

**Report to
Rapport au :**

**Transit Commission
Commission du transport en commun
18 April 2018 / 18 avril 2018**

**Submitted on April 11, 2018
Soumis le 11 avril 2018**

**Submitted by
Soumis par :
Christopher Zwierzchowski
Commission Coordinator / Coordonnateur de la Commission**

**Contact Person
Personne ressource :
Christopher Zwierzchowski, Coordinator, Legislative Services, City Clerk and
Solicitor Department / Coordonnateur, Services législatifs,
Bureau du greffier et chef du contentieux
(613) 580-2424, ext. / poste 21359 *Christopher.Zwierzchowski@ottawa.ca***

Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2018-CCS-TRA-0003

**SUBJECT: STATUS UPDATE – TRANSIT COMMISSION MOTIONS AND
INQUIRIES FOR THE PERIOD ENDING 11 APRIL 2018**

**OBJET: RAPPORT DE SITUATION – DEMANDE DE RENSEIGNEMENTS ET
MOTIONS DE LA COMMISSION DU TRANSPORT EN COMMUN POUR
LA PÉRIODE SE TERMINANT LE 11 AVRIL 2018**

REPORT RECOMMENDATIONS

That the Transit Commission receive this report for information.

RECOMMANDATIONS DU RAPPORT

Que la Commission du transport en commun prenne connaissance du présent rapport.

BACKGROUND

On 11 June 2008, Council approved a process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly updates on these motions and inquiries. Accordingly, this report is being presented to the Commission for information.

DISCUSSION

This report includes the status of any outstanding inquiries and integrated the status of outstanding motions and directions to staff, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's office. Protocols have also been established within departments to ensure department specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

The current departmental list of outstanding Transit Commission Motions and Directions to staff is attached as Document 1. The departmental list of outstanding Transit Commission Inquiries is attached as Document 2.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

ADVISORY COMMITTEE(S) COMMENTS

No Advisory Committees were consulted in the preparation of this information report.

LEGAL IMPLICATIONS

There are no legal impediments to receiving this report for information.

RISK MANAGEMENT IMPLICATIONS

No risk management implications have been identified for this report.

ASSET MANAGEMENT IMPLICATIONS

There are no asset management implications associated with this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

There are no accessibility impact implications associated with this report.

TERM OF COUNCIL PRIORITIES

This report has no direct impact on the City's strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 – Department list of Outstanding Motions and Directions as of 11 April 2018.

Document 2 – Departmental list of Outstanding Inquiries as of 11 April 2018.

DISPOSITION

This report is for information purposes. The Coordinator will continue to track all motions and inquiries made at Commission and report bi-monthly.