

**Report to  
Rapport au:**

**Community and Protective Services Committee  
Comité des services communautaires et de protection  
7 December 2017 / 7 décembre 2017**

**Submitted on November 30, 2017  
Soumis le 30 novembre 2017**

**Submitted by  
Soumis par:  
Committee Coordinator / Coordonnateur du comité**

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**Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE      File Number: ACS2017-CCS-CPS-0010**

**SUBJECT: Status Update – Community and Protective Services Committee  
Inquiries and Motions - For the Period Ending 30 November 2017**

**OBJET: Rapport de Situation - Demandes de Renseignements et Motions du  
Comité des Services Communautaires et de Protection pour la  
période se terminant le 30 novembre 2017**

#### **REPORT RECOMMENDATIONS**

**That the Community and Protective Services Committee receive this report for information.**

#### **RECOMMANDATIONS DU RAPPORT**

**Que le Comité des services communautaires et de protection prenne connaissance de ce rapport.**

**BACKGROUND**

On 11 June 2008, Council approved a process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries. Accordingly, this report is being presented to Committee for information.

**DISCUSSION**

This report includes the status of any outstanding inquiries and integrates the status of outstanding motions and directions to staff, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

**RURAL IMPLICATIONS**

There are no rural implications.

**CONSULTATION**

This report is administrative in nature and therefore no consultation was required.

**COMMENTS BY THE WARD COUNCILLOR(S)**

This is a city-wide report.

**ADVISORY COMMITTEE(S) COMMENTS**

No Advisory Committees were consulted in the preparation of this information report.

**LEGAL IMPLICATIONS**

There are no legal impediments to receiving this report for information.

## **RISK MANAGEMENT IMPLICATIONS**

No risk management implications have been identified for this report, as it is for information only.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

## **ACCESSIBILITY IMPACTS**

This report is administrative in nature and has no associated accessibility impacts.

## **TECHNOLOGY IMPLICATIONS**

This report is administrative in nature and has no associated technology implications.

## **TERM OF COUNCIL PRIORITIES**

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

## **SUPPORTING DOCUMENTATION**

Document 1 - Departmental Report on Outstanding Motions and Directions

Document 2 – Outstanding Inquiries Log

## **DISPOSITION**

The Coordinator will continue to track all motions and inquiries made at Committee and report bi-monthly.