

**Report to
Rapport au:**

**Planning Committee
Comité de l'urbanisme
12 May 2015 / 12 mai 2015**

**Submitted on May 4, 2015
Soumis le 4 mai 2015**

**Submitted by
Soumis par:**

M. Rick O'Connor, City Clerk and Solicitor / Greffier et Chef du contentieux

Contact Person

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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2015-CMR-CCB-0064

SUBJECT: Status update – Planning Committee inquiries and motions for the period ending 1 May 2015

OBJET: Rapport de situation - Demandes de renseignements et motions du Comité de l'urbanisme pour la période se terminant le 1 mai 2015

REPORT RECOMMENDATIONS

That Planning Committee receive this report.

RECOMMANDATIONS DU RAPPORT

Que le Comité de l'urbanisme prenne connaissance du présent rapport

BACKGROUND

On 11 June 2008, Council approved a new process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on

these motions and inquiries, at the second meeting of every second month. Accordingly, this report is being presented to the Committee for information.

DISCUSSION

Departmental Report on Outstanding Motions and Directions

In addition to the status of outstanding formal Inquiries, this report integrates the status of outstanding motions and directions to staff, identified as part of the City Manager's review in the fall of 2008, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

The list of outstanding Inquiries is attached as Document 1. The departmental list of outstanding motions and directions to staff is attached as Document 2.

RURAL IMPLICATIONS

There are no rural implications associated with the report recommendation.

CONSULTATION

This report is administrative in nature and therefore no consultation was required.

COMMENTS BY THE WARD COUNCILLOR(S)

This is a city wide report.

ADVISORY COMMITTEE(S) COMMENTS

This section is not applicable to this report.

LEGAL IMPLICATIONS

There are no legal impediments to receiving this report for information.

RISK MANAGEMENT IMPLICATIONS

No risk management implications have been identified for this report.

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report.

ACCESSIBILITY IMPACTS

This report is administrative in nature and has no associated accessibility impacts.

TERM OF COUNCIL PRIORITIES

This report has no direct impacts on the City's previously identified strategic priorities or directions.

SUPPORTING DOCUMENTATION

Document 1 – List of Outstanding Planning Committee Inquiries as of 1 May 2015

Document 2 – List of Outstanding Motions and Directions as of 1 May 2015

DISPOSITION

The Coordinator will continue to track all formal inquiries made at Committee meetings and departmental staff will continue to track motions and directions to staff. The results will be reported to Committee on a bi-monthly basis.

Document 1

Table 1 - Document 1 - Outstanding inquiries

Inquiry Number	Subject	Meeting date	Raised by	Referred to	Due date	Status update	Response details
PLC 01-14	Optimizing use of design plans for skateboard park and other recreational needs	25-Feb-14	Councillor A. Hubley	GM, PGM, PAI	25-Mar-14	ON-GOING - Preliminary response received on July 8, 2014. Further detail expected in Q1 2015. A report titled 'Splash Pads, Skateboards and other Park Amenities' will be at Planning Committee June 23 to respond to this Inquiry.	Pending