

**Ottawa Public Library  
Operating Financial Report (without External Funding)  
as at December 31, 2017**

Appendix A

<b><u>Revenues</u></b>	<b>2017 Budget</b>	<b>Year to Date Actuals</b>	<b>Overbudget (Underbudget)</b>	<b>% of Budget</b>	<b>2016 Year to Date Actuals</b>	<b>% of Budget</b>
Provincial Grant	1,380,000	1,380,328	328	100.0%	1,380,656	116.8%
Reserve Fund Transfers	328,000	328,000	-	100.0%	227,000	68.2%
Meeting Room Rentals	64,360	68,439	4,079	106.3%	81,333	116.0%
Library Fees	1,288,696	1,237,200	(51,496)	96.0%	1,234,001	92.0%
Lease - Main Parking Garage & Tower	530,640	435,310	(95,330)	82.0%	458,500	95.2%
Donations	-	25,883	25,883	0.0%	42,704	0.0%
Miscellaneous Revenue	52,391	187,149	134,758	357.2%	89,974	90.0%
<b>Total Revenue</b>	<b>3,644,087</b>	<b>3,662,309</b>	<b>18,222</b>	<b>100.5%</b>	<b>3,514,168</b>	<b>99.1%</b>
<b><u>Expenditures</u></b>	<b>2017 Budget</b>	<b>Year to Date Actuals</b>	<b>(Overspent) Underspent</b>	<b>% of Budget Spent</b>	<b>2016 Year to Date Actuals</b>	<b>% of Budget Spent</b>
<b>Salaries &amp; Benefits</b>	34,308,429	34,020,171	288,258	99.2%	33,100,620	100.2%
<b>Purchased Services</b>			-			
Staff Training & Travel	245,550	171,306	74,244	69.8%	136,251	69.8%
Administrative Services	496,895	629,080	(132,185)	126.6%	498,563	70.4%
Equipment Service & Maintenance	1,668,170	1,409,335	258,835	84.5%	1,338,911	84.9%
<b>Materials &amp; Supplies</b>						
Library Materials	4,952,000	5,240,444	(288,444)	105.8%	4,843,392	100.0%
Library Supplies	330,000	280,428	49,572	85.0%	349,648	93.3%
Administration & Other Supplies	286,785	350,205	(63,420)	122.1%	149,681	46.0%
<b>Fixed Assets</b>	1,172,600	1,127,932	44,668	96.2%	551,599	97.5%
<b>Operating Recovery</b>	(230,000)	(319,061)	89,061	138.7%	(293,608)	237.0%
<b>Fleet Costs</b>	155,416	199,647	(44,231)	128.5%	131,188	90.1%
<b>Program Facility Costs</b>	4,403,212	4,572,723	(169,511)	103.8%	4,352,530	102.2%
<b>Corporate Allocations - Merchant Fees, Insurance Claims</b>	68,213	57,114	11,099	83.7%	77,743	106.8%
<b>Other Internal Costs</b>	126,051	201,218	(75,167)	159.6%	220,234	153.6%
<b>Total Expenditures</b>	<b>47,983,321</b>	<b>47,940,542</b>	<b>42,779</b>	<b>99.9%</b>	<b>45,456,752</b>	<b>102.5%</b>

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<b>City of Ottawa Contribution</b>	<b>44,339,234</b>	<b>44,278,233</b>	<b>61,001</b>	<b>99.9%</b>
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<b>41,942,584</b>	<b>102.8%</b>
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