

1. CAPITAL PLANNING FOR PARKS – STAFF RESOURCES

**PLANIFICATION DES IMMOBILISATIONS POUR LES PARCS –
RESSOURCES EN PERSONNEL**

COMMITTEE RECOMMENDATIONS

That Council approve that:

1. The budget for the expenditure of cash-in-lieu of parkland funds from Ward Accounts, where the project costs are \$100,000 or more, include an amount of 10 per cent for capital planning.
2. The 10 per cent capital planning amount for projects in stream prior to the adoption of the 2013 budget on November 28, 2012, be funded from the City-wide cash-in-lieu of parkland account.

RECOMMANDATIONS DU COMITÉ

Que le Conseil approuve que :

1. Les sommes puisées dans les comptes des quartiers pour le règlement financier des terrains à vocation de parc dans le cas des projets de 100 000 \$ ou plus comprennent un montant de 10 pour cent pour la planification des immobilisations.
2. Que les 10 pour cent pour la planification des immobilisations concernant les projets en marche avant l'adoption du budget de 2013, le 28 novembre 2012, soient financés à même le fonds du règlement financier des terrains à vocation de parc de la Ville.

DOCUMENTATION / DOCUMENTATION

1. Deputy City Manager's report (City Operations) dated 7 December 2012 (ACS2012-COS-PRC-0020).
Rapport du Directeur municipal adjoint (Opérations municipales), le 7 décembre 2012 (ACS2012-COS-PRC-0020).
2. Extract of Draft Minute, 12 February 2012.
Extrait de l'ébauche du procès-verbal, le 12 février 2012.

Report to/Rapport au :

Planning Committee
Comité de l'urbanisme

and Council / et au Conseil

December 7, 2012
7 décembre 2012

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CITY WIDE / À L'ÉCHELLE DE LA VILLE

Ref N°: ACS2012-COS-PRC-0020

SUBJECT: CAPITAL PLANNING FOR PARKS – STAFF RESOURCES

**OBJET : PLANIFICATION DES IMMOBILISATIONS POUR LES PARCS –
RESSOURCES EN PERSONNEL**

REPORT RECOMMENDATIONS

That the Planning Committee recommend to Council that:

1. The budget for the expenditure of cash-in-lieu of parkland funds from Ward Accounts, where the project costs are \$100,000 or more, include an amount of 10 per cent for capital planning.
2. The 10 per cent capital planning amount for projects in stream prior to the adoption of the 2013 budget on November 28, 2012, be funded from the City-wide cash-in-lieu of parkland account.

RECOMMANDATIONS DU RAPPORT

Que le Comité de l'urbanisme recommande au Conseil que :

1. Les sommes puisées dans les comptes des quartiers pour le règlement financier des terrains à vocation de parc dans le cas des projets de 100 000 \$ ou plus comprennent un montant de 10 pour cent pour la planification des immobilisations.
2. Que les 10 pour cent pour la planification des immobilisations concernant les projets en marche avant l'adoption du budget de 2013, le 28 novembre 2012, soient financés à même le fonds du règlement financier des terrains à vocation de parc de la Ville.

BACKGROUND

The following direction was given to staff during the consideration of the 2013 budget:

DIRECTION TO STAFF

Whereas development in the City of Ottawa has resulted in significant payments in to the Cash-in-Lieu of parkland accounts;

Whereas, pursuant to Council policy, 60% of such funds are allocated to the Ward in which the development takes place;

Whereas additional staff resources would be required to move forward with the capital planning for parks that would be funded by such Ward accounts;

Staff are directed to submit a report to the 11 December 2012 meeting of Planning Committee to explore other avenues for funding additional capital planning work including but not limited to possible use of ward specific cash-in-lieu of parkland balances.

This direction arose from a concern that there were not sufficient staff resources available to move forward with projects that are funded through the ward specific cash-in-lieu of parkland balances.

Parks, Recreation and Cultural Services staff has reviewed the projects that Members of Council wish to proceed with over the balance of this term of Council. It is staff's opinion of staff that two additional park planners would be required in order to move forward with these projects.

