

MEMO / NOTE DE SERVICE



To / Destinataire Mayor and Members of Council

From / Expéditeur M. Rick O'Connor, CMO
City Clerk & Solicitor | Greffier et avocat général
Legal Services Division
Direct Line: (613) 580-2424,
ext. 21215

Subject / Objet **CANDIDATES FOR MUNICIPAL ELECTION** Date: 6 April 2018

Section 30 of the *Municipal Elections Act, 1996* ("MEA") requires municipal employees or employees of local boards to undertake specific actions should they wish to become candidates in the municipal election. Specifically, the MEA states as follows:

30. (1) An employee of a municipality or local board is eligible to be a candidate for and to be elected as a member of the council or local board that is the employer if he or she takes an unpaid leave of absence beginning as of the day the employee is nominated and ending on voting day.

Notice of leave

(2) The employee shall give the council or local board written notice, in advance, of his or her intention to take unpaid leave under subsection (1).

Right to unpaid leave

(3) The employee is entitled, as of right, to take unpaid leave under subsection (1).

Please find the attached notification of a leave of absence from Tammy Lynch, who has indicated her intention to become a candidate in the upcoming 2018 Municipal Election. In order to ensure compliance with the requirements of Section 30(2) of the *Municipal Elections Act, 1996*, this correspondence will be listed on the appropriate Council agenda.

Sincerely,

"Originally signed by"

M. Rick O'Connor, CMO
City Clerk and Solicitor