

**2014 MUNICIPAL ELECTIONS – REDUCED OPENING HOURS FOR
CERTAIN VOTING PLACES**

**ÉLECTIONS MUNICIPALES DE 2014 – HEURES D’OUVERTURE
ÉCOURTÉES POUR CERTAINS BUREAUX DE VOTE**

COMMITTEE RECOMMENDATIONS

That Council approve that:

1. Reduced opening hours on Advance Vote Days in certain long-term care facilities and seniors’ residences, as identified in Document 1, be either from 10 a.m. to 12:30 p.m. or from 2:30 p.m. to 5 p.m.; and
2. Reduced opening hours on Voting Day in certain long-term care facilities and seniors’ residences, as identified in Document 2, be either from 10 a.m. to 2 p.m. or from 4 p.m. to 8 p.m.; and
3. Staff be directed to place the implementing by-law for all voting places with reduced opening hours for three readings on a future Council agenda

RECOMMANDATIONS DU COMITÉ

Que le Conseil :

1. approuve la réduction des heures d’ouvertures lors des jours de vote par anticipation dans certains établissements de soins de longue durée et résidences pour personnes âgées, soit de 10 h à 12 h 30, ou de 14 h 30 à 17 h, tel que précisé dans le Document 1.
2. approuve la réduction des heures d’ouverture lors du jour du scrutin dans certains établissements de soins de longue durée et résidences

pour personnes âgées, soit de 10 h à 14 h ou de 16 h à 20 h, tel que précisé dans le document 2.

- 3. demande au personnel d'inscrire le règlement des heures d'ouverture écourtées pour certains bureaux de vote sur l'ordre du jour d'une future réunion du Conseil en vue de trois lectures.**

DOCUMENTATION / DOCUMENTATION

1. M. Rick O'Connor, City Clerk and Solicitor, report dated May 20, 2014 (ACS2014-CMR-CCB-0024)

M. Rick O'Connor, Greffier municipal et chef du contentieux, rapport daté du 20 mai 2014 (ACS2014-CMR-CCB-0024)

**Report to
Rapport au:**

**Finance and Economic Development Committee
Comité des finances et du développement économique**

**and Council
et au Conseil**

**May 20, 2014
20 mai 2014**

**Submitted by
Soumis par:**

M. Rick O'Connor, City Clerk and Solicitor/Greffier et Chef du contentieux

Contact Person

Personne ressource:

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Ward: CITY WIDE / À L'ÉCHELLE DE LA VILLE File Number: ACS2014-CMR-CCB-0024

**SUBJECT: 2014 MUNICIPAL ELECTIONS – REDUCED OPENING HOURS FOR
CERTAIN VOTING PLACES**

**OBJET: ÉLECTIONS MUNICIPALES DE 2014 – HEURES D'OUVERTURE
ÉCOURTÉES POUR CERTAINS BUREAUX DE VOTE**

REPORT RECOMMENDATIONS

**That the Finance and Economic Development Committee recommend Council
approve that:**

- 1. Reduced opening hours on Advance Vote Days in certain long-term care facilities and seniors' residences, as identified in Document 1, be either from 10 a.m. to 12:30 p.m. or from 2:30 p.m. to 5 p.m.; and**
- 2. Reduced opening hours on Voting Day in certain long-term care facilities and seniors' residences, as identified in Document 2, be either from 10 a.m. to 2 p.m. or from 4 p.m. to 8 p.m.; and**
- 3. Staff be directed to place the implementing by-law for all voting places with reduced opening hours for three readings on a future Council agenda**

RECOMMANDATIONS DU RAPPORT

Que le Comité des finances et du développement économique recommande au Conseil :

- 1. d'approuver la réduction des heures d'ouvertures lors des jours de vote par anticipation dans certains établissements de soins de longue durée et résidences pour personnes âgées, soit de 10 h à 12 h 30, ou de 14 h 30 à 17 h, tel que précisé dans le Document 1.**
- 2. d'approuver la réduction des heures d'ouverture lors du jour du scrutin dans certains établissements de soins de longue durée et résidences pour personnes âgées, soit de 10 h à 14 h ou de 16 h à 20 h, tel que précisé dans le document 2.**
- 3. de demander au personnel d'inscrire le règlement des heures d'ouverture écourtées pour certains bureaux de vote sur l'ordre du jour d'une future réunion du Conseil en vue de trois lectures.**

BACKGROUND

The *Municipal Elections Act, 1996 (MEA)* prescribes that the clerk shall establish the number and location of voting places for an election that is considered to be most convenient for the electors. In particular, subsection 45(7) prescribes that a voting place shall be provided on the premises of the following:

- 1. An institution for the reception, treatment or vocational training of members or former members of the Canadian Forces.**

2. An institution in which, on nomination day, 20 or more beds are occupied by persons who are disabled, chronically ill or infirm.
3. A retirement home in which, on nomination day, 50 or more beds are occupied.

