	0.0%
Reserve Fund Transfers	325,000	325,000	-	100.0%	328,000	100.0%
Meeting Room Rentals	64,360	59,236	(5,124)	92.0%	49,424	76.8%
Library Fines	1,032,451	583,555	(448,896)	56.5%	708,969	68.7%
Library Fees	274,795	216,023	(58,772)	78.6%	196,859	76.8%
Lease - Main Parking Garage & Tower	530,640	282,968	(247,672)	53.3%	306,310	57.7%
Donations	-	47,231	47,231	0.0%	37,039	0.0%
Miscellaneous Revenue	33,841	20,389	(13,452)	60.2%	(17,279)	-33.0%
Total Revenue	3,641,087	1,634,059	(2,007,028)	44.9%	1,609,322	44.2%
<u>Expenditures</u>	<u>2018 Budget</u>	<u>Year to Date Actuals</u>	<u>(Overspent) Underspent</u>	<u>% of Budget Spent</u>	<u>2017 Year to Date Actuals</u>	<u>% of Budget Spent</u>
Salaries & Benefits	35,104,459	26,229,698	8,874,761	74.7%	25,737,453	75.0%
Purchased Services			-			
Staff Training & Travel	283,210	119,288	163,922	42.1%	126,988	51.7%
Administrative Services	629,420	388,681	240,739	61.8%	368,605	55.7%
Equipment Service & Maintenance	1,567,970	1,403,609	164,361	89.5%	1,264,002	75.8%
Materials & Supplies						
Library Materials	5,217,000	3,753,653	1,463,347	72.0%	3,524,345	71.2%
Library Supplies	380,000	373,030	6,970	98.2%	273,200	82.8%
Administration & Other Supplies	276,785	150,764	126,021	54.5%	206,189	25.2%
Fixed Assets	797,600	362,757	434,843	45.5%	432,439	36.9%
Operating Recovery	(230,000)	(231,702)	1,702	100.7%	(309,345)	134.5%
Fleet Costs	170,416	111,864	58,552	65.6%	149,153	96.0%
Program Facility Costs	4,458,212	3,301,691	1,156,521	74.1%	3,326,624	79.4%
Corporate Allocations - Merchant Fees,						
Insurance Claims	59,088	45,740	13,348	77.4%	46,227	67.8%
Other Internal Costs	135,176	121,902	13,274	90.2%	137,228	110.2%
Total Expenditures	48,849,336	36,130,975	12,718,361	74.0%	35,283,108	73.9%
City of Ottawa Contribution	45,208,249	34,496,916	10,711,333	76.3%	33,673,786	76.3%