

**Report to
Rapport au :**

**Environment and Climate Protection Committee
Comité de l'environnement et de la protection climatique
15 May 2018 / 15 mai 2018**

**Submitted on May 8, 2018
Soumis le 8 mai 2018**

**Submitted by
Soumis par :
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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2018-CCS-ECP-0002

**SUBJECT: Status Update – Environment and Climate Protection Committee
Inquiries and Motions for the Period Ending 8 May 2018**

**OBJET: Rapport de situation – Demandes de renseignements et motions du
Comité de l'environnement et de la protection climatique pour la
période se terminant le 8 mai 2018**

REPORT RECOMMENDATION

That the Environment and Climate Protection Committee receive this report for information.

RECOMMANDATION DU RAPPORT

Que le Comité de l'environnement et de la protection climatique prenne connaissance du présent rapport.

BACKGROUND

On 11 June 2008, Council approved a new process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries. Accordingly, this report is being presented to Committee for information.

DISCUSSION

Departmental Report on Outstanding Motions and Directions

This report integrates the status of outstanding motions and directions to staff, identified as part of the City Manager's review in the fall of 2008, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

The departmental list of Outstanding Motions and Directions to Staff is attached as Document 1. There are currently no outstanding Environment and Climate Protection Committee Inquiries.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

ADVISORY COMMITTEE(S) COMMENTS

This report is administrative in nature and therefore no consultation was required.

LEGAL IMPLICATIONS

There are no legal impediments to receiving the report for information.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

This report is administrative in nature and has no associated accessibility impacts.

TECHNOLOGY IMPLICATIONS

This report is administrative in nature and has no associated technology implications.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 Departmental List of Outstanding Motions and Directions as of
8 May 2018

DISPOSITION

The Coordinator will continue to track all motions and inquiries made at Committee meetings and departmental staff will continue to track motions and directions to staff. The results will be reported to Committee on a bi-monthly basis.