



14 June 2015

Isabelle Pitre
Project Officer, Applications - Green Municipal Fund
Federation of Canadian Municipalities

Dear Ms Pitre,

Re: Letter of intent in lieu of a Council Resolution - Leadership in Asset Management Program

This letter confirms the intent of the Infrastructure Services Department to bring forth to Council a report briefly describing the Leadership in Asset Management Program (LAMP) and the relevant project information to obtain a Council Resolution demonstrating Council's support in participating.

In 2012, Council endorsed the Comprehensive Asset Management Program and approved funding for staff to pursue different initiatives in support of Asset Management. At that time, Council also specifically endorsed a motion to *"Approve working with the Association of Municipalities of Ontario (AMO) and the Federation of Canadian Municipalities (FCM) to achieve long-range infrastructure funding for municipalities"*

I trust that this letter of intent along with the demonstrated interest in asset management and furthering partnerships with FCM from our Council are sufficient at this time.

Regards,

Original Signed by:

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Project Officer, Applications - Green Municipal Fund
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Dear Ms Pitre,

Re: City of Ottawa Application Funding - Leadership in Asset Management Program

In 2012, Ottawa City Council adopted the City's first Comprehensive Asset Management (CAM) program along with the CAM Policy. The City's CAM Program encompasses all aspects of the management of each asset through its complete lifecycle. The CAM policy defines Council's expectations around the management of the City's physical assets and applies to all physical assets of the City. Senior management also endorsed a CAM Strategy that articulates senior management's commitment to implementing the policy, including the necessary resources and timescales for implementation.

At that time, staff were directed and guided to pursue their efforts and continue to develop practices and processes to improve the quality and transparency of factual information used to inform decision-makers, stakeholders and the public. . The LAMP initiative is an opportunity to leverage partnerships to advance such leading practice implementations.

CAM was also approved as a key Strategic Initiative for the City and funding was allocated to provide the financial resources to set in place the initial foundational pieces, frameworks and process components necessary to guide the organization forward in its asset management practice. Funding of over \$1 million was allocated to account 906531 – Comprehensive Asset Management.

A portion of the current remaining balance of \$400,000 will be directed toward the City's share (estimated to be in the order of \$110,000) of the project proposed under the LAMP program.



We trust this provides sufficient evidence of funding to support the city's application to the Leadership in Asset Management Program.

Regards,

Original Signed by:

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