

## OTTAWA POLICE SERVICES BOARD

### 2017 BOARD WORK PLAN

The Ottawa Police Services Board is responsible for the provision of adequate and effective police services in the municipality. For 2017, its work plan consists of the responsibilities listed below. In addition to the tasks noted, the Board holds regular meetings each month except August.

RESPONSIBILITIES	Jan.	Feb.	Mar	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Notes
<b><i>Establishing Expectations</i></b>													
1. Approve 2017 Calendar of Monitoring Requirements	X												
2. Approve 2017 Board Work Plan	X												
3. Review Board Committee membership	X												
4. Review Province's proposed changes to <i>Police Services Act</i> to determine what actions may be required				X	X								
5. Review recommendations of Justice Tulloch's review of police oversight bodies				X	X								
6. Review of Board policies: Chapters 1, 2 and 4, and some Chapter 3 policies (P&G)	X	X											Delayed from previous year.
7. Traffic Stop Race Data Collection – Public Consultation on action plan		X											
8. Develop a Board crisis communications plan					X	X							Delayed from previous year
9. Review existing board					X	X							Linked to Item 4 –

FAC = Finance and Audit Committee  
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communications policies, protocols, procedures (P&G)													delayed from previous year.
10. Meet with targeted community partners as required (P&G)													
11. Hold Public Interest meetings in collaboration with OPS as required													
12. Schedule OPS presentations at Board meetings													
13. Issue Board Quarterly Newsletter			X			X			X			X	
14. Provide input into annual Audit Plan (FAC)				X									
15. Provide input into the development of fiscal policies, objectives & priorities (FAC)						X			X				
16. Review annual budget for consistency with the OPS long range financial plans (FAC)						X			X				
17. Review annual budget development process and guidelines, & make recommendations for revisions. (FAC)						X			X				
18. Review and approve budget guidelines and timetable									X				
19. Table draft Budget										X			
20. Review & approve OPS											X		

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budget													
21. Develop 2018 Board work plan (P&G)												X	
<b>Evaluating &amp; Monitoring Performance</b>													
1. Track activities of Board	X	X	X	X	X	X	X	X	X	X	X	X	
2. Report on 2016 Board Activities, Training & Performance	X												
3. Review remuneration for Executive positions	X												
4. Review performance in achieving Business Plan (semi-annual)	X						X						
5. Review annual report on Public Rewards	X												
6. Ministry Inspection of Major Case Management													Date unknown at this time
7. Review Workplace Accidents and Injuries: 2016 Annual Report			X										
8. Review activities of Police Service through Annual Report (incl. Use of Force & Asset Management)				X									
9. Receive quarterly reports on the administration of the complaints system.				X			X			X			
10. Review 2016 annual report on administration of the complaints system.				X									
11. Receive quarterly reports on the finances of the				X			X			X			

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organization.													
12. Review 2016 annual Financial Status report				X									
13. Review quarterly reports on Legal Services		X		X			X			X			
14. Review quarterly reports on Labour Relations (In Camera)	X			X			X			X			
15. Review quarterly reports on Workforce Management		X		X			X			X			
16. Receive quarterly reports on Board Monitoring Requirements	X			X			X			X			
17. Review quarterly reports on OPS performance	X			X			X			X			
18. Receive annual report on Appointments made under <i>Interprovincial Policing Act</i>	X												
19. Receive annual report on Board Policy CR-1: Positive Workplace		X											
20. Receive annual report on Quality Assurance Unit, including compliance with Ministry standards.		X											
21. Receive annual report on Accessibility Plan		X											
22. Receive annual report on Human Rights and Racial Profiling Policy											X		
23. Approve annual Audit Plan					X								
24. Receive annual report on Board Policy CR-7: Workforce Management:													

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a) Promotion Process			X										
b) Non-Executive Succession Plan (incl. in Q4 Workforce Mgmt report)		X											
25. Receive annual report on Board Policy CR-6: Public Consultation									X				
26. Receive annual report on Executive Succession Planning												X	
27. Review performance of Chief, Deputy Chiefs and Director General.												X	
28. Review annual report on Board discretionary funding												X	
29. Receive annual report on Secondary Activities	X												
<b>Miscellaneous</b>													
1. Board ED Transition	X	X	X										
2. Collective bargaining with OPA	X	X	X										
3. Attend OAPSB Conference – June 21-24						X							
4. Attend CAPG Conference – July 13-16							X						

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