

MEMO / NOTE DE SERVICE



To / Destinataire Members of City Council and Councillors File/N° de fichier:
 Assistants

From / Expéditeur Councillor Maria McRae,
 Environment Committee Chair
 Larry O'Keefe
 General Manager of Public Works

Subject / Objet Zero Waste at City Hall Date: December 20, 2012

Dear City Council Colleagues:

Over the holidays, an important change to the way waste is collected at City Hall will begin. Individual garbage bins are being removed from all employee workstations at 110 Laurier Avenue West. As of January 2, 2013, you can dispose of organics, recyclables and garbage in large blue, black, organics and garbage receptacles in the centralized kitchen areas. Each office will receive one kitchen catcher for disposal of organics, making it easier for you to dispose of them in the centralized kitchen and one small recycling bin for plastics, glass and cans. Individual blue bins will remain at individual workstations for paper.

The objective of this change is to encourage us to improve our waste diversion. This is one of many projects that the City is implementing at City facilities in an effort to increase diversion rates.

We greatly appreciate your help in doing your part to increase diversion and to keep unnecessary items out of our landfill. Best wishes for a Merry Christmas and Happy Holidays. All the best in 2013.

Yours sincerely,

Original signed by

Councillor Maria McRae
Environment Committee Chair

Original signed by

Larry O'Keefe
General Manager of Public Works

cc: Executive Committee
Senior Management Committee
Lisa Allaire, Chief, Corporate Communications
Parks, Buildings and Grounds Branch Management Team