The MEA also provides a municipality with the authority to provide for reduced opening hours on Voting Day where a voting place is only for the use of residents of an institution or retirement home. The purpose of this authority is to increase efficiency since the voting process in many of these locations can be concluded in less than a full day due to a limited number of voters at each site. This also provides for the capacity of one election team to then serve two of these facilities in one day.

At its 26 March 2014 meeting, Council established dates and hours of operation for the advance vote in the 2014 municipal election. The related by-law established Thursday, October 9, 2014 and Saturday, October 18, 2014 as traditional Advance Vote Days for the 2014 elections.

In addition to the locations prescribed by the MEA for Voting Day, certain long-term care facilities and seniors' residences that are not legislated to have regular Voting Day locations will be designated as a voting place on an Advance Vote Day, with reduced opening hours, as outlined in Document 1.

DISCUSSION

For the 2010 municipal elections, in accordance with the MEA, Council enacted a by-law to provide for reduced opening hours for certain long-term care facilities and seniors' residences that are mandated to have a voting location on Voting Day. The by-law also included advance vote locations with reduced opening hours for long-term care facilities and seniors' residences.

Elections staff has now consulted with the administrators of the facilities and have identified those where reduced opening hours are feasible for both advance vote days as well as Voting Day. These locations are listed in the attached Documents 1 and 2 respectively.

As a point of reassurance in regard to reduced opening hours, the MEA requires that if an elector is in a voting place at the time for closing, and has not yet voted, the elector is still entitled to vote.

RURAL IMPLICATIONS

N/A

CONSULTATION

All relevant long-term care facilities and seniors' residences in the City have been consulted in the development of this report.

COMMENTS BY THE WARD COUNCILLOR(S)

This is a City-wide report.

LEGAL IMPLICATIONS

There are no legal impediments to implementing the recommendations in the report. The *Municipal Elections Act, 1996* provides a municipality with the authority to provide for reduced opening hours on Voting Day where a voting place is only for the use of residents of an institution or retirement home.

RISK MANAGEMENT IMPLICATIONS

There are no risk management implications associated with this report.

FINANCIAL IMPLICATIONS

Funds to operate voting places are available in the 2014 Elections budget.

ACCESSIBILITY IMPACTS

Accessibility is a priority for the Elections Office. Prior to recommending reduced opening hours for a voting place, the Elections Office consulted with all relevant facilities and residences to ensure that all electors will have an opportunity to vote.

TECHNOLOGY IMPLICATIONS

There are no technology implications associated with this report.

TERM OF COUNCIL PRIORITIES

N/A

SUPPORTING DOCUMENTATION

Document 1 – Locations for Reduced Opening Hours on Advance Vote Days

Document 2 – Locations for Reduced Opening Hours on Voting Day

DISPOSITION

Legal Services to prepare implementing by-law for Council.

Document 1

Voting Places with Reduced Opening Hours on Advance Day 1 – Thursday, October 9, 2014			
Ward	Voting Place	Address	Hours of Voting
14	Blair House	205 Gladstone Avenue	2:30 p.m. to 5 p.m.
15	St. Vladimir Russian Residence	89 Stonehurst Avenue	10 a.m. to 12:30 p.m.
21	Richmond Lodge	6197 Perth Street	10 a.m. to 12:30 p.m.
23	Fairfield Manor	17 Lombardo Drive	2:30 p.m. to 5 p.m.

Voting Places with Reduced Opening Hours on Advance Day 2 – Saturday, October 18, 2014			
Ward	Voting Place	Address	Hours of Voting
02	Jardin Royal Garden	2802 St. Joseph Boulevard	2:30 p.m. to 5 p.m.
12	A. Bélanger Manor	181 Bruyère Street	10 a.m. to 12:30 p.m.
13	Springfield Residence	30 Springfield Road	10 a.m. to 12:30 p.m.
17	King's Daughters & Sons Apartments	567 Cambridge Street South	2:30 p.m. to 5 p.m.
18	Ellwood House	2270 Braeside Avenue	2:30 p.m. to 5 p.m.
19	Sarsfield Colonial	2861 Colonial Road	2:30 p.m. to 5 p.m.

