

**Report to
Rapport au:**

**Audit Committee
Comité de la vérification
25 May 2017 / 25 mai 2017**

**Submitted on May 9, 2017
Soumis le 9 mai 2017**

**Submitted by
Soumis par:
Committee Coordinator / Coordonnatrice du comité**

**Contact Person
Personne ressource:
Carole Legault, Committee Coordinator / Coordonnatrice de comité
613-580-2424 ext. 28934, CaroleA.Legault@ottawa.ca**

Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2017-CCS-AUD-0001

SUBJECT: Status Update – Audit Committee Inquiries and Motions – For the period ending 8 May 2017

OBJET: Rapport de situation – demandes de renseignement et motions du Comité de la vérification pour la période se terminant le 8 mai 2017

REPORT RECOMMENDATION

That the Audit Committee receive this report for information.

RECOMMANDATION DU RAPPORT

Que le Comité de la vérification prenne connaissance de ce rapport.

BACKGROUND

On 11 June 2008, Council approved a process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the

requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries.

On 3 December 2014, Council approved the 2014-2018 Council Governance Review (ACS2014-CMR-CCB-0062). Included in this report was the creation of the Audit Standing Committee. Accordingly, as with other Standing Committees, this report is being presented to Committee for information.

DISCUSSION

This report includes the status of any outstanding inquiries and integrates the status of outstanding motions and directions to staff, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

The departmental list of outstanding motions and directions to staff is attached as Document 1.

RURAL IMPLICATIONS

There are no rural implications associated with this report.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

COMMENTS BY THE WARD COUNCILLOR(S)

This is a City-Wide report.

ADVISORY COMMITTEE(S) COMMENTS

No Advisory Committees were consulted in the preparation of this information report.

LEGAL IMPLICATIONS

There are no legal impediments to receiving this report for information.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

There are no accessibility implications associated with this report.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

SUPPORTING DOCUMENTATION

Document 1 - Departmental List of Outstanding Motions and Directions

DISPOSITION

This report is for information purposes. The Coordinator will continue to track all motions and inquiries made at Committee and report bi-monthly.