

**Report to
Rapport au:**

**Ottawa Board of Health
Conseil de santé d'Ottawa
16 April 2018 / 16 avril 2018**

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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2018-OPH-PCS-0001

SUBJECT: 2017 OPERATING BUDGET YEAR-END RESULTS – BOARD OF HEALTH FOR THE CITY OF OTTAWA HEALTH UNIT STATUS REPORT

OBJET: RÉSULTATS DU BUDGET DE FONCTIONNEMENT DE LA FIN DE L'EXERCICE 2017 – RAPPORT D'ÉTAPE DU CONSEIL DE SANTÉ DE LA CIRCONSCRIPTION SANITAIRE DE LA VILLE D'OTTAWA

REPORT RECOMMENDATIONS

That the Board of Health for the City of Ottawa Health Unit:

- 1. Receive the 2017 operating budget year-end results for information; and**
- 2. Approve the transfer of \$345K from the Ottawa Board of Health Technology Fund for the development of the Electronic Public Health Records project.**

RECOMMANDATIONS DU RAPPORT

Que le Conseil de santé de la circonscription sanitaire de la ville d'Ottawa :

1. prenne connaissance des résultats du Budget de fonctionnement de la fin de l'exercice 2017 à titre d'information; et
2. approuve le transfert de 345 K\$ du Fonds pour la technologie du Conseil de santé d'Ottawa pour l'avancement du projet concernant les dossiers de santé électroniques.

BACKGROUND

The purpose of this report is to present the Board of Health with the 2017 operating results for Public Health Programs. Ottawa Public Health (OPH) management actively monitors spending and revenue results for any underlying issues needing to be highlighted or addressed.

The 2017 operating budget year-end results present actual year-end revenues and expenditures against the amounts previously budgeted for the year.

DISCUSSION

Recommendation 1 - Receive the 2017 operating budget year-end results for information

Year End Results

As indicated in the [2017 Operating Budget Q2 Status Report](#), OPH was projecting a balanced financial position for the 2017 fiscal year. OPH ended the year on budget while addressing emerging community health pressures such as the opioid outbreak, the City flood and various other events. One-time revenues received early in 2017 for 2016 events such as the Syrian refugee resettlement and community outbreaks enabled OPH to end the year with a balanced budget.

Supporting Document 1 provides operating budget details on year-end results for the various [Ontario Public Health Standards](#). Financial information is presented by programs, which includes cost-shared (75% provincial and 25% municipal), City-funded (100% municipal) and provincially-funded (100% provincial). Below, Table 1 provides a summary of the 2017 year-end results.

Table 1: Summary of 2017 Actual Year end Results

| 2017 Q4 Status Report | Annual Expenditures (\$000) | Annual Provincial Revenue (\$000) | Annual Municipal Revenue (\$000) | YTD Net Surplus / (Deficit) (\$000) |
|---|------------------------------------|--|---|--|
| Ontario Public Health Standards (Cost Shared Programs) | 45,161 | 33,736 | 11,425 | 0 |
| Public Health City Funded Programs | 967 | 0 | 967 | 0 |
| Provincial Funded Programs | 11,284 | 11,284 | 0 | 0 |
| Ottawa Public Health | 57,412 | 45,020 | 12,392 | 0 |

Operating Budget Adjustments and Transfers

On November 15, 2017, the Ministry of Health and Long-Term Care (MOHLTC) announced the 2017 funding for the Ottawa Board of Health. OPH received no base operating increase for cost-shared mandatory programs and \$559K in one-time funding for programs such as Indigenous Health, Immunization, Healthy Menu Enforcement.

On January 24, 2018, the MOHLTC announced \$21K in base funding and \$68K in one-time funding for the 100% provincially-funded Needle Exchange Program.

On March 22, 2018, the MOHLTC announced further one-time funding of \$350K for the Interim Supervised Injection Site, \$42K for amendments to the *Immunization of School Pupils Act* and \$40K for minor capital renovations in the Immunization clinic.

Adjustments resulting from the November 15 announcement, which include a reduction of \$765K and 5 FTEs, have been reflected in the schedules attached to this report. Due to timing, adjustments resulting from the January 24 and March 22 announcements will be reflected in 2018.

This report also includes the 2017 Financial Controls Checklist that was completed and returned to the Ministry on January 30, 2018 (Document 2). As per Schedule C-5 of the

Accountability Agreement, the checklist confirms that internal financial controls are in place to promote effective and efficient business practices.

Recommendation 2 – Approve the transfer of \$345K from the Ottawa Board of Health Technology Fund for the development of the Electronic Public Health Records project.

In approving the Ottawa Board of Health 2016 Operating Budget, the Board approved the creation of a reserve fund to address future Information Technology (IT) requirements. This report recommends that \$345K be transferred from the fund for the development of the Electronic Public Health Records (EPHR) project. This initiative will enable OPH to create a single electronic record for each client, which will capture one or more interactions with various public health programs and services.

RURAL IMPLICATIONS

There are no rural implications to this information report.

CONSULTATION

The purpose of this report is administrative in nature and therefore no public consultation is required.

LEGAL IMPLICATIONS

There are no legal impediments to receiving the information described in recommendation 1 of this report and no legal impediments approving recommendation 2.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

FINANCIAL IMPLICATIONS

Funds in the Ottawa Board of Health Technology Fund are available as indicated.

ACCESSIBILITY IMPACTS

There are no accessibility implications associated with this report.

SUPPORTING DOCUMENTATION

DOCUMENT 1 - Ottawa Public Health 2016 4th Quarter Operating Status Report

DOCUMENT 2 - 2017 Financial Controls Checklist

DISPOSITION

Transfer of funds, as outlined in the recommendation, will occur upon approval of this report.