	Home		
19	Champagne Residence	5779 Rockdale Road	10 a.m. to 12:30 p.m.
19	Ste-Marie Residence	5855 Buckland Road	10 a.m. to 12:30 p.m.
19	Pine Rest Residence	5876 Buckland Road	2:30 p.m. to 5 p.m.
20	Stanley Apartments	2761 8th Line Road	2:30 p.m. to 5 p.m.
20	Dr. Robert A. Dowd Place	3200 Vance Street	10 a.m. to 12:30 p.m.

Document 2

Voting Places with Reduced Opening Hours on Voting Day – Monday, October 27, 2014			
Ward	Voting Place	Address	Hours of Voting
1	Saint-Louis Residence	879 Hiawatha Park Road	10 a.m. to 2 p.m.
1	Promenade Seniors' Suites and Retirement Residence	110 Rossignol Crescent	4 p.m. to 8 p.m.
1	Queenswood Villa	370 Kennedy Lane East	4 p.m. to 8 p.m.
1	Portobello Retirement Community	691 Valin Street	10 a.m. to 2 p.m.
2	Leisureworld Caregiving Centre Madonna	1541 St. Joseph Boulevard	10 a.m. to 2 p.m.
2	Amica at Bearbrook	2645 Innes Road	10 a.m. to 2 p.m.
2	Chartwell Belcourt Retirement Residence	1344 Belcourt Boulevard	4 p.m. to 8 p.m.
2	Blackburn Lodge Seniors Residence	2412 Cléroux Crescent	4 p.m. to 8 p.m.
3	Barrhaven Manor Retirement Community	110 Berrigan Drive	4 p.m. to 8 p.m.
3	Longfields Manor	330 Beatrice Avenue	10 a.m. to 2 p.m.
4	Chartwell Kanata Retirement Residence	20 Shirley's Brook Drive	10 a.m. to 2 p.m.

4	Symphony Senior Living Kanata	27 Weaver Crescent	4 p.m. to 8 p.m.
4	Omni Health Forest Hill Long Term Care	6501 Campeau Drive	10 a.m. to 2 p.m.
4	The Royale Retirement Residence	3501 Campeau Drive	4 p.m. to 8 p.m.
6	Stittsville Seniors Community	1354 Stittsville Main Street	10 a.m. to 2 p.m.
6	Specialty Care - Granite Ridge Long Term Care	5501 Abbott Street East	4 p.m. to 8 p.m.
7	Riverpark Place	1 Corkstown Road	10 a.m. to 2 p.m.
7	Extendicare New Orchard Lodge	99 New Orchard Avenue	10 a.m. to 2 p.m.
7	The Westwood Retirement Living	2370 & 2374 Carling Avenue	10 a.m. to 2 p.m.
7	Carlingview Manor	2330 Carling Avenue	4 p.m. to 8 p.m.
7	Carlingwood Retirement Community	200 Lockhart Avenue	4 p.m. to 8 p.m.
8	Robertson House	1 Mill Hill Road	4 p.m. to 8 p.m.
8	Bytowne Thorncliffe Place	1 Thorncliff Place	4 p.m. to 8 p.m.
8	Extendicare West End Villa	2179 Elmira Drive	10 a.m. to 2 p.m.
8	Crystal View Lodge Gracious Retirement Living	6 Meridian Place	10 a.m. to 2 p.m.

8	Peter D. Clark Long Term Care Centre	7 & 9 Meridian Place	4 p.m. to 8 p.m.
8	Extendicare Medex	1865 Baseline Road	4 p.m. to 8 p.m.
8	Extendicare Starwood	114 Starwood Road	10 a.m. to 2 p.m.
9	Villa Marconi	1026 Baseline Road	4 p.m. to 8 p.m.
10	Hunt Club Manor	1351 Hunt Club Road	10 a.m. to 2 p.m.
10	Chartwell Bridlewood Retirement Residence	3998 Bridle Path Drive	4 p.m. to 8 p.m.
11	Extendicare Laurier Manor	1715 Montreal Road	10 a.m. to 2 p.m.
11	Rothwell Heights Terrace	1735 Montreal Road	4 p.m. to 8 p.m.
11	Ogilvie Villa	1345 Ogilvie Road	10 a.m. to 2 p.m.
11	Camilla Gardens Retirement Residence	1119 Bathgate Drive	4 p.m. to 8 p.m.
11	Elmsmere Place Retirement Residence	889 Elmsmere Road	4 p.m. to 8 p.m.
11	Beacon Heights Retirement Residence	2201 Montreal Road	10 a.m. to 2 p.m.
12	Montfort Renaissance	162 Murray Street	10 a.m. to 2 p.m.
12	Garry J. Armstrong Home	200 Island Lodge Road	10 a.m. to 2 p.m.
12	The Rockcliffe Retirement Residence	100 Island Lodge Road	4 p.m. to 8 p.m.
12	Chartwell Rideau Place	550 Wilbrod Street	10 a.m. to 2 p.m.

