

**Ottawa Public Library**  
**Operating Financial Report (without external funds)**

Appendix A

**March 31, 2018**

<b><u>Revenues</u></b>	<b>2018 <u>Budget</u></b>	<b>Year to Date <u>Actuals</u></b>	<b>Overbudget <u>(Underbudget)</u></b>	<b>% of <u>Budget</u></b>	<b>2017 Year to <u>Date Actuals</u></b>	<b>% of <u>Budget</u></b>
Provincial Grant	1,380,000	99,078	(1,280,922)	7.2%	-	0.0%
Reserve Fund Transfers	325,000	-	(325,000)	0.0%	-	0.0%
Meeting Room Rentals	64,360	20,595	(43,765)	32.0%	18,988	29.5%
Library Fines	1,032,451	203,439	(829,012)	19.7%	235,811	22.8%
Library Fees	274,795	60,966	(213,829)	22.2%	62,096	24.2%
Lease - Main Parking Garage & Tower	530,640	129,000	(401,640)	24.3%	71,500	13.5%
Donations	-	28,945	28,945	0.0%	-	0.0%
Miscellaneous Revenue	33,841	2,639	(31,202)	7.8%	4,048	7.7%
<b>Total Revenue</b>	<b>3,641,087</b>	<b>544,662</b>	<b>(3,096,425)</b>	<b>15.0%</b>	<b>392,443</b>	<b>10.8%</b>
<b><u>Expenditures</u></b>	<b>2018 <u>Budget</u></b>	<b>Year to Date <u>Actuals</u></b>	<b>(Overspent) <u>Underspent</u></b>	<b>% of Budget <u>Spent</u></b>	<b>2017 Year to <u>Date Actuals</u></b>	<b>% of Budget <u>Spent</u></b>
<b>Salaries &amp; Benefits</b>	35,104,459	8,848,799	26,255,660	25.2%	8,658,940	25.2%
<b>Purchased Services</b>			-			
Staff Training & Travel	283,210	41,769	241,441	14.7%	26,005	10.6%
Administrative Services	629,420	83,895	545,525	13.3%	124,736	18.8%
Equipment Service & Maintenance	1,567,970	912,313	655,657	58.2%	900,851	54.0%
<b>Materials &amp; Supplies</b>						
Library Materials	5,217,000	1,222,403	3,994,597	23.4%	1,062,799	24.3%
Library Supplies	380,000	252,550	127,450	66.5%	47,032	14.3%
Administration & Other Supplies	276,785	34,460	242,325	12.5%	78,708	9.6%
<b>Fixed Assets</b>	797,600	141,059	656,541	17.7%	41,155	3.9%
<b>Operating Recovery</b>	(230,000)	(56,648)	(173,352)	24.6%	(74,665)	32.5%
<b>Fleet Costs</b>	170,416	37,284	133,132	21.9%	53,585	34.5%
<b>Program Facility Costs</b>	4,458,212	993,978	3,464,234	22.3%	1,075,387	24.4%
<b>Corporate Allocations</b>	59,088	14,484	44,604	24.5%	24,737	36.3%
<b>Other Internal Costs</b>	135,176	43,917	91,259	32.5%	38,472	30.5%
<b>Total Expenditures</b>	<b>48,849,336</b>	<b>12,570,263</b>	<b>36,279,073</b>	<b>25.7%</b>	<b>12,057,742</b>	<b>25.1%</b>
<b>City of Ottawa Contribution</b>	<b>45,208,249</b>	<b>12,025,601</b>	<b>33,182,648</b>	<b>26.6%</b>	<b>11,665,299</b>	<b>26.3%</b>