

**Report to
Rapport au:**

**Agriculture and Rural Affairs Committee
Comité de l'agriculture et des affaires rurales
7 June 2018 / 7 juin 2018**

**Submitted on May 31, 2018
Soumis le 31 mai 2018**

**Submitted by
Soumis par:
Committee Coordinator / Coordonnateur du comité**

**Contact Person
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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2018-CCS-ARA-0006

**SUBJECT: Status Update – Agriculture and Rural Affairs Committee Inquiries
and Motions - For the Period Ending 31 May 2018**

**OBJET: Rapport de Situation - Demandes de Renseignements et Motions du
Comité de l'agriculture et des affaires rurales pour la période se
terminant le 31 mai 2018**

REPORT RECOMMENDATIONS

**That the Agriculture and Rural Affairs Committee receive this report for
information.**

RECOMMANDATIONS DU RAPPORT

**Que le Comité de l'agriculture et des affaires rurales prenne connaissance de ce
rapport.**

BACKGROUND

On 11 June 2008, Council approved a new process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries, at the second meeting of every second month. Accordingly, this report is being presented to Committee for information.

DISCUSSION

This report integrates the status of outstanding motions and directions to staff, identified as part of the City Manager's review in the fall of 2008, with the actions that will be taken to ensure that both are addressed appropriately. (The departmental lists are contained in Document 1.)

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

RURAL IMPLICATIONS

There are no rural implications.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

LEGAL IMPLICATIONS

There are no legal impediments to receiving this report for information.

RISK MANAGEMENT IMPLICATIONS

No risk management implications have been identified for this report, as it is for information only.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

This report is administrative in nature and has no associated accessibility impacts.

TECHNOLOGY IMPLICATIONS

This report is administrative in nature and has no associated technology implications.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 - Departmental Report on Outstanding Motions and Directions

DISPOSITION

The Coordinator will continue to track all motions and inquiries made at Committee and report bi-monthly.