	Retirement Residence		
12	Edgewood Care Centre	9 Stevens Avenue	4 p.m. to 8 p.m.
12	Fatima Manor	280 Montfort Street	10 a.m. to 2 p.m.
12	Champlain Long Term Care Centre	275 Perrier Avenue	4 p.m. to 8 p.m.
13	Governor's Walk Retirement Residence	150 Stanley Avenue	4 p.m. to 8 p.m.
13	Revera The Edinburgh Retirement Living	10 Vaughan Street	10 a.m. to 2 p.m.
13	New Edinburgh Square Retirement Residence	420 MacKay Street	4 p.m. to 8 p.m.
13	Montfort Long Term Care Centre	705 Montreal Road	10 a.m. to 2 p.m.
13	Marochel Manor	949 Montreal Road	10 a.m. to 2 p.m.
13	Maison Accueil-Sagesse	424 Montreal Road	4 p.m. to 8 p.m.
13	Presland Residence	198 Presland Road	4 p.m. to 8 p.m.
14	McLeod Retirement Home	330 McLeod Street	4 p.m. to 8 p.m.
15	Hillel Lodge	10 Nadolny Sachs Private	10 a.m. to 2 p.m.
15	Duke of Devonshire Retirement Residence	1095 Carling Avenue	4 p.m. to 8 p.m.
15	Salvation Army Ottawa Grace Manor	1156 Wellington Street W	10 a.m. to 2 p.m.
15	Amica at Westboro	491 Richmond Road	4 p.m. to 8 p.m.

	Park		
16	Embassy West Senior Living	1400 Carling Avenue	10 a.m. to 2 p.m.
16	Parklane Residence	1095 Merivale Road	10 a.m. to 2 p.m.
16	St. Patrick's Home of Ottawa	2865 Riverside Drive	10 a.m. to 2 p.m.
16	Windsor Park Manor Retirement Community	990 Hunt Club Road	4 p.m. to 8 p.m.
16	Landmark Court Retirement Living	140 Darlington Private	4 p.m. to 8 p.m.
17	The Palisades Retirement Residence	480 Metcalfe Street	10 a.m. to 2 p.m.
17	The Glebe Centre	77 Monk Street	10 a.m. to 2 p.m.
17	Lord Lansdowne Retirement Residence	920 Bank Street	4 p.m. to 8 p.m.
17	Colonel By Retirement Residence	43 Aylmer Avenue	4 p.m. to 8 p.m.
17	Billings Lodge	1180 Bélanger Street	10 a.m. to 2 p.m.
17	Billingswood Manor	1370 Bank Street	4 p.m. to 8 p.m.
18	Alta Vista Retirement Community	751 Peter Morand Crescent	10 a.m. to 2 p.m.
18	Maplewood Retirement Residence	340 Industrial Avenue	4 p.m. to 8 p.m.
18	Oakpark Retirement Community	2 Valour Drive	10 a.m. to 2 p.m.

19	Cumberland Lodge	2564 Market Street	10 a.m. to 2 p.m.
20	Township of Osgoode Care Centre	7650 Snake Island Road	10 a.m. to 2 p.m.
20	Orchard View Living Centre	1491 Manotick Station Road	4 p.m. to 8 p.m.
21	Orchard View On The Rideau	1145 Bridge Street	10 a.m. to 2 p.m.
22	The Court at Barrhaven Residence	1111 Longfields Drive	4 p.m. to 8 p.m.
22	Carleton Lodge	55 Lodge Road	10 a.m. to 2 p.m.
22	Prince of Wales Manor	22 Barnstone Drive	4 p.m. to 8 p.m.
23	Chartwell Empress Kanata Retirement Residence	170 McGibbon Drive	4 p.m. to 8 p.m.
23	Garden Terrace Long Term Care	100 Aird Place	10 a.m. to 2 p.m.
23	Hope Living	145 Castlefrank Road	10 a.m. to 2 p.m.
23	Chartwell Stonehaven Manor Retirement Residence	70 Stonehaven Drive	10 a.m. to 2 p.m.
23	Bridlewood Trails Retirement Community	480 Brigitta Street	4 p.m. to 8 p.m.