

**Report to  
Rapport au:**

**Transit Commission  
Commission du transport en commun**

**February 12, 2014  
12 février 2014**

**Submitted by  
Soumis par:  
M. Rick O'Connor, City Clerk and Solicitor /  
Greffier et Chef du contentieux**

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**Ward: CITY WIDE / À L'ÉCHELLE DE  
LA VILLE**

**File Number: ACS2014-CMR-CCB-  
0008**

**SUBJECT: STATUS UPDATE – TRANSIT COMMISSION INQUIRIES AND  
MOTIONS FOR THE PERIOD ENDING 5 FEBRUARY 2014**

**OBJET: RAPPORT DE SITUATION - DEMANDES DE RENSEIGNEMENTS ET  
MOTIONS DE LA COMMISSION DU TRANSPORT EN COMMUN POUR  
LA PÉRIODE SE TERMINANT LE 5 FÉVRIER 2014**

**REPORT RECOMMENDATIONS**

**That the Transit Commission receive this report for information.**

**RECOMMANDATIONS DU RAPPORT**

**Que la Commission du transport en commun prenne connaissance du présent rapport.**

**BACKGROUND**

On 11 June 2008, Council approved a new process for tracking formal Inquiries and Motions submitted at Standing Committees and Council. Included in this process was the requirement for Committees and Council to receive bi-monthly status updates on these motions and inquiries, at the second meeting of every second month. Accordingly, this report is being presented to the Commission for information.

At this time there are no outstanding Inquiries from the Transit Commission.

**DISCUSSION***Departmental Report on Outstanding Motions and Directions*

In addition to the status of outstanding formal Inquiries, this report integrates the status of outstanding motions and directions to staff, identified as part of the City Manager's review in the fall of 2008, with the actions that will be taken to ensure that both are addressed appropriately.

Consistent with Council's direction, the tracking and reporting of formal motions and inquiries is undertaken by the City Clerk's Office. Protocols have also been established within departments to ensure department-specific motions and inquiries are processed in a timely manner. In those instances where there may be a delay, Council will be provided with an explanation.

The departmental list of outstanding motions and directions to staff is attached as Document 1.

**RURAL IMPLICATIONS**

There are no rural implications associated with the report recommendation.

**CONSULTATION**

This report is administrative in nature and therefore no consultation was required.

**LEGAL IMPLICATIONS**

There are no legal implications associated with this report.

**RISK MANAGEMENT IMPLICATIONS**

No risk management implications have been identified for this report.

**FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report.

**ACCESSIBILITY IMPACTS**

This report is administrative in nature and has no associated accessibility impacts.

**TECHNOLOGY IMPLICATIONS**

There are no technology implications associated with this report.

**TERM OF COUNCIL PRIORITIES**

This report has no direct impacts on the City's strategic priorities or directions identified for the current Term of Council.

**SUPPORTING DOCUMENTATION**

Document 1- Departmental report on outstanding motions and directions as of 5 February 2014

**DISPOSITION**

The Coordinator will continue to track all formal inquiries made at Commission meetings and departmental staff will continue to track motions and directions to staff. The results will be reported to Commission on a bi-monthly basis.

## Transit Commission – Outstanding Motions and Directions to Staff

Table 1

Subject	Meeting Date (dd-mm-yy)	Moved by	Disposition / Minutes	Referred to	Response details
<p>Direction to staff (Item 7, ON-BOARD VIDEO SURVEILLANCE SYSTEM FOR TRANSIT): That the policy framework be brought back to Transit Commission for approval before any cameras are installed.</p>	19-06-13		<p><a href="http://app05.ottawa.ca/sirepub/mtgview.er.aspx?meetid=2306&amp;doctype=MINUTES">http://app05.ottawa.ca/sirepub/mtgview.er.aspx?meetid=2306&amp;doctype=MINUTES</a></p>	City Operations – Transit Services	<p><b>In Progress:</b> Staff will be reporting back to Transit Commission in Q1 2014.</p>
<p>Motion OTC 38/1: (Re: Light Rail Transit - Naming, Branding, Retail and Vehicle)  That the advertising process for the LRT trains, stations, etc., be reviewed by the Transit Commission (or its successor) annually</p>	03-07-13	Councillor M. Wilkinson	<p><a href="http://app05.ottawa.ca/sirepub/mtgview.er.aspx?meetid=6094&amp;doctype=SUMMARY">http://app05.ottawa.ca/sirepub/mtgview.er.aspx?meetid=6094&amp;doctype=SUMMARY</a></p>	City Operations – Transit Services	<p><b>In Progress:</b> Staff will report back annually following the commencement of the Confederation Line.</p>

Subject	Meeting Date (dd-mm-yy)	Moved by	Disposition / Minutes	Referred to	Response details
following commencement of operation of the Confederation Line.					
Direction to staff: (Item 1, Equity and Inclusion Lens Review of September 2011 Route Changes) That OC Transpo report back to the Transit Commission at the end of 2014 with a review of actions and consultations undertaken as a result of applying the Equity and Inclusion Lens	03-07-13		<a href="http://app05.ottawa.ca/sirepub/mtgview.er.aspx?meetid=6094&amp;doctype=SUMMARY">http://app05.ottawa.ca/sirepub/mtgview.er.aspx?meetid=6094&amp;doctype=SUMMARY</a>	City Operations – Transit Services	<b>In Progress:</b> Staff will report back to the Transit Commission by Q4 2014 as directed.
Motion (Councillor's Item) that the General Manager of Transit Services, together with the City Clerk and Solicitor, review the Advertising Standards for OC Transpo to ensure they comply with recent case	20-11-13	Chair D. Deans	<a href="http://app05.ottawa.ca/sirepub/mtgview.er.aspx?meetid=2247&amp;doctype=MINUTES">http://app05.ottawa.ca/sirepub/mtgview.er.aspx?meetid=2247&amp;doctype=MINUTES</a>	City Operations- Transit Services / City Manager's Office-City Clerk & Solicitor	<b>In Progress:</b> Staff are reviewing the standards and expect to report back in Q4 2014.

<b>Subject</b>	<b>Meeting Date (dd-mm-yy)</b>	<b>Moved by</b>	<b>Disposition / Minutes</b>	<b>Referred to</b>	<b>Response details</b>
law, and to recommend any required amendments, particularly regarding the internal review process, the dispute resolution procedure, and other administrative processes contained in the Standards.					