DISCUSSION

Capital Funding

The use of cash-in-lieu of parkland funds is governed by the *Planning Act*, Section 42. This provision requires that the funds be used for capital purposes. In the instance of other capital expenditures by the City, such as transit, sewers or watermains, the capital budget funds not only the actual construction of the infrastructure but also the planning of it, such as environmental assessments, design and supervision of construction. These types of capital engineering or project planning costs have not to date been included as expenditure items for park and recreation projects funded by cash-in-lieu of parkland funds but it is the opinion of the City Clerk and Solicitor's Department that they are eligible for funding from that source.

Therefore, with respect to future park and recreation projects to be funded from cash-in-lieu of parkland, it is recommended by staff that, for projects above a set threshold, an amount equivalent to 10 per cent of the project be required to be set aside for capital planning purposes. This will provide funding for the necessary staff to see the project through from inception through to construction.

However, in reviewing the nature of the projects funded by cash-in-lieu monies, it appears to staff that projects involving less than \$100,000 in expenditure require a minimum amount of project planning. Staff is of the view that for such projects, it should not be required to set aside an additional amount of 10% for capital planning costs.

Thus, if a project is estimated to have a total project cost of \$150,000, a further amount of \$15,000 will be required to be set aside from the Ward's cash-in-lieu account for a total of \$165,000. As these monies are being utilized to fund staff positions for the balance of the term of Council, once the Ward Councillor indicates that s/he wishes a project to proceed to design, the 10 per cent of the project cost will be transferred to Parks, Recreation and Cultural Services for the capital planning of the project. Should a project have an estimated cost of less than \$100,000, this 10 per cent allowance for capital planning purposes will not be required.

For the purpose of applying the Capital Planning Allowance, it is understood that the cumulative annual cost of all Cash in Lieu of Parkland projects funded at a specific site or facility will be included in determining the applicability of the 10 per cent allowance.

In-Stream Projects

There are a number of in-stream projects where an allocation has been made from Ward accounts in the expectation that such was the full amount estimated to be required to bring the project to fruition without an allowance for capital planning being included. Given that the allocation for the project from the ward account was premised

upon the proposition that all necessary funding had been assigned, it is recommended by staff that a funding source other than the Ward accounts for cash-in-lieu amounts be utilized to cover the planning allocation. The amount presently available in the City-wide cash-in-lieu of parkland account is \$940,000 and staff therefore propose that the 10 per cent allocation for capital funding be drawn from that account. This will also ensure that the necessary funding is in place in 2013 for the additional two staff positions.

RURAL IMPLICATIONS

The capital planning aspects of a park project, in respect of works to be constructed, are similar for a park in the rural area or the urban area. Therefore, the approach recommended in this report would apply equally to urban and rural parks

CONSULTATION

This report was prepared in response to Council approved motion. No public consultation has been undertaken.

LEGAL IMPLICATIONS

The approach recommended in this report is consistent with the legal authority for the expenditure of cash-in-lieu of parkland funds provided for in the *Planning Act*, Section 42.

RISK MANAGEMENT IMPLICATIONS

There are no risk implications.

FINANCIAL IMPLICATIONS

With the approval of the recommendations in this report, additional staff resources will be required by Parks, Recreation and Cultural Services. They will be funded from the inclusion of a 10 per cent capital planning charge to projects from cash-in-lieu of parkland funds from Ward Accounts in excess of \$100,000. For projects in stream prior to the adoption of the 2013 Budget (valued at \$4,162,850) the staff resources will be funded from the 10 per cent capital planning charge to the City-wide cash-in-lieu of parkland account.

ACCESSIBILITY IMPACTS

Projects will be in compliance with the *Accessibility for Ontarians with Disabilities Act* (AODA.)

TECHNOLOGY IMPLICATIONS

There are no technology implications associated with this report

TERM OF COUNCIL PRIORITIES

HC2-Improve parks and recreation
SE2- Improve operational performance

DISPOSITION

The Parks, Recreation and Cultural Services department will carry forward the recommendations from this report.